



**CITY OF LEON VALLEY
INTEROFFICE MEMORANDUM**

DATE: April 5, 2022
TO: Mayor Chris Riley and City Council Members
FROM: Crystal Caldera, City Manager
SUBJECT: Pre-City Council Meeting Report

Seneca West Drainage Project

Engineering and design work continues on the Seneca West Drainage Project. The proposed alignment has been sent to the San Antonio River Authority (SARA) for their approval. The 95% plans have also been submitted to Bexar County for their review. Once the San Antonio River Authority (SARA) approves a Conditional Letter of Map Revision (CLOMR), bids for the project may be advertised. The dates for the project bid have changed, as we are waiting on approval from SARA. We did receive comments from SARA and prepared our answers/corrections. We submitted revisions to SARA and are now waiting for final approval and permit issuance.

10/1/2020	7/30/2021	04/2022	05/2022
Start Engineering	Submit to SARA for CLOMR	Bid project	Start construction

(MPO) Reimbursement Grant-Huebner Creek Greenway Hike & Bike Trail Section II

Staff has submitted an application for an Alamo Area Metropolitan Planning Organization (MPO) reimbursement grant for the construction of the second portion of the Huebner Greenway Trail, from Bandera Road to Evers Road. It has been approved by the lower committees and will now advance to the full Board for (hopefully) approval.

4/1/2021	9/2021	2023-24
Grant Due	Results Announced	Trail engineering, design, and construction

Marshall Elevated Tank Rehabilitation Project – Viking Painting

This project is complete. The tank was disinfected last Thursday, a water sample was taken, and it is being put back into service this week.

Huebner Creek Greenway Hike & Bike Trail Section I

The 100% plans for the portion of the trail that will run adjacent to El Verde Road have been submitted for review by TxDOT. We are waiting on Environmental review for approval.

4/23/21	5/13/21	7/27/21	8/12/21	9/14/21
30% plans submitted to TxDOT for review	TxDOT review committee meeting	60% plan submittal to TxDOT for review	TxDOT review committee meeting	100% plan submittal to TxDOT for review
12/2021	4/2022	5/2022	5/2022	6/2022
TxDOT review committee meeting	Advertise bids for Project	TxDOT concurrence with lowest responsible bidder	Council approval of contract and bidder	Begin Project

Community Development Block Grant (CDBG)- Blacksmith Water & Sewer

Staff has applied for another CDBG reimbursement grant from Bexar County Community Development to replace water and sewer mains on the remaining portion of Blacksmith Drive in the Old Mill subdivision. The City was awarded the grant in the amount of \$143,639. We anticipate the bid award in May of 2022.

4/2021	5/2022	3/2022 – 11/2022
Grant Submitted	Grant Award Announced	Contract Period and Construction

Code Amendments

Staff is working with the Planning and Zoning Commission (P & Z) to revise the Table of Permitted Uses to allow specific uses in the B-3 zoning district with or without a Specific Use Permit and the Sustainability Overlay district prohibitions. Other options include rezoning all of Grissom Road and a portion of Poss Road from Sustainability Overlay District to Commercial/Industrial Overlay District or to remove the Overlay Districts all together.

PZC Mtg	CC Mtg	CC Mtg
3/22/22	4/5/22	4/19/22

Subdivision Code

Staff will start working on revisions to the Subdivision Code with the City Engineer and the Public Works Director. In April, we would tentatively take this to the Planning and Zoning Commission for discussion.

PZC Mtg	CC Mtg	CC Mtg
4/26/22	5/17/22	6/7/22

Future Council Zoning Cases

7355 Canterfield. – SUP to allow an “Accessory Dwelling Unit” in the existing structure. This case was presented to the P & Z on 3/22/22, and then to the City Council on April 5th and the 19th.

6417 Evers Road – SUP to allow a “Restaurant - Not Fully Enclosed and With Sales of Alcohol”. This case was presented to the P & Z on March 22nd and then to the City Council on April 5th and 19th.

6959 Bandera Road – SUP to allow Operation of an “Entertainment – Indoor” Facility. This case was presented to the P & Z Commission on March 22nd and then to the City Council April 5th and 19th.

6008 Grissom Road – a request to rezone the property from B-3 Commercial Sustainability Overlay District to B-3 Commercial with the Commercial/Industrial Overlay District. The property owner has a potential buyer, but the buyer wants to operate a contractor facility and that use is not allowed in the Sustainability Overlay District in a B-3 zoning district. This case was presented to the P & Z at their March 22nd meeting, then to City Council on April 5th and 19th.

Triangle Property at the intersection of Evers and Seneca - being 9.1740 acres of land, known as P-4A, ABS 530, CB 4432. The applicant would like to discuss the potential development of this vacant tract of land with both the P & Z and City Council prior to applying for rezoning to some type of low-density residential zoning. This was scheduled for discussion only at the March 22nd P & Z meeting and then on April 5th before the City Council.

Building and Other Permits Issued – Week of 3/21 and 3/28

<i>Permit Type</i>	<i># Issued</i>
Plumbing	5
Gas	3
Mechanical	1
Electrical	2
Foundation	1
Animal Tag	1
Obassi Efficiency Bldg	5

Open Records Requests

ORR #	Date Received	Date Released	Requester Name	Organization	Description of Request	Redaction	Reason For Redaction	City Attorney Legal Review	Attorney General Review	Ruling Number	Fees Paid
111521-C	11/15/21	COMPLETE 03/22/22	Enrique Rojas	Thomas J Henry	Certified LVPD and LVFD records related to an incident that occurred on 4/21/2021	N	-	N	-	N	\$42.00
011022-A	01/10/22	COMPLETE 03/18/22	Thomas Rockeymoore	-	Requesting a list of Nuisance Abatement properties (vacant houses) that have been cant and causes a nuisance to neighbors.	N	-	N	N	-	\$0.00
020422-A	02/04/22	COMPLETE 03/23/22	Christopher Hinshaw	Davis Law Firm	RE: Case No. 2022-0001947 – names of peace officers, detectives, sergeants that responded to the scene on or around 6pm-8pm on 12/26/21; conversations, written or recorded and any call log for service reports from any responding or reporting officer who interacted with any party for the date of 01/03/22 which is when it was reported; 911 calls made; witness testimony taken; statements, interviews, recordings; and call logs.	N	-	N	-	N	\$19.00
020822-A	02/08/22	Waiting on Requestor	Tim Maloney	Law Offices of Maloney & Campolo LLP	RE: Ginneth Patricia Jelambi as Personal Representative of the Estate of Marco Davila; date of incident: 06-21-2019; Officers Rigoberto Parra #520 and Osarentin Amadin #523 Copies of any and all rulings, decisions, findings, conclusions, investigations reports, crash report, witness statements, CID Investigation to include: inspections, analysis, policies and procedures, photographs, videotapes, personnel file of Leon Valley Police Officer Rigoberto Parra #520 and Officer Osarentin Amadin #523 and other documentation prepared by, or in the possession of the Leon Valley Police Department.	N	-	N	-	N	\$0.00
030322-A	03/03/22	COMPLETE 03/09/22	David Dekunder	Express-News	Data related to graffiti from 2019 to current year	Y	DOB	N	-	N	\$0.00
031222-A	03/12/22	COMPLETE 03/18/22	Ben Franks, LL.B.	-	Information about J. Salvaggio	N	-	N	-	N	\$0.00
031322-A	03/13/22	COMPLETE 03/29/22	Susan Courage	-	RE: 5072 Timberhill Drive, Leon Valley, Texas: 1: Certificate of Occupancy; 2: Fire department records; 3: Petroleum Storage Tank permits; 4: Hazardous Substances/waste permits; 5: Hazardous releases; 6: Code compliance records; and 7: Activity Use Limitations.	N	-	N	-	N	\$0.00
031422-A	03/14/22	COMPLETE 03/18/22	Dillon Collier	KSAT 12	Food safety complaints filed against the Chacho's at 6757 Poss Road for the last five years as well as the one filed on 03-13-2022.	Y	NAME AND PERSONAL EMAIL	N	-	N	\$0.00
031422-B	03/14/22	Waiting on Staff	Sara Lines	Thomas J. Henry	RE: Case Number: 202200649 - Any and all incident investigation records including but not limited to, all supplements, interoffice memorandum, chemical analysis test requests and results, investigation records and reports, Leon Valley Police Department reports and supplements, field notes, Police reports, color prints of photographs, copies of audio and/or video tapes, Leon Valley Police Department car cam video(s), COBAN or body cam video and or drone video, witness statements, drawings, diagrams, accident reconstruction team records and reports any and all information and/or documents relating to causation of the accident, event information detail, event chronology logs, case detail sheets, case response logs, all data in connection with requests for support and services rendered by EMS and/or police department, and other data compilation in any form pertaining to the incident referenced above.	N	-	N	-	N	\$0.00
031522-A	03/15/22	COMPLETE 03/21/22	Teresa Garcia	U.S. Probation	02/20/2017 Offense Report	N	-	N	-	N	\$0.00
031522-B	03/15/22	COMPLETE 03/29/22	Bev Evans	Phase Engineering	Address: 6501 Grissom Road, San Antonio, Texas 78238 Building Records: Please provide copies of all building permits submitted/approved, certificates of occupancy and building plans. Environmental Health Records: We would like to request any environmentally-related information, such as to notices of violation or complaints pertaining to incidents such as chemical spills or dumping. If there are fuel tank storage facilities, sample wells, septic tanks or grease traps located on the property. Fire/UST Records: We are requesting any information you may have concerning the storage, use, handling or dispensing of flammable liquid storage tanks, hazardous materials, or liquefied petroleum gas storage or incidents of environmental concern.	N	-	N	-	N	\$0.00
031622-A	03/16/22	COMPLETE 03/23/22	Justin Pulliam	-	All evidence demonstrating that E. Bohl is or may be a proxy for Joe Salvaggio or Kelly Kuenstler; All communications between Evan Bohl and Joe Salvaggio or Kelly Kuenstler during the time period from March 06, 2021 to March 16, 2022.	N	-	N	-	N	\$0.00
031722-A	03/17/22	COMPLETE 03/22/22	Evan Bohl	-	Copies of all current or past contracts the city has had with any attorney to serve as legal counsel for the Mayor, City Council, and City of Leon Valley in any capacity between March 2019 and March 2022.	N	-	N	-	N	\$0.00
031722-B	03/17/22	Waiting on Staff	Clarissa Najera	Progressive Insurance	For Claim # 22-8662671: Need copies of incident report/cad call/and scene pictures.	N	-	N	-	N	\$0.00

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031722-C	03/17/22	COMPLETE 03/22/22	Mark Davis	-	A copy of any invoices that the City of Leon Valley has received from the law firm "Denton, Navarro, Rocha Bernal & Zech, PC." between January 01, 2021 and March 16, 2022.	N	-	N	-	N	\$0.00
031722-D	03/17/22	Waiting on Staff	Cajunrandy214	-	All emails between and to or from ex chief joe salvaggio and ex interim city manager brummet concerning or even mentioning salvaggio's employment or continuing future employment or discussions concerning possible firing or not firing salvaggio – written letters also wanted or/and audio recorded official phone calls to be included. Any emails between mayor riley or physical correspondence (letters) to and from brummet concerning/or mentioning enforcement of identification of persons having emails to be read in city council in citizens to be heard section of council meetings. Copy of last contract with last city atty or firm. Salary of and contract with current city manager.	N	-	N	-	N	\$0.00
031722-E	03/17/22	Waiting on Staff	Donald Beyer	Allied Universal Compliance and Investigations	Case Report # 20220001947 from 12/26/2021 at 5622 Evers Road	N	-	N	-	N	\$0.00
031822-A	03/18/22	COMPLETE 03/24/22	Tonia Johnson	Lexis Nexis Risk	Traffic data from 02/01/2022 – 02/28/2022. We would like the report to contain open and disposed cases as well as be inclusive of all case types that pertain to traffic related cases (Infractions, Misdemeanors, Violations, etc.). We are looking for all cases with an action date (filed date, violation date, conviction date) within the range of request	N	-	N	-	N	\$0.00
031822-B	03/18/22	COMPLETE 03/18/22	David Dekunder	Express-News	Request for the email that was submitted during the citizens to be heard part of meeting on March 15 from Lelanie Hefner.	N	-	N	-	N	\$0.00
031822-C	03/18/22	COMPLETE 03/29/22	Tonia Johnson	Lexis Nexis Risk	Request for a 7 year history file. If you are unable to provide the 7 year history data files, a 5 year history would be fine. Please accept this as the request for traffic data from 01/01/2015 – 12/31/2021.	N	-	N	-	N	\$0.00
031822-D	03/18/22	COMPLETE 03/21/22	Libby Seline	Express-News	Data related to the Red-Light Cameras such as date fines were set; cost of fine; date fines were received.	N	-	N	-	N	\$0.00
032222-A	03/22/22	Waiting on Staff	Justin Pulliam	-	I seek information regarding the following incident: Date: June 14, 2018 • Approximate time: 13:00 to 15:00 • Location: 6400 El Verde Rd (Leon Valley City Hall and public right of way) • Subjects Include: Mark Brown, Jesus Padilla; Officers Reynes, Parra, Yarbrough, Vasquez, Wells, Azar, Farias, Burleson, and Brooks. I request a copy of the following body worn camera videos: Item 1 Corp. Farias's BWC of Mark Brown Arrest Item 2 Sgt. Burleson's BWC of Mark Brown Arrest Item 3 Officer Vasquez's BWC of Mark Brown Arrest Item 4 Officer Azar's BWC of Mark Brown Arrest Item 5 Officer Yarbrough's BWC of Mark Brown Arrest Item 6 Sgt. Urdiales' BWC of Mark Brown Arrest Item 7 Sgt. Urdiales' BWC of EMS care provided to Mark Brown	N	-	N	-	N	\$0.00
032222-D	03/22/22	CLOSED	Justin Pulliam	-	JUST A QUESTION - NOT AN ORR BUT THE NUMBER WAS ALREADY ASSIGNED SO THIS IS ACTUALLY VOID	N	-	N	-	N	\$0.00
032222-E	03/22/22	COMPLETE 03/23/22	Justin Pulliam	-	Copy of any records regarding a lawsuit, mediation and/or settlement about an employment dispute with J. Salvaggio.	Y	HOME ADDRESS AND PHONE NUMBER	N	-	N	\$0.00
032222-F	03/22/22	Waiting on Staff	Thomas Suarez	DFPS	LVPD Incident # 202101227	N	-	N	-	N	\$0.00
032222-H	03/22/22	Waiting on Staff	Marina Winter	Bexar County Criminal District Attorney's Office-Special Crimes Division	Subpoena for LVFD EMS records.	N	-	N	-	N	\$0.00
032322-A	03/23/22	Waiting on Response from TX OAG	Larry West	-	LVPD Incident # 202200625	N	-	N	-	Y	\$0.00

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032222-B	03/22/22	Waiting on Staff	Justin Pulliam	-	<p>I seek information regarding the following incident:</p> <ul style="list-style-type: none"> • Date: June 18, 2018 • Approximate time: 13:00 to 16:00 • Location: 6400 El Verde Rd (Leon Valley City Hall and public right of way) • Subjects Include: Jesus Padilla, Juan Gonzales Jr, James Mead, Russell Zinter, James Springer, David Bailey, Joseph Pierce; Officers Farias, Breton, Wells, Azar, Urdiales, King, Evans, Mandy, Castro, Tacquard, Anderson, Rivera, and Hernandez. <p>I request a copy of the following body worn camera videos:</p> <p>Item 1 Corp. Farias's BWC, to include video of Bailey "Back the Blue" flag</p> <p>Item 2 Officer Mandy's BWC of arrests and trespass warnings</p> <p>Item 3 Officer Mandy's BWC of Trespass to James Mead and Release of Juan Gonzales Jr</p> <p>Item 4 Officer Azar's BWCs of LVPD officers hiding in City Hall; Arrests; Justification of Handcuffs</p> <p>Item 5 Officer Hernandez's BWC of LVPD officers hiding in City Hall</p> <p>Item 6 Officer Rivera's BWC of arrests</p> <p>Item 7 Sgt. Urdiales' BWC, including video of arrests and James Mead trespass warning</p> <p>Item 8 Officer Evans' BWC of arrests</p>	N	-	N	-	N	\$0.00
032222-C	03/22/22	Waiting on Staff	Justin Pulliam	-	<p>I seek information regarding the following incident:</p> <ul style="list-style-type: none"> • Date: June 23, 2018 • Approximate time: 15:00 to 24:00 • Location: 6400 El Verde Rd (Leon Valley City Hall and public right of way) • Subjects Include: Bao-Quoc Ngyuen, James Springer, Joseph Pierce, Jason Green, Brian Howd, Jonathan Green, Aldo Hernandez, Gregory Gardiner, Theresa Richard, Selena Herrera, Joshua Russell, David Worden, James Mead, Kevin Egan, Jack Miller; Officers Salvaggio, Mandy, Farias, Azar, Evans, Hernandez, Parra, Rivera, Breton, Griego, Brooks, King, Wells, and Gonzales. <p>I request a copy of the following body worn camera videos:</p> <p>Item 1 Corp. Farias's BWCs of Kevin Egan and Greg Gardiner</p> <p>Item 2 Officer Rivera's BWC of Kevin Egan</p> <p>Item 3 Officer Vasquez's BWC</p> <p>Item 4 Officer Hernandez's BWC</p> <p>Item 5 Officer Griego's BWC or Kevin Egan</p> <p>Item 6 Officer Evans' BWC</p> <p>Item 7 Officer Espinoza's BWCs of arrests, detentions, and Jason Green handcuffed for an extended amount of time</p> <p>Item 8 Officer Parra's BWC</p> <p>Item 9 Officer Parra's BWC of midnight talk with Salvaggio</p>	N	-	N	-	N	\$0.00
032222-G	03/22/22	Waiting on Staff	Justin Pulliam	-	An electronic copy of the attachment "8.24.21 - Email to Chief Gonzales from DA (Prado) re Mayor Riley OAG complaint by JS.pdf" sent by Mayor Chris Riley to Ana Federico on or about September 2, 2021 at 2:48pm.	N	-	N	-	N	\$0.00
032422-A	03/24/22	Waiting on Staff	Eric Chung	SmartProcure	<ol style="list-style-type: none"> 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address 	N	-	N	-	N	\$0.00
032422-B	03/24/22	COMPLETE 03/26/22	George Delena	Aurora Police Department	LVPD Report #2202000722	N	-	N	-	N	\$0.00
032422-C	03/24/22	COMPLETE 03/29/22	Wayne Shi	-	I want to view the plans of that recently finished Marshall HS's new three-story building and new soccer ball field.	N	-	N	-	N	\$0.00

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032422-D	03/24/22	Waiting on Staff	Cajunrandy214	-	Copy of latest lawsuit earl david worden or similar name vs leon valley which concerns the mass auditor arrest several yrs ago (zinter vs salvaggio incident)	N	-	N	-	N	\$0.00
032522-A	03/25/22	Waiting on Staff	Andy May	-	I hereby request the following records from the Leon Valley Police Department: (1) The "Internal affairs case assignment logs/spreadsheets" for the years 2010 to 2017. (2) A list, records, logs or summaries of certified police officers who ceased being employed within the past 5 years.	N	-	N	-	N	\$0.00
033022-A	03/30/22	Waiting on Staff	Wayne Shi	-	Follow up from ORR # 032422-D - Would like comments from CoLV staff and city engineer during the approval process of the site plan, and any revisions requested to NISD; also wants to see the permit application forms along with issued permits.	N	-	N	-	N	\$0.00
033022-B	03/30/22	Waiting for call back from requestor	Mary Angie Garcia	District Clerk Bexar County	Subpoena for LVFD Records	N	-	N	-	N	\$0.00
033022-C	03/30/22	Waiting on Staff	Terri Faruzzo	-	LVFD Case # 2022-0081855	N	-	N	-	N	\$0.00

PUBLIC WORKS

- Staff is bidding several projects to include the Year 5 Street Maintenance, Huebner Wellsite Generator, Blacksmith Water and Sewer Main Replacement, and the Huebner Rd Elevated Water Tank projects.
- The staff is replacing traffic signage in the Grass Valley neighborhood.
- The Crew is installing a traffic calming concrete island at Evers and Hodges, to prevent vehicles from entering the neighborhood the wrong way.
- We are repairing playground equipment at Raymond Rimkus Park and eliminating ant mounds.
- Working with Davila Electric to repair the Evers Road bridge lights.
- The utility crew is videotaping sewer on Pacer Trail, Repairing 2 curbstops, Flushing dead-end water mains and taking water samples.
- Performing maintenance/repairs at both pools in preparation for the summer opening.
-

FIRE DEPARTMENT

- The Fire Department participated in a career day event on 2/25/2022 at Leon Valley Elementary last week. We visited with over 150 students.
- The Fire Department will be participating in the career day event at Driggers Elementary on 3/11/2022. We will be visiting several students and staff.
- The Fire Department will be losing Firefighter/Paramedic Reuben Salas on March 19th. We wish him the best of luck in his next endeavor.
- The Fire Department's second aerial apparatus is currently out of service due to an inoperable transmission. This is currently being fixed. This unit should hopefully be back in service within the next 10 days.
- The Fire Department has 3 firefighters complete their Driver Operator Pumper Class and an additional 3 Firefighters complete their Fire Officer II class. Congratulations team. The Fire Department participated in a career day event on 2/25/2022 at Leon Valley Elementary last week. We visited with over 150 students.

UPCOMING LIBRARY PROGRAMS

- April 5th: Spanish Storytime at 10:30am
- April 6th: Adventurers' Club at 10:30am
- April 7th: Lil Explorers at 10:30am
- April 9th: Teen & Adult Craft – Tassel Bookmarks at 11am
- April 10th: Yoga for All at 3pm
- April 12th: School Age Craft – Unicorns at 4:30pm
- April 13th: Adventurers' Club at 10:30am
- April 14th: Lil Explorers at 10:30am
- April 20th: Adventurers' Club at 10:30am
- April 20th: Scavenger Hunt, all day
- April 21st: Lil Explorers at 10:30am
- April 22nd: Community Coffee at 10:30am
- April 23rd: Drum Circle at 10:30am
- April 23rd: Local Author Event with Joanne Easley at 12pm
- April 24th: Storytime at the Homestead at 2pm
- April 24th: Yoga for All at 3pm
- April 27th: Adventurers' Club at 10:30am
- April 28th: Lil Explorers at 10:30am

**OTHER CITY STATISTICS FOR POLICE, FIRE, ECONOMIC DEVELOPMENT,
COURT, CODE AND ANIMAL CONTROL CAN BE FOUND:**

<https://cms3.revize.com/revize/leonvalleynew/CM%20Report%204-5-2022.pdf>

OTHER MEETINGS AND EVENTS

- The next City Council Meeting will be Tuesday, April 19, 2022, at 6:00 pm, in Council Chambers.
- The Planning and Zoning Commission will meet on April 26, 2022, at City Hall Council Chambers, at 6:30 p.m.
- The Capital Facilities Oversight Committee will meet on April 25, 2022, at the Leon Valley Conference Center, at 6:30 pm.