



**CITY OF LEON VALLEY
INTEROFFICE MEMORANDUM**

DATE: February 6, 2024
TO: Mayor Chris Riley and City Council Members
FROM: Crystal Caldera, City Manager
SUBJECT: Pre-City Council Meeting Report

Projects

In addition to outside agency review constraints, these projects may also be delayed by weather and supply chain slowdowns.

Wurzbach Sewer Main Replacement Project

The project started on December 5th and they are substantially complete. They are cleaning up the site and making repairs to the asphalt.

Huebner Road School Zone

The contractor, The Levy Company, continues the construction of the school zone appurtenances.

Huebner Creek Flood Control Project Phase 1

The City Council decided to hold a meeting on 2/24/2023 at 9:00 a.m. to discuss next steps.

Public Works Capital Projects

You can find more details on Public works Capital projects on our website here:
<https://storymaps.arcgis.com/stories/4a6ec6547ca54617bd825bcc3b59a87b>

Building and Other Permits Issued

Permit Type	# Issued
Plumbing	4
Food	4
Driveway	1
Impact Fees	
Animal	1
Fence	
Mechanical	1
Electrical	
Gas	1
Tree Removal	
Garage Sale	3
Building	

Impact Fee
 Remodel
 Roof
 Utilities 1
 Fire Sprinkler 1
 Access/driveway
 Liquor license
 Vacant building
 Mechanical 1

PLANNING AND ZONING

- Overlay Standards section of the code is with the attorney for review.
- Customizing Permitting Software – Ongoing as changes to the code are made.
- Scanning in Paper Documents - Long term project as time allows
- Staff will continue to reach out to colleges to help with revising the Master Plan
- Updating Zoning Map – Will be working with IT Director on this project.
- Working with code on business compliance letters
- Train New Hires/Contractors
- 0 Poss Road – SUP for Construction of an Automotive Facility with Outside Storage of Customer Vehicles – on hold
- 0 Huebner – PDD
- 5420 Grissom– Amending SUP
- 7213 Poss – PDD
- 0 Grissom Rd – SUP for carwash
- 7125-7129 Bandera – Plat
- Wurzbach Mosque – Replat
- 5300 Wurzbach – Replat

CERTIFICATE OF OCCUPANCY

- Hopestone Landscapes, 5504 Bandera, Office
- Garlic Bulgogi, 6733 Bandera, Restaurant
- Happy Gut Cocina, 6729 Bandera, Restaurant
- Darey Autos, 5930 Bandera, Used Car Sales
- Copper Tubing America, 5504 Bandera, Retail

OPEN RECORDS REQUEST

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2023-403	Mina Hany	12/28/2023	asking about list of the addresses of the properties with residential "Code Violations" in the city, in the period between 1st of Jan 2023 to 30th of Dec 2023. Thanks	Complete	10	1/16/2024	\$ -	\$ -
OR-2023-404	Mina Hany	12/28/2023	Asking About list of the addresses of the properties with residential "Fire Records" in the city, in the period between 1st of Jan 2023 to 30th of Dec 2023. Thanks	Pending Clarification from Requestor	20		\$ -	\$ -

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2023-405	Gavit Law, PLLC	12/29/2023	We are seeking to obtain all relevant information regarding this crash and the ensuing investigation including the body camera footage and dash camera footage of officer Robert Wigton and his patrol vehicle, body camera footage of the investigating officer, Jorge Breton #1164, all investigatory notes and other paperwork, photos, and information regarding this incident.	Complete	8	1/12/2024	\$ 175.00	\$ 175.00
OR-2024-1	Erica Hsu	1/2/2024	Please accept this as the request for traffic data from 12/01/2023 – 12/31/2023. We would like the report to contain open and disposed cases as well as be inclusive of all case types that pertain to traffic related cases (Infractions, Misdemeanors, Violations, etc.). We are looking for all cases with an action date (filed date, violation date, conviction date) within the range of request. We would like the report to be in the same format as the last report we received that was a .xlsx file with the following column headers in this order: FIELD NAME; Citation; Violation; Name; Defendant Address; Defendant City; Defendant State; Defendant Zip; Offense; Viol Date/Time; Filed Date; Status Date/Time; Statute; Status; Status Description	Complete	8	1/12/2024	\$ -	\$ -
OR-2024-2	Data Driven Safety - Verisk / Nicole Ramirez Flores	1/2/2024	I would like to request the Conviction/Val report for the month of December 2023 from the municipal court in XML format. I'm requesting the court_name; report_form; start_date; end_date; run_datetime; citation_number; officer_agency; violation_date; filing_date; first_name; middle_name; last_name; suffix; address1; address2; address_city; address_state; address_zip; phone_number; day_of_birth; month_of_birth; year_of_birth; DL_number; DL_number4; DL_state; Gender; Race; vehicle_tag_number; vehicle_tag_state; vehicle_make; vehicle_model; vehicle_year; cmv_flag; case_number; statute_violated; violation_type_code; violation_type_description; charge_description; violation_county; violation_location; posted_speed; reported_speed; crash_flag; status_date; status_description; defendant_plea; attorney_name; disposition_code; disposition_description; disposition_date; sentence_text; fine_paid; fine_outstanding; reported_dps_date	Complete	9	1/16/2024	\$ -	\$ -
OR-2024-3	Data Driven Safety - Verisk / Nicole Ramirez Flores	1/2/2024	I would like to request the disposition report for the following months in XML format; 2022: March – December; 2023: January, February, March, April, May, June, July, Aug, Sept, Oct, Nov; The files should only include the following fields: court_name; report_form; start_date; end_date; run_datetime; citation_number; officer_agency; violation_date; filing_date; first_name; middle_name; last_name; suffix; address1; address2; address_city; address_state; address_zip; phone_number; day_of_birth; month_of_birth; year_of_birth; DL_number; DL_number4; DL_state; Gender; Race; vehicle_tag_number; vehicle_tag_state; vehicle_make; vehicle_model; vehicle_year; cmv_flag; case_number; statute_violated; violation_type_code; violation_type_description; charge_description; violation_county; violation_location; posted_speed; reported_speed; crash_flag; status_date; status_description; defendant_plea; attorney_name; disposition_code; disposition_description; disposition_date; sentence_text; fine_paid; fine_outstanding; reported_dps_date	Complete	10	1/16/2024	\$ -	\$ -
OR-2024-4	Davis Law Firm	1/3/2024	Please be advised that the Davis Law Firm represents Peggy Barrera as a result of an accident which occurred on December 22, 2022. Pursuant to the Open Records Act/Texas Public Information Act, I am requesting that you provide our office with copies of the following regarding the accident which occurred on December 22, 2022 in Leon Valley, Bexar County, Texas involving Ms. Barrera: 1. All accident reports, including Incident Detail Reports and Calls for Service Data Sheets; 2. Any and all diagrams, schematics, memorandums, notes, or any other documents and/or tangible things pertaining to any inspections and/or tests of the scene of the collision, evidence at the scene of the collision, or relating to the collision; 3. Any and all statements taken of the parties involved in the vehicle collision as well as any witness statements; 4. Any and all records of charges filed, citations given, etc.; 5. Any audio and/or video recordings; and 6. Any and all 911 Call Recordings/CAD reports and any and all Coban, BWC and Dash Cam Recordings that were made as a result of the accident. (a) Date and approximate time of the recording: Date: 12/22/22; Time: Approximately 05:44 a.m. to approximately 5:00 p.m. (b) Specific location where the recording occurred: 5800 block of Bandera and 6600 Connally in Leon Valley, Texas	Complete Withdrawn by Requestor	18	1/30/2024	\$ 74.00	\$ -
OR-2024-9	Data Driven Safety - Verisk / Nicole Ramirez Flores	1/9/2024	I would like to request the Conviction/Val report for the months of: 2022: March – December 2023: January, February, March, April, May, June, July, Aug, Sept, Oct, Nov, December	Complete	8	1/19/2024	\$ -	\$ -

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2024-10	Hector Perez	1/11/2024	Michael Palacios was contacted by the Leon Valley Police Department on 04/30/2012 at the vista Del Rey Apt located on 5622 Evers Rd 503 (CFS #201203395 Incident #201202870) for the an assault/fight incident. Officers E. Guajardo ID #1107 and A. Martinez ID #1109 contacted Mr. Palacios and the victim Laura Miranda. L. Miranda made allegations of family violence. The officer(s) did not arrest M. Palacios and provided both parties with a copy of the case number. L. Miranda was advised to contact the Leon Valley Police Department to provide a statement if she wanted to purse charges. Leon Valley Police Department Admin Asst. Kyle Cadena informed me the case is currently closed and not under investigation per the LVPD CID unit. If available, I would like a court disposition or any LVPD investigative paperwork concerning the alleged victim not pursuing any criminal charges or the outcome of M. Palacios status.	Complete	6	1/19/2024	\$ -	\$ -
OR-2024-11	Begum Lawgroup	1/11/2024	Body Worn Camera Video and 1. Any and all investigative reports, measurements, witness statements and notes taken during the investigation of the above referenced incident; 202304598 2. Names, addresses, and phone numbers of any witnesses of the above referenced incident; 202304598 3. Dispatch reports and/or transcripts phoned into "911" emergency operators in relation to the above referenced incident; 202304598 4. Any videotapes, photographs, body camera and dash camera videos during the investigation of the above referenced incident; 202304598 5. Blood alcohol and/or drug testing, and criminal files regarding any individuals involved in the above referenced incident; 202304598 6. Any data from the Laser Scan that was conducted at the accident scene.	Pending Fee Acceptance	13		\$ 89.00	\$ -
OR-2024-12	Ismail Celik	1/11/2024	I am applying for a work visa in Japan and require a criminal background check document prepared by a law enforcement agency to provide to them. My Drivers License number is -----. If you have any specific questions my phone number is ----- for both phone calls and text messages. Thank you	Complete	0	1/16/2024	\$ -	\$ -
OR-2024-13	LEONARD MATARESE	1/12/2024	Kindly provide the following information regarding the RFP for STANDARDS OF COVER UTILIZATION STUDY FIRE DEPARTMENT. Copy on the winning proposal including proposed fee. Copy of the score sheets evaluating each proposal showing individual raters by title, not name. Thank you, in advance for your prompt response.	Complete	0	1/16/2024	\$ -	\$ -
OR-2024-14	EWU Media, LLC	1/16/2024	REQUESTING: Interrogation footage of Christopher Preciado, Ramon Preciado, and Myrta Romanos in video format, confession footage of Christopher Preciado, Ramon Preciado, and Myrta Romanos in video format, crime scene photos, crime scene videos, evidence photos, evidence videos, all 911 calls recorded in relation to the case in audio format, all body cam recorded in relation to the case in video format, body cam footage of the arrest of Christopher Preciado, Ramon Preciado, and Myrta Romanos in video format, police reports, dash cam footage filmed in relation to the case in video format, CCTV/surveillance footage related to the case in video format. NAME (of suspect[s]): Christopher Preciado (19), Ramon Preciado (53), Myrta Romanos (47) CRIME: Christopher Preciado: Capital Murder of Savannah Soto, 18, and Matthew Guerra, 22 and abuse of a corpse and tampering with evidence Ramon Preciado: abuse of a corpse and alter/destroy/conceal of a human corpse Myrta Romanos: abuse of a corpse, alter/destroy/conceal of a human corpse and tampering with evidence DATE OF CRIME: December 22, 2023 LOCATION: City, state.: San Antonio, TX AGENCIES TO REQUEST: San Antonio Police Department, Bexar County District Attorney's Office, Department of Homeland Security, Leon Valley Police Department ADDRESS for 911: Only if this information is available.: 5900 block of Danny Kaye Dr. believe that San Antonio Police Department has taken over this case, and I am hoping to obtain any 911 audio or body cam footage from when the missing person's report was filed for Savannah Soto and Matthew Guerra. We have submitted a separate request with the San Antonio PD.	Complete	0	1/16/2024	\$ -	\$ -
OR-2024-15	Mark Richter/Thomas J Henry Injury Attorneys	1/17/2024	Body Worn Camera Video Maria Garcia - seeking to verify a minor was a passenger with Ms. Garcia (minor was not listed on Police Report)	Pending Payment	9		\$ 17.00	\$ -
OR-2024-16	Justin Pulliam, Pulliam Media LLC	1/22/2024	Item 1: Personnel file for Jorge Cristobal Breton Arizmendi from December 1, 2021 to January 22, 2024. Item 2: Written communications relating to the rehiring of Jorge Cristobal Breton Arizmendi. Item 3: Job application and background check for Jorge Breton rehiring.	Complete	0	1/22/2024	\$ -	\$ -

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2024-17	Erica Hsu	1/22/2024	Please accept this as the request for traffic data from 01/01/2017 – 12/31/2023. We would like the report to contain open and disposed cases as well as be inclusive of all case types that pertain to traffic related cases (Infractions, Misdemeanors, Violations, etc.). We are looking for all cases with an action date (filed date, violation date, conviction date) within the range of request. We would like the report to be in the same format as the last report we received that was a .xlsx file with the following column headers in this order: FIELD NAME Citation Violation Name Defendant Address Defendant City Defendant State Defendant Zip Offense Viol Date/Time Filed Date Status Date/Time Statute Status Status Description	Pending Department(s) Response	6		\$ -	\$ -
OR-2024-18	Angela Marin	1/22/2024	Client: Samantha Cherica Date of Incident: January 13, 2024 Location: 5700 NW Loop 410 & 5900 Bandera Rd. Case Number: 202400147 I am making a formal request under the Open Records Act for a copy of your entire file, including but not limited to police reports, photographs, notes, witness statements, 911 calls, police body camera photographs, in-car camera system downloads, in-car camera system photographs, in-car camera system videos, diagrams, videos and any other information relating to the investigation in reference to the above matter.	Pending Department(s) Response	6		\$ -	\$ -
OR-2024-19	Willie Jay Moore	1/22/2024	1. Any and all residential and or commercial properties within the city limits that are delapidated, unsafe, or in code violation. 2. Any and all residential and or commercial properties within the city limits that have been demolished within the past 12 months or are set to be demolished within the next 12 months. 3. Any properties owned by the city that are available for purchase.	Complete	5	1/30/2024	\$ -	\$ -
OR-2024-20	Garcia & Block, PLLC, Attorney Alejandro Garcia	1/22/2024	We kindly ask that you provide our office with certified copies of any record found regarding the following individual: Name: Alexandre Andre MOUSSRAU RIOUX DOB: ----- Charge: Possession of Drug Paraphernalia Case Number: 145008-01/080009431 Date of Incident: August 12, 2008	Complete (Duplicate of OR-2024-21)	1		\$ -	\$ -
OR-2024-21	Garcia & Block, PLLC, Attorney Alejandro Garcia	1/22/2024	We kindly ask that you provide our office with certified copies of any record found regarding the following individual: Name: Alexandre Andre MOUSSRAU RIOUX DOB: ----- Charge: Possession of Drug Paraphernalia Case Number: 145008-01/080009431 Date of Incident: August 12, 2008 Should you require money to continue with our request please give us a call so that we can expedite payment. Please email response to ----- or mail to Garcia & Block, PLLC at 5825 Callaghan Rd., Ste. 108, San Antonio, Texas 78228. Feel free to contact the office at 210-202-0203 if further information is needed. *Request resubmitted here to correct individuals date of birth.	Complete	3	1/26/2024	\$ -	\$ -
OR-2024-22	Mary Garcia	1/23/2024	I need to get a copy of police report made for a accident	Pending Clarification from Requestor	6		\$ -	\$ -
OR-2024-23	Mara Cardenas	1/23/2024	My name is Mara Cardenas and I work for Statewide Defensive Driving and would like to request the DSC records list of those people who have had traffic citations and have been approved to take a defensive driving course. We would like their names, address, city, state, zip and citation date or approval date as well as their email address if provided. We would like for this information to be sent via email to statewidedd@aol.com. At this time, I would like to request the lists for the month of Dec of 2023 of those who requested to take defensive driving. (Their due dates should be in March of 2024). If you could email it to us at your convenience that would be great.	Pending Department(s) Response	5		\$ -	\$ -
OR-2024-24	Chartswap	1/23/2024	Complete medical records from 11/29/2023 to the present, including but not limited to any records/documents that may be stored digitally and/or electronically:	Pending Receipt of Payment	5		\$ 17.25	\$ -
OR-2024-25	Justin Pulliam, Pulliam Media LLC	1/23/2024	Thank you for your candor and transparency on this matter. Inline with my thorough operating principles, I respectfully request an electronic copy of the following: Item 1: Police incident report for the incident occurring on May 15, 2023 approx 18:30 at Bandera Rd and Grissom Rd involving Joshua Hinson. Item 2: Call sheet, including call notes, for the incident occurring on May 15, 2023 approx 18:30 at Bandera Rd and Grissom Rd involving Joshua Hinson. Item 3: Audio recording(s) and associated metadata for the 911/non-emergency phone call(s) relating to the incident occurring on May 15, 2023 approx 18:30 at Bandera Rd and Grissom Rd involving Joshua Hinson.	Complete	0	1/24/2024	\$ -	\$ -
OR-2024-26	Justin Pulliam, Pulliam Media LLC	1/23/2024	Electronic copy of all criminal trespass warnings issued from January 1, 2019 to January 23, 2024. If available, a compiled report from your records management system is sufficient. Please include name, location, date, officer, and other information.	Complete	0	1/24/2024	\$ -	\$ -
OR-2024-27	Justin Pulliam, Pulliam Media LLC	1/23/2024	All contracts and agreements relating to police dispatch and communications services via Bexar County.	Complete	0	1/24/2024	\$ -	\$ -

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2024-28	Justin Pulliam, Pulliam Media LLC	1/23/2024	Police blotter/event log export from police records management system with at least the following data: incident number, date, time, location, description, status, offense, and other commonly provided basic information. Consider the time period from January 1, 2020 to January 23, 2024.	Complete	0	1/24/2024	\$ -	\$ -
OR-2024-29	Justin Pulliam, Pulliam Media LLC	1/23/2024	Police incident reports for all police fleet crashes, including auto-pedestrian crashes. Consider the time period from January 1, 2020 to January 23, 2024.	Pending Department(s) Response	4		\$ -	\$ -
OR-2024-30	Justin Pulliam, Pulliam Media LLC	1/23/2024	All city and police polices relating to video recording.	Complete	0	1/24/2024	\$ -	\$ -
OR-2024-31	Justin Pulliam, Pulliam Media LLC	1/23/2024	Police incident reports and probable cause complaints for all on-view arrests made by Jorge Breton during the time period from September 1, 2023 to January 23, 2024. Please send original versions and not modified/curated incident reports.	Pending Department(s) Response	4		\$ -	\$ -
OR-2024-32	Justin Pulliam, Pulliam Media LLC	1/23/2024	Pay stubs/statements for warrant reserve officers. Consider the time period from January 1, 2022 to January 24, 2024. I think this is like the program in Coffee City that got lots of city employees indicted.	Complete	0	1/24/2024	\$ -	\$ -
OR-2024-33	Carabin Shaw	1/24/2024	My client was involved in a motor vehcile accident .I was wondering we can get a PR or a Collision Information Sheet.	Complete	0	1/25/2024	\$ -	\$ -
OR-2024-34	Abigail Collins	1/24/2024	hello, i'm looking for records of houses/properties that have code violations, houses/properties with recent water shut offs as well as Liens. from 12/24/2023-01/24/2024	Pending Department(s) Response	3		\$ -	\$ -
OR-2024-35	Sandra Caldwell Martinez	1/27/2023	Lt Admin David Gonzales was said to do a complete investigation on the criminal burgalarize and vandalizam robbery of my home, address is 6430 Red Jacket Dr San Antonio Texas Bexar County 78238 on or about September 2018 to December 2018. I have paid 112.00 to get this report. I received a refund as I had to purchase ALL reports on February of 2019. That report along with the said incident where I was beaten and punched on or about November 20, 2016, officer Guerra and another officer, plus fire department EMS assisted. I also reported to Officer Pena on the conspiracy to a financial white collar crime that includes those responsible in the criminal acts on my property and business located at 6430 Red Jacket Dr 78238. I need that investigation to be conducted with my evidence. Would like the report conducted by Chief David Gonzales as per requested by City Manager Crystal Caldera.	Pending Department(s) Response	1		\$ -	\$ -
OR-2024-36	Jennifer Saenz	1/29/2024	Fire Department Incident Case Number 2400071. Please email a copy of the incidence report referenced. Thank you. *Staff Requested Clarification - Requestor modified request to be for Case # 2400141. 01/30/2024 SP	Complete	0	1/30/2024	\$ -	\$ -
OR-2024-37	Andrea Trevino	1/29/2024	Body Worn Camer Video and Records Case number 202204162	Pending Department(s) Response	0		\$ -	\$ -
OR-2024-38	Sergio Medina	1/29/2024	RE: LVPD Case No.: 202204162, Date of accident: October 29, 2022, Time of accident: 8:00 a.m. Drivers: Danielle L. Henderson and Maria N. Esquivel Location: 6600 block of Bandera Road & Intersection with Grissom Road, Leon Valley, Texas Our File No.: 23100.3517 I Dear Sir/Madam: Please be advised that we have been retained to represent Allstate Fire and Casualty Insurance Company, the insurance carrier for Unit 2, the vehicle driven by Maria N. Esquivel in the above-referenced accident, in an underinsured motorist personal injury lawsuit filed by Ms. Esquivel regarding the accident. Pursuant to the terms of the Texas Open Records Act, Tex. Rev. Civ. Stat. Ann., §552.221 (Vernon's Supp., 2003), we hereby make request for the following documents, including all attachments thereto, concerning the motor vehicle accident referenced above: 1. A complete copy of any supplement reports which have been filed by the investigating officer, in addition to the original Texas Peace Officer's Accident Report. 2. Complete copies of all witness statements in the possession of the Leon Valley Police Department regarding this accident, including complete statistical data (dates of birth, Texas driver's license, etc.) on each witness. 3. One (1) complete copy of all photographs and/or any copies of videotapes in the possession of the Leon Valley Police Department regarding this accident. This to include one (1) complete copy of all photographs and/or videotapes that were provided to the Leon Valley Police Department by any other parties in regard to this motor vehicle accident. 4. A complete and legible copy of all "field notes" recorded by the investigating officer, including a listing of calculations used in the reconstruction of the accident, if that technique was employed. 5. A complete copy of all calculations used by the investigating officer or by any other party that was employed to make the determination that the individual was speeding over the limit. 6. A complete	Closed (entered blanks)	0	1/29/2024	\$ -	\$ -
OR-2024-39	Sergio Medina	1/29/2024	I am in search of any records available on house. Permits given to originator builder or contractor or any renovations.	Pending Department(s) Response	0		\$ -	\$ -
OR-2024-40	Alice K. Klauzinski	1/30/2024	I am writing to request the Offense/Incident Reports (Public Info only only – please redact any info necessary for privacy, no AG opinion necessary) for the following incident/case number(s): 202300500, 202303203, 202303436, 202304211, 202301276, 202300214, 202302148, 202302115, 202303105, 202304524	1/30/2024	0		\$ -	\$ -
OR-2024-41	Kimberlee Flores	1/30/2024	At around 12pm today (01/30/24) a truck did a hit and run on my vehicle and I was wanting to request the camera footage for his plates. The description of his vehicle is a lifted light green truck that has Munoz written on the side.	Complete	0	1/30/2024	\$ -	\$ -

OFFICE OF THE CITY SECRETARY

- Certified a TABC License for 6733 Bandera Road - Garlic Bulgogi
- Certified one (1) LVPD Report.
- Training: One hour on January 11, 2024 - Secretary of State Checklist for May 2024 uniform election. One hour on January 18, 2024 - Secretary of State Accepting/Rejecting Candidate Application for local elections

PENDING PROJECTS:	ESTIMATED COMPLETION DATE:	STATUS
<ul style="list-style-type: none"> • Prepare the May 04, 2024 General Election Candidate Packet and post to the website 	Thursday, December 21, 2023	Completed 12/14/2023
<ul style="list-style-type: none"> • Review and Revise Directive A14 - Records Management 	Monday, January 1, 2024	Submitted to City Manager & IT for review. 12/21/2023
<ul style="list-style-type: none"> • Prepare Record Management Plan binders for each department 	Friday, March 29, 2024	
<ul style="list-style-type: none"> • Provide Record Management training to each department 	Friday, June 28, 2024	

PUBLIC WORKS

- The ARPA grant from Bexar County in the amount of \$1.3 million was awarded to the City for the replacement of the El Verde water main.
- The engineer is in the design phase for the Hike & Bike Trail Segment II.
- Staff is working on an Impact Fee Study and water and sewer rate study.
- The sewer televising and cleaning contractor continues their work.
- Plans for the FY 2024 Street Maintenance Project are underway. The targeted neighborhood is Grass Valley.
- Engineering and design are underway for the second portion of the Wurzbach Sewer Main Replacement Project.
- Restoring portion of parking lot at 7101 Bandera.
- Replacing curb on Forest Knoll.
- Restoring pavement along a sewer easement at 6312 Grissom Road.
- Cleaning out drainageways under Evers Road bridge and behind Pavona Place.
- Cleaning flood debris from Raymond Rimkus Park.
- Restoring fencing at Shadow Mist Park.
- Locating water leak at Barcelona Lofts.
- Mowing both well site.
- Taking water samples for testing.
- Taking EPA PFAS water samples for testing.
- Filling potholes on Seneca Road
- Repairing alley behind Sulky
- Restoring pavement along a sewer easement at 6312 Grissom Road.

- Reinstalling Little Free Libraries at pocket parks.

FIRE DEPARTMENT

- The Fire Department rescued a female from high water under Bandera Road at Heubner Creek. This person was staying under the bridge when caught by rising water during heavy rain. Fire Department crews extended extension ladders from the banks to the concrete piling where the victim was found. Crews secured the victim with a floatation device and brought her back to safety. The victim was assessed by EMS and released.



- The Fire Department responded to two house fires within 4 hours. One was a total loss and was isolated to a deck and exterior. The Fire Department responded with mutual aid assistance from Castle Hills, Balcones Heights, District 2, District 8, and District 7.
- High Seirra is on-site doing a complete assessment and repair of the Halt Gate system. Currently, the flood sensors are not working and are sending false alarms. Following these repairs, the servers that run the local system will be moved from the Police Department offices to the Fire Department. Other systems will be upgraded to allow for remote monitoring and activation of the flood warning sirens.
- The Fire Department donated 800lbs of food collected during December to the St. Lukes Food Bank. Following local distribution of food and other goods, this food bank serves several residents during times of need.



- The ambulance damaged in an accident on 07/27/2023 is still at Miracle Paint and Body, waiting for body parts from the ambulance manufacturer. We receive weekly updates on the progress and anticipate completion of all repairs in the next 3-6 months. The vehicle portion of this repair is ready for paint while work continues to the box portion of the vehicle. An additional supplement has been submitted for additional repairs. Miracle Paint and Body reports that the ambulance could be ready in March.
- The Fire Department is securing an appropriate cab and chassis for our new ambulance budgeted for this FY. There is currently a nationwide shortage of ambulance conversion chassis. We have found pricing pending with three dealers currently and are exploring more distant Dodge dealers.
- The Fire Department will begin installing Stop-The-Bleed kits throughout the City building along with training of all employees on Stop-The-Bleed. This training will take several months due to the small class sizes required for this hands-on training.
- The Fire Department completed 236 hours of continuing education training in fire and EMS during this 20-day reporting period.

UPCOMING LIBRARY PROGRAMS

Special Events

- Family Place Parent-Child Workshops: Tuesdays at 6:00 pm January 23rd to February 20th.
- Teens Speak Meeting: Saturday, February 10th 11:00 am – 1:00 pm.
- Valentine's Day Cards on February 14th – All Ages, 12pm – 5:30pm

Book Clubs

- Saturday, February 10th at 11:00 am: *Bright Young Women* by Jessica Knoll
- Thursday, February 8th at 6:00 pm: Percy Jackson Book Club – *The Battle of the Labyrinth* by Rick Riordan
- Thursday, February 29th at 6:00 pm: *So Let Them Burn* by Kamilah Cole
- Saturday, January 23rd at 11:00 am: *Poverty, by America* by Matthew Desmond

Upcoming Regular Programming

- Wednesdays at 10:30 am: Adventures' Club Storytime
- Thursdays at 10:30 am: Li'l Explorers Storytime

- Tuesdays at 11:00 am Baby & Me Lapsit Storytime
- Fridays at 9:30 am Yoga
- 2nd Saturday of the Month Drum Circle
- 4th Friday of the Month Community Coffee
- Thursday, February 22nd at 6:00 pm D&D Club Character Workshop

**OTHER CITY STATISTICS FOR POLICE, FIRE, ECONOMIC DEVELOPMENT,
COURT, CODE, AND ANIMAL CONTROL CAN BE FOUND:**

https://www.leonvalleytexas.gov/sites/default/files/fileattachments/community/page/3728/cm_report_2-6-24.pdf

OTHER MEETINGS AND EVENTS

- The next City Council Meetings will be Tuesday, February 20, 2024, at 6:30 pm, in Council Chambers.
- The Planning and Zoning Commission will meet on February 27, 2024, at 6:30 pm in the City Council Chambers.
- The Park Commission will meet on February 8, 2024, at 6:30 pm in the Conference Center.