



The City of Leon Valley City Council is seeking an experienced public administrator to be the next ...

City Manager



The City of Leon Valley was incorporated on March 31, 1952, when the local residents became aware that the City of San Antonio was preparing to annex the area.

The City of Leon Valley is a Home Rule City operating under a Council-Manager form of government with a Mayor and five City Council Members elected at-large. The Mayor and City Council Members hold two-year terms of office and are elected and serve on an at-large basis.

The City is a full-service city with public safety departments including the Fire Department, Emergency Management Services, Police Department and a superior water system. Operational departments include: Administration, Planning and Zoning, Economic Development, Finance, Leon Valley Public Library, Municipal Court, and Public Works departments. The City employs approximately 121 employees and has a 2020-2021 budget of \$12.2 million.

The City, home to 11,000 plus residents, is located in the northwest quadrant of Bexar County, 10 miles from downtown San Antonio. The heart of Leon Valley lies along State Highway 16, also known as Bandera Road, and is made up of approximately 3.5 square miles.

Residents as well as visitors find Leon Valley to be the gateway to San Antonio's leading attractions, Sea World and Six Flags Fiesta Texas, an equidistant nine miles between attractions. Bandera Road and Loop 410 are the primary arteries to these attractions and the employment base in the northwest sector. The City of Leon Valley is three miles from the Medical District and eight miles to the San Antonio International Airport.

The City has a Comprehensive Master Plan, Zoning Code, and Capital Improvements Plan. Voters approved an additional sale and use tax of one-eighth (1/8) of one percent to promote economic and community development projects. The City also has one-quarter (1/4) of one percent sales and use tax for the maintenance of streets and sidewalks.

Recreation is bountiful in Leon Valley. The city parks, with meandering creeks running through tree shaded grounds, picnic areas, swimming pools, tennis court, basketball courts and plenty of room for baseball games, soccer and enjoying a lazy afternoon. The City has 36-Acres of Natural area and is home to an historic Homestead and Stagecoach stop that is a Texas Historic Landmark, and is listed on the National Register of Historic Places.

Applying

A minimum of a Bachelor's degree in public administration, business or closely related field with five years' experience is required. A Master's degree in public administration or closely related field is preferred. This position requires progressively responsible experience in a management role of chief executive officer or city manager/assistant city manager or other equivalent experience. Economic development, strategic planning, capital planning and budgeting skills are important. Staff development, consensus building, financial management and land use planning experience is necessary. Strong leadership, communication and facilitation skills are essential. **Salary Range is \$120,000 - \$160,000 depending on qualifications.**

Submit resume, application, salary requirements and history, and your last five work-related references to: Crystal Caldera, ACM/HR Director, c.caldera@leonvalleytexas.gov or mail to 6400 El Verde Road, Leon Valley, Texas 78238-2399 or remit by fax to (210) 684-1515. For additional information about the City of Leon Valley, see our website at: www.leonvalleytexas.gov. Closing Date: February 5, 2021. EEO/ADA