



CITY OF LEON VALLEY
INTEROFFICE MEMORANDUM

DATE: April 2, 2024
TO: Mayor Chris Riley and City Council Members
FROM: Crystal Caldera, City Manager
SUBJECT: Pre-City Council Meeting Report

Projects

In addition to outside agency review constraints, these projects may also be delayed by weather and supply chain slowdowns.

Huebner Road School Zone

The contractor, The Levy Company, continues the construction of the school zone appurtenances. All poles are in and we are waiting on signage.

Huebner Creek Flood Control Project Phase 1

The City Engineer received direction from the City Council on a new alignment and will redesign the project. The staff has applied for a grant for project funding.

Public Works Capital Projects

You can find more details on Public works Capital projects on our website here:
<https://storymaps.arcgis.com/stories/4a6ec6547ca54617bd825bcc3b59a87b>

Huebner Creek Hike & Bike Trail Segment II

Due to several delays and personnel changes at TxDOT, the next phase of the Hike & Bike Trail won't begin until the summer of 2025. Please see the tentative schedule:

Oversight Special Approval Meeting	February 2024
Advanced Funding Agreement	August 2024
Environmental Approval	January 2025
Letting Date	May 2025
Construction	June/July 2025

Building and Other Permits Issued

Permit Type	# Issued
Plumbing	7
Food	1
Temp food	
Impact Fees	

Animal	
Fence	
Mechanical	5
Electrical	2
Gas	
Make Ready	
Garage Sale	3
Building	
Impact Fee	
Remodel	
Bulk Water	
Liquor	1
Peddler's	11

Access/driveway
Foundation
Vacant building
Roof

PLANNING AND ZONING

- Overlay Standards section of the code is with the attorney for review.
- Customizing Permitting Software – Ongoing as changes to the code are made.
- Scanning in Paper Documents - Long term project as time allows
- Staff will continue to reach out to colleges to help with revising the Master Plan
- Updating Zoning Map – Will be working with IT Director on this project.
- Working with code on business compliance letters
- Train New Hires/Contractors
- Working with other departments on Impound lot
- 7680 Huebner – PDD- Duplex
- 5420 Grissom– Amending SUP - Uhaul
- 7205 Huebner – PDD -2nd Phase Poss Landing
- 0 Grissom Rd – SUP for carwash & Plat for carwash
- 7125 Bandera – Plat -Insurance Building
- 5307 Wurzbach – Replat & SUP -Church
- 5300 Wurzbach – Replat- bank bldg..
- Floodplain permit – NW Industrial
- Sign Variance – 5902 Bandera
- Possible rezone, SUP, Plat for 7708 Eckhart
- 6758 Poss- Subdivision New Construction PDD
- 5405 Bandera – SUP- Gun Shop
- 6201 Sawyer – Plat- Buddhist Temple

CERTIFICATE OF OCCUPANCY

- Covenant Care Animal Hospital, 6315 Grissom, Animal Care

OPEN RECORDS REQUEST

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2024-22	Mary Garcia	1/23/2024	I need to get a copy of police report made for a accident	Pending Clarification from Requestor	Paused		\$ -	\$ -
OR-2024-31	Justin Pulliam, Pulliam Media LLC	1/23/2024	Police incident reports and probable cause complaints for all on-view arrests made by Jorge Breton during the time period from September 1, 2023 to January 23, 2024. Please send original versions and not modified/curated incident reports.	Pending Ruling from the TX OAG	Paused		\$ -	\$ -
OR-2024-45	Mandy Mendoza Jr	2/1/2024	Police Report #20234377, June 09, 2023, 7067 Settlers Ridge, Leon Valley, TX 78238	Pending Ruling from the TX OAG	Paused		\$ -	\$ -
OR-2024-52	April M Kennedy	2/4/2024	Requesting report on Evan Haley Kennedy dob -----5 arrested 1/31/2024.	Pending Ruling from the TX OAG	Paused		\$ -	\$ -
OR-2024-57	Robert kennedy	2/6/2024	Police report for case number 2024400324	Pending Ruling from the TX OAG	Paused		\$ -	\$ -
OR-2024-63	Christina jeffreys	2/8/2024	I am attempting to contact my long lost girlfriend this is all of the information I have, please do all that your able please James wilkins	Pending Clarification from Requestor	Paused		\$ -	\$ -
OR-2024-68	Sammy Rodriguez	2/11/2024	Record	Pending Clarification from Requestor	Paused		\$ -	\$ -
OR-2024-91	Flora Moreno	2/22/2024	Case # 202400226, On Sunday, January 21,2024. This report was for a road rage, a car followed my daughter's car and shot her car up on Grissom Rd. She had 2 other people in her car and her dog.	Pending Ruling from the TX OAG	Paused		\$ -	\$ -
OR-2024-97	Andrea Sifuentes, Law Offices of Thomas J. Henry	2/26/2024	Any and all incident investigation records including but not limited to, all supplements, interoffice memorandum, chemical analysis test requests and results, investigation records and reports, Leon Valley Police Department reports and supplements, field notes, Police reports, 911 records and recordings, dispatcher records, dispatch logs, memorandums, notes, telephone messages and conversation notes, color prints of photographs, copies of audio and/or video tapes, Leon Valley Police Department car cam video(s), COBAN or body cam video and or drone video, witness statements, drawings, diagrams, accident reconstruction team records and reports, any/all information and/or documents relating to causation of the accident, event information detail, event chronology logs, case detail sheets, case response logs, all data in connection with requests for support and services rendered by EMS and/or police department, and other data compilation in any form pertaining to the incident referenced above.	Pending Payment			\$ 38.00	\$ -
OR-2024-110	Beth Hull	2/28/2024	Open Records: REQUESTING OPEN RECORDS: Call Sheet, BWC, 911 audio ----- 2017 MERCEDES-BENZ E300	Pending Payment	19		\$ 83.00	\$ -
OR-2024-113	Nyree Williams - Lexis Nexis	2/29/2024	Lexis Nexis Request Number: 24-0100134 - LVPD Case 202400226 from Incident that occurred on 01/21/2024 at 12:00 AM on Bandera Rd involving Samantha Moreno	Pending Ruling from the TX OAG	Paused		\$ -	\$ -
OR-2024-121	James Kolb II	3/4/2024	I am requesting a copy of the police report and body cam from the incident that took place on 2/27/24 approximately 1130pm. We need this asap prior to hiring a lawyer.	Pending Payment	16		\$ 179.00	\$ -
OR-2024-123	Jennifer McCombs	3/5/2024	I'm requesting Building permits issued in the months of January & February 2024. I need Residential and Commercial building permits as well as new in-ground swimming pools. I need as much of the following data as possible: Permit Number, Date issued, Construction job Value, job site address, Subdivision, square footage (if applicable), Owner name, Owner address if possible, and Contractor name, Contractor address if possible. I would like all new swimming pools, regardless of value, and all others at \$25,000 or more (if possible but not necessary).	Complete	11	3/25/2024	\$ -	\$ -
OR-2024-127	Det. R. Bluhm, City of Dallas	3/7/2024	RE: Geovanni Najere McCalla DOB: ----- Social Security # ----- - Any traffic history (arrests, accidents, or citations issued); Criminal Record, offense reports, protective orders..	Complete	11	3/25/2024	\$ -	\$ -
OR-2024-130	Det. Mark Harris	3/8/2024	RE: Bobby Lee Apolinar; DOB: ----; DL: ----- Attempting to check any police contact with applicant; any previous citations.	Complete	10	3/25/2024	\$ -	\$ -
OR-2024-135	Data Driven Safety, LLC	3/12/2024	Today we are making a request for the February 2024 Conviction/Val Report - in the same XML format you have sent in the past. It should have the following fields: Select, Error, Court, Location, Citation, Violation, Agency Name, Viol Date/Time, Filed Date, Name, Defendant Address, Defendant City, Defendant Zip, Defendant State, Sex, Race, Vehicle Make, Vehicle Year, PD Case Number, Statute, Type, Offense Code, Offense, Viol County, Viol Location, Speed Limit, Accident, Status Date/Time, Status Description, Plea, Defendant Attorney, Conviction Date, Amount Paid, Total Due	Complete	8	3/25/2024	\$ -	\$ -
OR-2024-136	Leslie Ortega	3/12/2024	I am requesting a copy of case number and body camera footage. Someone broke into my apartment before thanksgiving. I called the Leon Valley Police that day.	Pending Payment	10		\$ 39.00	\$ -
OR-2024-137	LEXIS NEXIS	3/12/2024	LVPD Report 202400226	Pending Ruling from the TX OAG	Paused		\$ -	\$ -

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2024-138	Kelly Lawson	3/12/2024	6827 Evening Sun San Antonio, TX 78238 February 7 Case# 2024 00438 February 26 Case# 2024 00664 William Pedro Lawson ----- Kelly Sue Lawson -----	Complete	1	3/14/2024	\$ -	\$ -
OR-2024-139	FBI NICS	3/13/2024	Subject Name: Jaramillo, Jose Albert Please submit any documentation you may have pertaining to the alias information for the criminal record. DISPOSITION REPORT	Complete	5	3/13/2024	\$ -	\$ -
OR-2024-140	Charles Vicars	3/13/2024	I am looking for police reports for the address of 6203 CHECK REIN ST LEON VALLEY, TX 78240-3225 I am looking for reports for the month of Feb and March 2024	Complete	1	3/15/2024	\$ -	\$ -
OR-2024-141	Blanca Carmona	3/13/2024	I need all police reports for myself. Name- Blanca Carmona; DOB ---	Complete	3	3/19/2024	\$ -	\$ -
OR-2024-142	Criscelda Gonzales	3/13/2024	Police report regarding how my son's father did not bathe him the entire weekend he was with his father. My son had peed himself twice and his father and step mother returned my child in clothes smelling like piss and shit (all clothes down to socks). Estimated date is 11/6/23 or 11/7/23. Brian Burns is father. Landon Burns is child.	Complete	0	3/14/2024	\$ -	\$ -
OR-2024-143	Priscilla Avila	3/14/2024	Request for police report for trailer confiscated at Duryl Mark Bird house. At 6618 N. Forest Bnd S.A.Tx 78240	Complete	0	3/15/2024	\$ -	\$ -
OR-2024-144	Jaime Urbina	3/14/2024	RE: Leon, Pantaleon L., DOB: ----; SSN: ----; Alias(es): Tita, Tito, Leon, Kimbo. Request any and all law enforcement related records. Please see attached authorization.	Complete	1	3/15/2024	\$ -	\$ -
OR-2024-145	Stephanie Avila	3/15/2024	Needing police report for 3/4/2024, Name Stephanie Avila, DOB -----, Case # 202406723 or 202400723	Complete	0	3/15/2024	\$ -	\$ -
OR-2024-146	Ra Mona Davis	3/15/2024	We are searching for food safety inspections: IHOP, 5920 Bandera Rd Leon Valley, TX 78238, Please send any inspections performed from 01/10/2023 to 03/15/2024, Taco Cabana, 6040 Bandera Leon Valley, TX 78238 - Permit No.: 116, Please send any inspections performed from 01/10/2023 to 03/15/2024	Pending Department(s) Response		1/7/1900	\$ -	\$ -
OR-2024-147	CALIFORNIA HIGHWAY PATROL	3/18/2024	RE: Vidrio, Erick Raymundo, Date of Birth: ----, SSN: ---- To Whom It May Concern: The above listed individual has applied for employment with the California Highway Patrol in California for the position of Cadet. As part of our pre-employment background investigation, we are required to make contact with government agencies such as courts and law enforcement agencies within the areas the applicant has previously resided in, or spent considerable time in.	Complete	1	3/19/2024	\$ -	\$ -
OR-2024-148	Devin Vasquez	3/18/2024	Patient Medical Record	Pending Payment			\$ 17.25	\$ -
OR-2024-149	Mara Cardenas - Statewide Defensive Driving	3/18/2024	I work for Statewide Defensive Driving and would like to request the DSC records list of those people who have had traffic citations and have been approved to take a defensive driving course. We would like their names, address, city, state, zip and citation date or approval date, and also the email addresses if you have it. At this time, I would like to request the lists for the month of February of 2024 of those who requested to take defensive driving. (Their due dates should be in May of 2024).	Complete	4	3/25/2024	\$ -	\$ -
OR-2024-150	Robbin Thorpe - McLane Advisors	3/18/2024	Under the provisions of the Open Records Act of the State of Texas, I respectfully request the Names, Business Addresses, Department and the Date of Hire for each current employee of the City of Leon Valley, TX (no temp or part time). It would be preferable to have the information emailed to robbin@mcclaneadvisors.com in an Excel Spreadsheet; however, any format is fine. Please let me know the cost associated with the request and I will be happy to pay what is necessary for the expense of fulfilling the request.	Complete	1	3/20/2024	\$ -	\$ -
OR-2024-151	Lesia Moore	3/18/2024	RE: Katherine Rose Griffin; DOB: ----; SSN ---- - We are asking for your assistance in this matter by checking your department's criminal record files on the listed person. Verification of information regarding any outstanding warrants, criminal history, or other pending criminal proceedings would assist us in our investigation.	Complete	0	3/19/2024	\$ -	\$ -
OR-2024-152	Tyler Lindsay, Special Agent with Dept of Defense	3/19/2024	Crash AND incident report regarding Nathan James Gutierrez, DOB: -----, from 4 or 5 February 2024. Gutierrez was arrested for DUI and a single car accident that resulted in him colliding with a dwelling. I have previously coordinated this request with Kyle Cadena and he verified that two versions of this report exist, crash and incident reports.	Complete	0	3/19/2024	\$ -	\$ -
OR-2024-153	Abril Godinez	3/19/2024	Hello, I am requesting an accident report that happened on February 22, 2024, and it involved my son Armando Sandoval-Peralta. The case number is 202400624, I need this report for insurance purposes. Your attention to this matter is greatly appreciated.	Complete	3	3/20/2024	\$ -	\$ -
OR-2024-154	Joshua Just	3/19/2024	I am putting in a records request for a class c misdemeanor in my name that occurred in either 2014 or 2015. I am trying to start the expungement process so I can apply for my professional engineering licensure.	Complete	4	3/20/2024	\$ -	\$ -
OR-2024-155	Enrique Garza	3/20/2024	I have been advised that my vehicle a 2020 Chev Silverado was involved in an accident on 02/24/2024, which I had no knowledge of.	Complete	0	3/20/2024	\$ -	\$ -
OR-2024-156	Thomas J. Henry Injury Attorney's	3/20/2024	Police Report/ incident number: 202400723, DOI: 3/4/2024, Time: 6:50AM, Location incident: Wurzbach & Evers San Antonio TX, Specific address or the highway or street where the incident occurred, Our client: Stephanie Marie Avila, DL: -----, Insurance: USAA Insurance, Policy Number: 03799 41 73R 7101 5, Adverse: Gabrielle Padilla	Complete	0	3/20/2024	\$ -	\$ -
OR-2024-157	abdel akasha	3/20/2024	im requesting my report 202400852	Complete	2	3/20/2024	\$ -	\$ -

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2024-158	Michael A. Morgan	3/21/2024	I request a copy of the offense/investigative report for my client, Cesar Lucio Castillo, DOB ----, who was arrested in Leon Valley, TX, on or about 02/28/2024 for the alleged offense of Evading Arrest w/Vehicle.	Complete	1	3/25/2024	\$ -	\$ -
OR-2024-159	Blanca Carmona	3/21/2024	looking for reports on police reports.	Pending Clarification from Requestor	3		\$ -	\$ -
OR-2024-160	MD Harunor Rashid	3/21/2024	I reported my car having broken window and almost being stolen. My car is 2013 Hyundai on August 28th 2023 on the same address since it happened in front of my house	Complete	1	3/25/2024	\$ -	\$ -
OR-2024-161	Carlos	3/22/2024	My name is Carlos Rios ,I was told I needed the police report for my insurance company for a crash that happened 03/18/24.The case number is 202400874	Pending Department(s) Response	2		\$ -	\$ -
OR-2024-162	Alfred G Martinez - Advanced Fire Investigations, Inc.	3/22/2024	I am requesting a Leon Valley Fire Department Incident Run Report and Investigation Report for a Residential structure fire that occurred at the Mr Juan Garcia rental property at 5927 Rimkus Dr. The incident occurred on Friday, March 15, 2024 at 5927 Rimkus Dr., Leon Valley, Texas 78238. The incident occurred at approximately 07:45. I am also requesting any interview notes, investigation photos and video, recorded statements, video statements, ring camera footage obtained, and any scene notes and/or investigation notes obtained for this investigation. The LVFD Case Number for the incident report and the investigation report is not known as of this time. Thank you for your assistance.	Pending Department(s) Response	2		\$ -	\$ -
OR-2024-163	Isaiah Malonson	3/24/2024	I am writing to formally request access to public records concerning code violations within the city. I believe it is important to have transparency and accountability regarding the enforcement of local codes and regulations. Therefore, I am seeking information on any code violations that have been reported or recorded within the city. Specifically, I am requesting access to the following information: List of properties with code violations issued by the city code enforcement department that have been on the list within the past 6 months. List of any properties that have been on the water shut off list in the past 6 months. I would also like a list of any properties that have been reported with fire damage by the fire department. Lastly, any properties that have been involved in any eviction proceedings. I understand that some information may be redacted to protect privacy or ongoing investigations, but I request that any redactions be clearly noted and justified according to relevant statutes.	Pending Department(s) Response	12024-164		\$ -	\$ -
OR-2024-164	ECOLAB	3/25/2024	This is in regards to my request Request #OR-2024-146. I received a response with PDF for Medical/Billing foia forms. I am not looking for medical records. My request stated it was for food safety inspections.	Complete	0	3/25/2024	\$ -	\$ -
OR-2024-165	San Antonio Police Department	3/25/2024	Can you please assist me with obtaining case 2024-LVPD-000683. The theft report was made with SAPD and your agency made the recovery and arrest. My case number is SAPD23288786.	Complete	1	3/26/2024	\$ -	\$ -
OR-2024-166	San Antonio Fire Dept.	3/25/2024	The San Antonio Fire Department is conducting a background investigation on the following fire cadet applicant: Name: Sergio Andres Gonzalez Ethnicity/Gender: -His-p'-a-nic-/M-a-l-e DOB: ---- DL # ----	Pending Department(s) Response	1		\$ -	\$ -
OR-2024-167	Edmee Colorado	3/25/2024	Requesting the Traffic Camera footage for Leon Valley Police Report #16385 which I have attached along with any other footage, photos or documents pertaining to said report.	Complete	0	3/25/2024	\$ -	\$ -
OR-2024-168	Charlotte-Mecklenburg PD	3/25/2024	Your cooperation will be appreciated in supplying any CRIMINAL, CIVIL, or TRAFFIC RECORDS and/or any POLICE REPORTS appearing in your files regarding the following applicant that has applied to this Department for the position of Police Officer. Please use the fax or email address listed below to return any correspondence. NAME: Robinson, Tanner Austin ALIAS NAME: SEX: Robinson, Tanner Austin Male DOB: --- SS#: --- P.O.B.: Annapolis MD EYES: Hazel HGT: 5'11" HAIR: Brown WGT: 245 RACE: White PRESENT ADDRESS: 456 Agave Flats Dr New Braunfels TX 78130 FORMER ADDRESS: 3205 Helmsdale Ct Melbourne FL 32940 DRIVER LICENSE (STATE): -- DRIVER LICENSE NUMBER: ----- Has this subject ever received a citation, infraction, defendant in a civil filing, or been arrested in your jurisdiction? () YES () NO	Pending Department(s) Response	1		\$ -	\$ -
OR-2024-169	CHANDLER POLICE DEPARTMENT	3/25/2024	Re: Ferrall, Carson Delaney Date of Birth: -----, SSN: ---- Alias(es): The above listed individual has applied for employment with the Chandler Police Department (ORI: AZ0070500) in AZ for the position of Dispatcher. As part of our pre-employment background investigation, we are required to make contact with government agencies such as courts and law enforcement agencies within the areas the applicant has previously resided in or spent considerable time. Please search your records using the applicant's above listed information. The Chandler Police Department holds a valid, signed authorization from this applicant to request any and all law enforcement related records. I have attached the authorization for your review.	Pending Department(s) Response	1		\$ -	\$ -
OR-2024-170	Edmee Colorado	3/25/2024	Seeking all Body Cam and Dash Cam Footage from Leon Valley Police Department Report # 16385 (Case ID202400537 / Crash ID 20065200)	Pending Fee Acceptance	1		\$ 79.00	\$ -
OR-2024-171	Lora Brown/Brazoria County Adult Probation	3/26/2024	I am needing the offense report on John Simon; DOB: -----. SID# 06224283. He was arrested on 3/22/24 by Leon Valley PD for Criminal Mischief for offense date of 11/18/2023.	Complete	0	3/26/2024	\$ -	\$ -
OR-2024-172	Nahima Odabachian, TDCJ-Parole Division	3/26/2024	I am requesting a copy of incident report #202400949 and call log information associated with this report and with address of 6313 Evers Rd At#1301, San Antonio, Texas 78238. The names associated with this address are Judas Leal and/or Pearl Garcia.	Complete	0	3/26/2024	\$ -	\$ -
OR-2024-173	SARAH PHOSOUANH	3/26/2024	Request for an accident report if none can you send us the cad report instead 2/21/2024 @ 6451 Bandera Rd Apt 136 #202400660 time 0600 ofc h. Rodriguez Insured Jose Mendez	Complete	0	3/26/2024	\$ -	\$ -

OFFICE OF THE CITY SECRETARY

- Processed one (1) Subpoena
- One hour of training for TMCA - PIA & Municipal Court Records

PENDING PROJECTS:	ESTIMATED COMPLETION DATE:	STATUS
• Prepare the May 04, 2024 General Election Candidate Packet and post to the website	Thursday, December 21, 2023	Completed 12/14/2023
• Review and Revise Directive A14 - Records Management	Monday, April 1, 2024	Submitted to City Manager & IT for review 12/21/2023; Sent to HR 03/12/2024 Making final edits 3/25
• Prepare Record Management Plan binders for each department	Friday, May 7, 2024	
• Provide Record Management training to each department	Friday, July 15, 2024	

FIRE DEPARTMENT

- Leon Valley has completed its transition to our own Conrail servers for managing our flood sensors. All flood sensors and the HALT gates are operational. The next step in this project is to integrate the flood warning sirens into the Conrail system. This would automate the operation of the flood sirens in the event of flooding. The current depends upon a firefighter going to LVPD and activating the flood siren. The ongoing issue with this process is that when flooding occurs, all LVFD personnel are out in the field. We are in the process of working on the technical aspects of the integration.
- The LVFD responded to a house with an activated CO alarm. Upon arrival, crews found a homemade pizza oven in direct contact with the resident’s home on their back patio. This pizza oven was not made from fire brick and caused a fire in the exterior wall. There was minimal damage to the structure.
- The LVFD responded to reports of a home on fire. Upon arrival, fire was through the roof and there were two separate reports of victims in the house. The fire crew conducted a primary search and found no victims. The fire quickly spread to the attic and a single bedroom. This home was supposed to be vacant and had no electricity or gas to the home at the time of the fire. This fire is still under investigation.
- The LVFD responded to the report of a motel room on fire on Wurzbach Road. Upon arrival, fire crews found smoke throughout the building, and residents were being evacuated in the parking lot. The room was located, and a small fire was found in the bathroom. The resident of that room fled through a window before the LVFD's arrival. The fire was quickly contained and smoke clearing operations were conducted. The fire appeared to be intentionally set by the resident. The resident has not been located at this time. LVFD will peruse arson of a habitation charge when located. This charge is a first-degree felony.
- The ambulance damaged in an accident on 07/27/2023 is still at Miracle Paint and Body, waiting for body parts from the ambulance manufacturer. We receive weekly updates on the progress and anticipate completion of all repairs in the next 3-6 months. The vehicle portion of this repair is ready for paint while work continues to the box portion of the vehicle. An additional

supplement has been submitted for additional repairs. We have requested a completion date from Miricle Paint and Body. The picture below is from 03/21/2024.



- The FD is in contact with Buy Board and HGAC, attempting to locate and order the chassis. We are waiting for contract details and pricing for our new ambulance. There is currently a nationwide shortage for ambulance conversion chassis. We have found pricing pending with three dealers and are exploring more distant Dodge dealers. This project has spread to out-of-state dealers, as suggested by the ambulance vendor. We have found that bids are coming in less than the current Buy Board prices.
- The FD has begun teaching Stop the Bleed classes for all City employees. So far, we have taught 46 employees and all the LVFD employees 28. These classes are taught in the FD training room. Following the completion of these classes, Stop the Bleed kits will be installed in all occupied City buildings. Coordination for these classes is through AFC Willis.

PUBLIC WORKS

- The engineer has started designing the El Verde Water Main Replacement Project.
- Staff will present the Impact Fee Study to the Capital Improvements Advisory Committee in April.
- Staff and the City Engineer continue to prepare the water and sewer rate study.
- The sewer televising and cleaning contractor continues their work.
- Plans for the FY 2024 Street Maintenance Project are underway. The targeted neighborhood is Grass Valley.
- Engineering and design are underway for the second portion of the Wurzbach Sewer Main Replacement Project.
- Working on repairs to the Kinman House – the foundation is sinking on the Forest Pine side of the structure.
- City engineers are inspecting the foundation under Fire Department for vapor barrier issue.
- Working on repairs to the Sally Port at the Police Station – the frame has been water damaged and needs to be replaced.
- Preparing for replacement of storefront area at City Hall near Council Chambers.
- Preparing for remodel of Conference Center to install a kitchen area.
- The Park Commission and staff are revising the Park Master Plan.
- Repairs to Huebner Creek at Poss and Cherryleaf will begin in April.
- Repairing damaged sidewalks city-wide.

- Constructing base for new Impound lot. Sprucing up the monuments along Evers Road at the Forest Oaks neighborhood.
- Rebuilding water sheds at Fire Station.
- Restoring fencing at Shadow Mist Park.
- Repairing playground equipment in preparation for Easter weekend.
- Installing water valve on El Verde to assist in future emergency shut offs.
- Exercising water valves along Grissom Road.
- Replacing bad meters.
- Implementing ShareNet software for fleet operations and inventory.
- Restoring pavement along a sewer easement at 6312 Grissom Road.
- Picking up excess brush piles city-wide.
- Mowing in Mow Zone 2 (Bandera/Huebner)
- Rebuilding water sheds at Fire Station.
- Restoring fencing at Shadow Mist Park.
- Staff attended Stop the Bleed.
- Staff completed Defensive Driving.

UPCOMING LIBRARY PROGRAMS

Book Clubs

- Thursday, April 11th at 6:00 pm: Percy Jackson Book Club – *The Heroes of Olympus #1*
- Saturday, April 13th at 11:00 am: *Everyone on this Train is a Suspect* by Benjamin Stevenson
- Thursday, April 25th at 6:00 pm: *The Scarlet Alchemist* by Kylie Lee Baker

Upcoming Regular Programming

- Tuesdays at 11:00 am Baby & Me Lapsit Storytime
- Wednesdays at 10:30 am: Adventures’ Club Storytime
- Thursdays at 10:30 am: Li’l Explorers Storytime
- Fridays at 9:30 am Yoga (Sponsored by WellMed)
- 4th Friday of the Month Community Coffee
- 2nd Saturday of the Month Drum Circle
- Saturday, April 20th at 12pm D&D Club

OTHER CITY STATISTICS FOR POLICE, FIRE, ECONOMIC DEVELOPMENT, COURT, CODE, AND ANIMAL CONTROL CAN BE FOUND:

https://www.leonvalleytexas.gov/sites/default/files/fileattachments/community/page/3728/cm_report_4-2-24.pdf

OTHER MEETINGS AND EVENTS

- The next City Council Meetings will be Tuesday, April 16, 2024, at 6:30 pm, in Council Chambers.
- The Planning and Zoning Commission will meet on April 23, 2024, at 6:30 pm in the City Council Chambers.