



**CITY OF LEON VALLEY
ECONOMIC AND COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE MEETING**

City Hall – Council Chambers
6400 El Verde Road, Leon Valley, Texas 78238
Monday, May 11, 2020 at 5:30 p.m.

AGENDA


Notice is hereby given that the Leon Valley Economic and Community Development Advisory Committee will conduct a meeting by TELEPHONE/VIDEO CONFERENCE CALL (1-877-309-2073 Access Code: 977-617-165) on Monday, May 11, 2020 at 5:30 p.m. at the regular place in Council Chambers at City Hall, 6400 El Verde Road, Texas 78238. This notice of meeting giving time, place, date and subject of this meeting by TELEPHONE/VIDEO CONFERENCE CALL was posted as described in V.T.C.A., Government Code § 551.125 for the purpose of considering the following agenda items.

1. Call to Order and Announcement of a Quorum
2. Introduction and Welcome of New EDCD Alternate #2 Committee Member Rodolfo Alarcon – Dr. Geraldine Rodriguez-Smith, Committee Chair
3. Discussion and Possible Action on the Approval of the May 4, 2020, Economic and Community Development Advisory Committee Meeting Minutes
4. Discussion and Possible Action on the Approval of the March 30, 2020, Economic and Community Development Advisory Committee Meeting Minutes
5. Discussion and Possible Action to Fund Small Business Encouragement Program(s) Designed to Assist Non-Exempt Businesses in Leon Valley – William Cox, Business Relations Director
6. Discussion and Possible Action to Partially Fund a Health & Safety Program, Providing Disposable PPE to Small Businesses with Direct Customer Interactions – Kelly Kuenstler, City Manager
7. Discussion and Update on Potential EDCD Ventures Discussed on May 4, 2020 – William Cox, Business Relations Director
8. Citizens to be Heard
9. Adjournment

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or any other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of City Council and any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These City Council members and members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE ECONOMIC AND COMMUNITY DEVELOPMENT ADVISORY COMMITTEE was posted May 8, 2020 at 10:00 a.m. on the Bulletin Board at Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, 78238, and remained posted until after the meeting(s) hereby posted concluded. This notice was also posted on the City's website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements for such services, please call (210) 684-1391, Extension 216.


Sandra Passailaigue, TRMC, City Secretary





CITY OF LEON VALLEY
ECONOMIC & COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEETING
 City Hall – Council Chambers
 6400 El Verde Road, Leon Valley, Texas 78238
 Monday, May 11, 2020

MINUTES

The Economic & Community Development Advisory Committee met by TELEPHONE/VIDEO CONFERENCE CALL on Monday, May 11, 2020 at 5:30 pm at the Leon Valley City Hall Council Chambers located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business:

Call to Order and Announcement of a Quorum: The meeting was called to order at 5:33 p.m. by Chairperson Dr. Geraldine Rodriguez-Smith and there was an announcement of a quorum.

Present:

Dr. Geraldine Rodriguez-Smith	Amber Mouser	Larry Proffitt
Cynthia Flores	David Jordan	Roger Christensen
Olen Yarnell	Heather Riddle	Rodolfa Alarcon

Absent Members:

NA	NA	NA
----	----	----

Also Attending: Assistant City Manager Joe Salvaggio, City Manager Kelly Kuenstler, and Phillip Riddle

New Economic & Committee Development Advisory Committee Alternate #2 Committee Member Rodolfo Alarcon – Committee Chair, Dr. Geraldine Rodriguez-Smith introduced and welcomed alternate committee member Rodolfa Alarcon to the Economic & Committee Development Advisory Committee.

Discussion and Possible Action on the Approval of the May 4, 2020, Economic and Community Development Advisory Committee Meeting Minutes – Motion made by Roger Christensen to approve the May 4th meeting minutes. The motion was second by Larry Proffitt to approve. Motion carried unanimously.

Discussion and Possible Action on the Approval of the March 30, 2020, Economic and Community Development Advisory Committee Meeting Minutes – Motion made by Olen Yarnell to approve the March 30th meeting minutes with an amendment. The March 30th meeting minutes show the committee chair excused the absence of Olen

Yarnell. Member Yarnell requested that his absence also be noted as excused on the committee member table box of the same page. The motion was second by Heather Riddle to approve. Motion carried unanimously.

Presentation, Discussion and Possible Action to Fund Small Business Encouragement Grant Designed to Assist Non-Exempt Businesses in Leon Valley

– Business Relations Director, William Cox facilitated a presentation to fund a Small Business Encouragement Grant, aimed at supporting businesses in Leon Valley that remain closed by Governors Executive Order GA-23. Members Larry Proffitt, Roger Christensen, and David Jordan suggested a multi-tier application review process. Members stated that they would like the Economic & Community Development Advisory Committee and City Council to review each application. Members agreed that businesses might close if there are lengthy funding delays with application review process. There was a consensus from committee members that the control measures provided in the program parameters were sufficient and the need for emergency funding to local businesses outweighed measures that could take several weeks to complete. Motion made by David Jordan to approve the Small Businesses Encouragement Grant program. Roger Christensen stated he does not agree with the program as presented and wishes to abstain from the vote. The motion was second by Olen Yarnell to approve. Madam Chair requested a rollcall vote. Motion approved with eight (8) YES and one (1) abstaining.

Presentation, Discussion and Possible Action to Partially Fund a Health & Safety Program, Providing Disposable PPE to Small Businesses with Direct Customer Interactions

– Business Relations Director, William Cox facilitated a presentation to partially fund a Small Business Health & Safety program. The project is aimed at supporting small businesses with unfunded mandates and helps to ensure safety measures are being taken to avoid the spread of COVID-19. Motion made by Roger Christensen to approve the Small Businesses Health & Safety program. The motion was second by David Jordan to approve. Motion carried unanimously.

Discussion and Update on EDCD Ventures Discussed on May 4, 2020 – Business Relations Director, William Cox provided an update to committee members concerning economic development ideas and programs discussed at prior meeting. No actions taken.

Citizens to be Heard – There were no call-in citizens or comments.

Other Items – Committee member Roger Christensen stated he is discouraged and uncomfortable with staff salaries being allocated from economic and community development revenue. Member Christensen stated he hopes the committee can encourage City Council to compensate and fill those positions from the general fund account.

Committee member Larry Proffitt requested an update on the 'Canadian Multi-Use Development Project'. City Manager, Kelly Kuentler stated that the Planning & Zoning Department still has open channel of communication with the developer, however, she is not aware of any recent changes.

Adjournment – Motion to adjourn at 7:39 p.m. made by Rodger Christensen and seconded by Amber Mouser. Motion carried unanimously.

These minutes approved by the Leon Valley Economic & Community Development Advisory Committee on the 11th of June 2020.

APPROVED

A handwritten signature in blue ink, appearing to read "Amber Mouser", written over the word "APPROVED".

CHAIR