



CITY OF LEON VALLEY
ECONOMIC & COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEETING
City Hall – Large Conference Room
6400 El Verde Road, Leon Valley, Texas 78238
Monday, October 14, 2019

MINUTES

The Economic & Community Development Advisory Committee met on the 14th day of October, 2019, at the Leon Valley City Hall located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business:

Call to Order and Announcement of a Quorum: The meeting was called to order at 5:30 p.m. by Chairperson Dr. Geraldine Rodriguez-Smith and there was an announcement of a Quorum.

Present were:

Dr. Geraldine Rodriguez-Smith	Amber Mouser	Roger Christensen
David Jordan	Larry Proffitt	Olen Yarnell
Kelly Kuentler	William Cox	

Absent Members:

Cynthia Flores		
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Also Attending: Councilman Matthew Hoode, Finance Director Vickie Wallace, Assistant Finance Director Floyd Messick, and Planning & Zoning Director, Brandon Melland.

Pledge of Allegiance

Discussion and Possible Action on the Approval of the September 26, 2019, Economic and Community Development Advisory Committee Meeting Minutes – Motion made by Roger Christensen to approve the September 26th meeting minutes. The motion was second by David Jordan to approve. Motion carried unanimously.

Quarterly Financial Presentation – Vickie Wallace, Finance Director – Finance Director, Vickie Wallace facilitated a quarterly financial presentation and discussion for the preceding quarter.

Economic Development Report – William Cox, Business Relations Director – William Cox facilitated an economic development update presentation and discussion which included; zoning inspections, certificate of occupancies issued, ED related

functions/meetings, ED training for the Business Relations Director, ED projects, and a brief discussion on regional home values by zip code.

Discussion and possible action related to vacancies on the Economic and Community Development Advisory Committee – Chairperson Dr. Rodriguez-Smith facilitated a discussed concerning the two open vacancies created by the appointment of Councilman Matthew Hodde to City Council and the resignation of Dr. Gayle Monnig. Dr. Rodriguez-Smith asked alternate committee members David Jordan and Olen Yarnell if they were interested in the positons. Both Mr. David Jordan and Mr. Olen Yarnell expressed interest. Roger Christensen made a motion to recommend to City Council the appointment of Olen Yarnell and David Jordan to the Economic and Committee Development Advisory Committee. The motion was second by Amber Mouser. Motion Carried unanimously.

Other Items – Committee member Roger Christensen requested that future agendas include the date for the Economic and Community Development Advisory Committee meeting. There was a consensus among the committee members for the change. The next meeting date is schedule for January 20, 2020, which is MLK day. Dr. Geraldine Rodriguez-Smith requested a list of potential dates be sent to her for review.

Committee Member Larry Proffitt requested staff pursue potential economic and community development projects for the committee due to the increasing fund balance. Roger Christensen stated that the committee agreed in a prior meeting to fund economic and community projects equally.

Adjournment – Motion to adjourn at 6:19 p.m. made by Amber Mouser and seconded by Roger Christensen. Motion carried unanimously.

These minutes approved by the Leon Valley Economic & Community Development Advisory Committee on the 13th of January 2020.

APPROVED

CHAIR