



**CITY OF LEON VALLEY
INTEROFFICE MEMORANDUM**

DATE: July 16, 2024
TO: Mayor Chris Riley and City Council Members
FROM: Crystal Caldera, City Manager
SUBJECT: Pre-City Council Meeting Report

Welcome back! Even though there has not been a city Council meeting since June 4th the staff is still

Projects

In addition to outside agency review constraints, these projects may also be delayed by weather and supply chain slowdowns.

Public Works

- Staff and the City Engineer will be presenting the water and sewer rate study to the City Council on July 16th.
- The sewer televising and cleaning contractor has let us know that they have about two more months to complete their work. We will be meeting with them this week to discuss the reasons for this significant delay.
- Staff is getting estimates to install irrigation systems at the parks and will start with the Silo Park.
- The FY 2023 Street Maintenance Project has been completed – a punch list was developed for final acceptance.
- The FY 2024 Street Maintenance Project was bid last week.
- City engineers are inspecting the foundation under the Fire Department for vapor barrier issue.
- Preparing for replacement of storefront area at City Hall near Council Chambers.
- The Park Commission and staff are revising the Park Master Plan. The kick off meeting with the Park Plan consultant was held last Thursday and a plan has been prepared.
- Repairs to Huebner Creek at Poss and Cherryleaf continue.

Additional Public Works Activities

- Constructing base for new Impound lot.
- Finishing curb installation along Aids Drive.
- Completing service requests from water utility repairs.
- Mowing Stirrup Trail, and the Zarzamora Creek from Loop 410 to Bandera Rd.
- Making improvements to the City Hall fence between the new vehicle impound lot and El Monte.

- Reading meters.
- Performing meter and service line inventory per the TCEQ.
- Replacing commercial malfunctioning meters.
- Taking monthly water samples.
- Repairing backhoe fluid lines.
- Contracting repairs to the Water Truck.
- Performing inspections on vehicles and trailers. Finished repair on roadway at Blacksmith at Timberhill from sink hole.
- Repaired Huebner well air relief valve.
- Repaired water leak on Evening Sun.
- Repaired Fire Department sprinkler leak.

PW GRANTS

- The engineer continues designing the El Verde Water Main Replacement Project. This project will be funded by a \$1,300,000 Bexar County ARPA grant.
- Applied for a Bexar County CDBG grant for replacing the sewer main in the alley between Cammie Way and Evers Rd – waiting for award from Bexar County in July/August timeframe.
- The City Engineer received direction from the City Council to follow a new alignment for the Huebner Creek Erosion Control Project and is in the process of redesigning it to follow the existing creek. Staff applied for a Texas Water Development Board (TWDB) Flood Infrastructure Fund (FIF) grant and a FEMA Flood Mitigation (FMA) grant for project funding.
- The CDBG funded grant for the Wurzbach Vista Del Rey sewer main replacement project was awarded and staff advertised bids for the project. The Bexar County CDBG will not accept only one bid, so we are readvertising the project and including the other sewer main near the Ancira Body Shop in the package. The bid came in very low, as the project was designed to be cast in place concrete, so we are able to include more sewer main replacement.
- Bexar Branches Alliance has successfully secured grant funding to acquire 225 trees to be planted along the Hike & Bike Trail. The funding will come from the Arbor Day Foundation and Cox Enterprises. The city's portion of funding is approximately \$4,230. The tree will range in size from 5 to 15-gallon sizes and the Alliance will provide the following additional planting support:
 - \$2,500 for the irrigation supplies necessary for the trees planted as part of this initiative.
 - Furnish volunteers with essential supplies, including food, hydration, tools, and gloves.
 - Provide a licensed landscape architect to develop a comprehensive planting plan, encompassing potential irrigation strategies to ensure the long-term success and vitality of the newly planted trees.
- Bexar Branches Alliance is assisting the city with the submittal of a \$110,000 grant to plant 600 trees in the Huebner-Onion Natural Area Park. This will go to the City Council for approval once the details have been finalized.

OPEN RECORDS REQUEST

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2024-31	Justin Pulliam, Pulliam Media LLC	1/23/2024	Police incident reports and probable cause complaints for all on-view arrests made by Jorge Breton during the time period from September 1, 2023 to January 23, 2024. Please send original versions and not modified/curated incident reports.	Complete Ruling 2024-021858	157	6/28/2024	\$ -	\$ -
OR-2024-45	Mandy Mendoza Jr	2/1/2024	Police Report #20234377, June 09, 2023, 7067 Settlers Ridge, Leon Valley, TX 78238	Pending Ruling from the TX OAG	Paused		\$ -	\$ -
OR-2024-52	April M Kennedy	2/4/2024	Requesting report on Evan Haley Kennedy dob -----5 arrested 1/31/2024.	Pending Ruling from the TX OAG	Paused		\$ -	\$ -
OR-2024-57	Robert kennedy	2/6/2024	Police report for case number 2024400324	Pending Ruling from the TX OAG	Paused		\$ -	\$ -
OR-2024-113	Nyree Williams - Lexis Nexis	2/29/2024	Lexis Nexis Request Number: 24-0100134 - LVPD Case 202400226 from Incident that occurred on 01/21/2024 at 12:00 AM on Bandera Rd involving Samantha Moreno	Complete (Investigation closed - never received Ruling)	113	6/21/2024	\$ -	\$ -
OR-2024-137	LEXIS NEXIS	3/12/2024	LVPD Report 202400226	Pending Ruling from the TX OAG	Paused		\$ -	\$ -
OR-2024-203	Deja Dumas	4/9/2024	I need a copy of police report 202400228	Complete Ruling 2024-022531	80	6/28/2024	\$ -	\$ -
OR-2024-206	Sandy Dani zavala Fuentes	4/11/2024	Family issues	Pending Clarification from Requestor	Paused for 61-days (6-12-24)		\$ -	\$ -
OR-2024-231	The Legal Connection	4/25/2024	Any and all records, relating to the incident that occurred on December 30, 2023, in Leon Valley, Bexar County, Texas involving Wyatt Russell Sr. (DOB: -----) including but not limited to police reports, photographs, notes, witness statements, 911 calls, police body camera photographs, police body camera video, in-car camera system downloads, in-car camera system photographs, in-car camera system videos, diagrams, videos and any other information, or any other type of work relating to the investigation (in digital format; whether in electronic form or reduced to writing, including, but not limited to, any other records contained in your files from other sources).	Complete	25	5/31/2024	\$ 65.00	\$ 65.00
OR-2024-262	Reynaldo Castano, Begum Law Group	5/9/2024	RE: Alexa G. Launas and Elvin M. Bulnes Gonzalez; DOI: 03/09/2024; Location: 6000 Bandera Road and 5300 Wurzbach Road in Leon Valley, TX; Time of Incident: 02:46 PM; Officer: Alan Gonzalez # 1403 LVPD. I am seeking the release of: 1. Copy of report and any related documents under SN# -----; 2. Any and all investigative reports, measurements, witness statements and notes taken during the investigation of the above referenced incident; 3. Names, addresses, and phone numbers of any witnesses of the above referenced incident; 4. Dispatch reports and/or transcripts phoned into "911" emergency operators in relation to the above referenced incident; 5. Any videotapes, photographs, body camera and dash camera videos during the investigation of the above referenced incident; 6. Blood alcohol and/or drug testing, and criminal files regarding any individuals involved in the above referenced incident; and 7. Any data from the Laser Scan that was conducted at the scene. (See Attached)	Complete Withdrawn by Requestor	50	6/28/2024	\$ 42.00	\$ -
OR-2024-279	James Bush	5/20/2024	I received the response to the complaint today at 2:37 PM. However it does not state the completion date. The letter itself is dated May 14th, 2024 which is outside of the 180 days that I was told it would take to be completed. Is it possible for me to get the date it was completed? I had contacted you on May 9, 2024 and you said a copy had been mailed to me. Then you told me that I would receive it 8 days later which is exactly when I received it on May 17th. So from the outside it looks like it wasn't completed and when I followed up, I'm not making accusations but just saying what it seems like from my side. I would like to request a public records request on all documents pertaining to my complaint. Under the Texas Public Information Act, Tex. Gov't Code §552.001 et seq., I am requesting an opportunity to inspect or obtain copies of public records that were used in the administrative investigation of the complaint that submitted on October 26th, 2023, to include documents, statements, notes, emails, text, recordings and videos. If there are any fees for searching or copying these records, please inform me if the cost will exceed \$25.00. However, I would also like to request a waiver of all fees in that the disclosure of the requested information is in the public interest as per your investigation's inconclusive findings on the sexual harassment allegations against one of your officers.	Closed - Due to Lack of Response from Requestor	49	7/8/2024	\$ 254.00	\$ -
OR-2024-281	Joel Arredondo	5/21/2024	I am requesting a copy of the police report including the arresting officers statement. I am the person involved in the case. I believe the arrest was made in 2016 for Assault bodily injury-family. Below is the only two pieces of information I have other than my personal info. Joel Gregory Arredondo DOB: ----, case no: 201606081 cause no: 523127	Complete	6	5/30/2024	\$ -	\$ -

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2024-282	Raul Corrales, Martinez & Associates Law Firm	5/21/2024	We are requesting all body cam and dash camera footage from the stop of my client, David Lee Flores. (Citation #E0069370)	Closed - Due to Lack of Response from Requestor	48	7/8/2024	\$ 17.00	\$ -
OR-2024-284	Anna Zavala / Texas Department of Criminal Justice	5/22/2024	The following applicant is applying for a position with the Texas Department of Criminal Justice. I am requesting the description names or any information that can be provided on the below related closed violation docket numbers that you may have within your office. Applicant: Lancaster, Becca L Last 4 SS#: --- DOB: ---- Closed Docket Number: 110083047 Disposed Date: 09/23/2021 Closed Docket Number: 110085047 Disposed Date: 09/29/2021	Complete	11	6/6/2024	\$ -	\$ -
OR-2024-285	Germer PLLC	5/23/2024	Body Worn Camera Video for Case No. 202304671	Complete	4	5/29/2024	\$ 65.00	\$ 65.00
OR-2024-287	Mara Cardenas	5/24/2024	Hello...the list that was delivered to me via email for Request Number: OR 2024-275 is not legible as the addresses, part of the names and dates are cut off. Could you please resend it as an excel file or complete pdf document? Thank you so much for your help.	Complete	8	6/6/2024	\$ -	\$ -
OR-2024-288	Sarah Phosouvanh	5/27/2024	REQUEST FOR AN ACCIDENT REPORT IF NONE CAN YOU SEND US THE CAD REPORT INSTEAD 04/29/2024 @ 6625 BANDERA RD #202401301 PARTY INVOLVES MARCOS ESCOBAR/EMLY BENDERNAGEL	Complete	3	5/31/2024	\$ -	\$ -
OR-2024-289	City of San Antonio Fire Department	5/28/2024	The San Antonio Fire Department is conducting a background investigation on the following fire cadet applicant Name: CHIN, Kurtis B. Ethnicity/Gender: -----M-W----- DOB: ---- TX DL# ----	Complete	7	6/6/2024	\$ -	\$ -
OR-2024-291	CITY OF SAN ANTONIO POLICE DEPARTMENT	5/28/2024	The San Antonio Police Department is currently processing applicants for the position of Police Cadet. The named applicant has indicated that he/she had the following contact with your agency: lived in or frequented your jurisdiction traffic or criminal police contact applied to your agency is, or has been, employed by your agency was an Intern or Explorer with your agency POLICE CADET APPLICANT INFORMATION: Name Roland C. Perez Birth Date --- Race Hispanic Gender Male Driver's License ---State --- Social Security: Listed on Attached Liability Release Form RESIDENT, POLICE CONTACT, AND APPLICANT RECORDS REQUEST: If it is consistent with your department policy, will you please check your files to see if your department has had any contact with the applicant including, but not limited to: involvement in criminal activity, arrests, traffic violations, traffic accidents or applications for employment with your agency. If a record is found, please fax or email those documents. EMPLOYMENT RECORDS REQUESTS: I would like to review any file with the applicant including, but not limited to: employer's employment records, pre-employment records, including, but not limited to, applications, background reports, disciplinary actions and records, complaints, grievances, counsel- ing. If a file available, please contact me for a review. All information and opinions received will be kept in strict confidence. The Texas Local Government Code, Section 103.004, states that any person who provides information requested shall not be held legally liable.	Complete	6	6/6/2024	\$ -	\$ -
OR-2024-292	Prentice Virgin	5/28/2024	I'm trying to get a report from case# 202401546	Complete	3	6/6/2024	\$ -	\$ -
OR-2024-293	Esperanza Flores	5/28/2024	Pursuant to Texas Government Code, Ch. 552, I am requesting the following records, specifically: All Leon Valley Police Departments internal affairs files, documents, or records subject to disclosure under Chapter 143 of the Texas Local Government Code Subsection 143.089(a), excluding those records that are not subject to disclosure under Subsection 143.089(g), more precisely all police suspension/ disciplinary records from January 2023 - May 2024.If there are any fees associated with this request, I am requesting they be waived. If they cannot be waived, I am requesting that you notify me before filling this request.	Complete	6	6/6/2024	\$ -	\$ -
OR-2024-295	Kelsey Busch - Shavano Park	5/29/2024	We seek detailed data on the pay and incentives, including position pay scales and annual compensation of those currently employed, offered to all employees in the following departments: Administration, Police Department, Fire Department, Public Works and Utility, and Municipal Court. In respect to Police and Fire Department shift schedules, please indicate 84-hour vs 80-hour pay periods or equivalent for Fire Department.	Complete	2	6/3/2024	\$ -	\$ -
OR-2024-296	Kelsey Busch - Shavano Park	5/29/2024	We seek detailed data on the pay and incentives, including position pay scales and annual compensation of those currently employed, offered to all employees in the following departments: Administration, Police Department, Fire Department, Public Works and Utility, and Municipal Court. In respect to Police and Fire Department shift schedules, please indicate 84-hour vs 80-hour pay periods or equivalent for Fire Department.	Complete (Duplicate)	0	5/29/2024	\$ -	\$ -
OR-2024-297	Sarah Phosouvanh	5/30/2024	REQUEST FOR AN ACCIDENT REPORT IF NONE CAN YOU SEND US THE CAD REPORT INSTEAD 4/29/2024 UNKNOWN NO RPT # INSURED JESUS SANCHEZ	Complete	0	5/31/2024	\$ -	\$ -
OR-2024-298	Sarah Phosouvanh	5/30/2024	REQUEST FOR AN ACCIDENT REPORT IF NONE CAN YOU SEND US THE CAD REPORT INSTEAD 4/29/2024 @ EL VERDE RD #202601271 TIME 0715 INSURED AMBER AND CYNTHIA MOTAL	Complete	0	5/31/2024	\$ -	\$ -
OR-2024-299	BAKERSFIELD POLICE DEPARTMENT	5/30/2024	Re: Mejia, Adrian Alexander Date of Birth: ----, SSN: ----, --: ---, CA, 04/28/2026 Alias(es): To Whom It May Concern: The above listed individual has applied for employment with the Bakersfield Police Department (ORI: CA0150200) in CA for the position of Police Officer Trainee. As part of our pre-employment background investigation, we are required to make contact with government agencies such as courts and law enforcement agencies within the areas the applicant has previously resided in or spent considerable time. Please search your records using the applicant's above listed information. The Bakersfield Police Department holds a valid, signed authorization from this applicant to request any and all law enforcement related records. Completing the questionnaire online will save paper, postage and expedite our receipt of your completed questionnaire. Once you submit the questionnaire, this system will prompt you to upload relevant case records you may have. We ask that you please upload the records in PDF when the system prompts. If you complete the questionnaire online, you do not also need to mail the documents you submitted using this system.	Complete	4	6/6/2024	\$ -	\$ -

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2024-300	Tempe Police Department	5/30/2024	APPLICANT: LIVESAY, THOMAS JOHN DOB: --- SSN: --- POSITION: Police Officer. I am conducting a pre-employment background investigation on the listed person, who is a candidate for employment. I am requesting a check of your records for documentation of any contact with officers from your jurisdiction. I have attached an Authorization for the Release of Information completed by the applicant. Please contact me with any questions or requests for assistance., Thank you.	Complete	8	6/12/2024	\$ -	\$ -
OR-2024-301	Mohamed Samir Mohamed	5/31/2024	Hello, I am asking about a list of City Properties with residential code enforcement, in the period between 3/1/2024 to 4/30/2024	Complete	1	6/4/2024	\$ -	\$ -
OR-2024-302	Mohamed Samir Mohamed	5/31/2024	Hello, I am asking about a list of City Properties with residential fire damage, in the period between 3/1/2024 to 4/30/2024	Complete	0	6/3/2024	\$ -	\$ -
OR-2024-303	City of San Antonio Fire Department	5/31/2024	The San Antonio Fire Department is conducting a background investigation on the following fire cadet applicant Name: Aaron Diaz Ethnicity/Gender: -----W-IM----- 008: ---- DL # ---- Please return by fax any and all information of criminal, traffic, citation or incident reports you may have for this individ receipt of this information is time sensitiv	Complete	7	6/12/2024	\$ -	\$ -
OR-2024-304	Joanna Merrill, Fair Oaks Ranch	5/31/2024	Salary Survey, benefits, etc.	Complete	1	6/4/2024	\$ -	\$ -
OR-2024-305	Mara Cardenas	6/3/2024	I work for Statewide Defensive Driving and would like to request the DSC records list of those people who have had traffic citations and have been approved to take a defensive driving course. We would like their names, address, city, state, zip and citation date or approval date, and also the email addresses if you have it. At this time, I would like to request the lists for the month of May of 2024 of those who requested to take defensive driving. (Their due dates should be in August of 2024).	Complete	7	6/12/2024	\$ -	\$ -
OR-2024-306	Data Driven Safety, LLC	6/3/2024	Today we are making the request for the May 2024 Disposition Report in the same XLS format you have sent in the past. I am attaching a file for your reference. Please include the following fields in the report: Select Error Court Location Citation Violation Agency Name Viol Date/Time Filed Date Name Defendant Address Defendant City Defendant Zip Defendant State Sex Race Vehicle Make Vehicle Year PD Case Number Statute Type Offense Code Offense Viol County Viol Location Speed Limit Accident Status Date/Time Status Description Plea Defendant attorney Conviction Date Amount Paid Total Due	Complete	7	6/12/2024	\$ -	\$ -
OR-2024-307	Erica Hsu	6/3/2024	Please accept this as the request for traffic data from 05/01/2024 – 05/31/2024. We would like the report to contain open and disposed cases as well as be inclusive of all case types that pertain to traffic related cases (Infractions, Misdemeanors, Violations, etc.). We are looking for all cases with an action date (filed date, violation date, conviction date) within the range of request. We would like the report to be in the same format as the last report we received that was a .xlsx file with the following column headers in this order: FIELD NAME Citation Violation Name Defendant Address Defendant City Defendant State Defendant Zip Offense Viol Date/Time Filed Date Status Date/Time Statute Status Description	Complete	7	6/12/2024	\$ -	\$ -
OR-2024-308	FBI NICS National Instant Criminal Background Check System Federal	6/3/2024	Subject Name: ENGLISH, CHARLES LEE UCN 957193NC0 Alias AKA(s) ENGLISH, CHARLES LEE ENGLISH, CHARLES L III ENGLISH, CHARLES L ENGLISH, CHARLES LEE Alias DOB(s): --- --- Alias SSN(s): --- Please submit any documentation you may have pertaining to the alias information for the criminal record.	Complete	7	6/12/2024	\$ -	\$ -
OR-2024-309	CITY OF SAN ANTONIO POLICE DEPARTMENT	6/3/2024	The San Antonio Police Department is currently processing applicants for the position of Police Cadet. The named applicant has indicated that he/she had the following contact with your agency: lived in or frequented your jurisdiction traffic or criminal police contact applied to your agency is, or has been, employed by your agency was an Intern or Explorer with your agency POLICE CADET APPLICANT INFORMATION: Name Christopher Avilez Birth Date --- Race L Gender M Driver's License --- State --- Social Security: Listed on Attached Liability Release Form RESIDENT, POLICE CONTACT, AND APPLICANT RECORDS REQUEST: If it is consistent with your department policy, will you please check your files to see if your department has had any contact with the applicant including, but not limited to: involvement in criminal activity, arrests, traffic violations, traffic accidents or applications for employment with your agency. If a record is found, please fax or email those documents. EMPLOYMENT RECORDS REQUESTS: I would like to review any file with the applicant including, but not limited to: employer's employment records, pre-employment records, including, but not limited to, applications, background reports, disciplinary actions and records, complaints, grievances, counseling.	Complete	7	6/12/2024	\$ -	\$ -
OR-2024-310	Dr. Catherine R. Rodriguez	6/3/2024	Ms. Passailaigue, I would like to obtain a copy of the LVPD Police Report 202000202. The report was filed by myself on 12/03/2018.	Complete	0	6/4/2024	\$ -	\$ -
OR-2024-311	Sarah Phosouvanh	6/3/2024	REQUEST FOR AN AUTO THEFT REPORT 5/20/2024 @ 6100 BANDERA RD #202401509 TIME 1414 INSURED CARLOS TRINIDAD ORTIZ	Complete	2	6/6/2024	\$ -	\$ -
OR-2024-312	Robert Serna	6/5/2024	Copy of incident/narrative/offense report for Aaron Gonzales, dob --- for POCS on 6-23-2011	Complete	1	6/6/2024	\$ -	\$ -

OR-2024-313	Jennifer Aguilar with Department of Family and Protective Services	6/5/2024	I am needing the Police Report for Case No. 202401542	Complete	1	6/6/2024	\$ -	\$ -
OR-2024-314	Thomas J. Henry Law Firm	6/5/2024	CMRRR: City of Leon Valley Law Department ATTN: Claims 6400 El Verde Rd, Leon Valley, TX 78238 Open Records Request RE: Our Client: Miguel Avila Date of Incident: 1/28/2023 Location of Incident: Wurzbach and Bandera Rd. This law firm represents Miguel Avila in an incident that occurred on the above-referenced date at the above-referenced location. I understand that the incident was investigated by an officer with your agency. Please provide me with the following information, pursuant to the Texas Open Records Act and/or the Freedom of Information Act, for the following CERTIFIED RECORDS of the following information: Any and all incident investigation records, including but not limited to incident report and all supplements, interoffice memorandum, chemical analysis test requests and results, accident investigation records and reports, police report number: 202300338, field notes, 911 records and recordings, dispatcher records, dispatch logs, memorandums, notes, telephone messages and conversation notes, color prints of photographs, copies of audio and/or video tapes, car cam video, witness statements, drawings, diagrams, accident reconstruction team records and reports, any/all information and/or documents relating to causation of the accident, event information detail, event chronology logs, case detail sheets, case response logs, all data in connection with requests for support and services rendered by EMS and/or police department, and other data compilation in any form pertaining to the incident referenced above. In	Complete	3	6/11/2024	\$ -	\$ -
OR-2024-315	Mark Ferris	6/5/2024	The commercial contract for Unimproved Property located at 0 Samaritan Drive, Leon Valley, Texas, 78238, Lots 1 and 2, Block 1, CB 4430, Grass Hill Estates Subdivision, Approximately 19.614 Acres of Land that was approved by the City Council on June 4, 2024.	Complete	1	6/7/2024	\$ -	\$ -
OR-2024-316	Kristal Reser	6/6/2024	Can I please have a copy of the offense report and body worn camera video for Tatianna Adams, DOB ----? 7/16/2023 - Theft of Prop \$100 to \$750	Complete	3	6/11/2024	\$ -	\$ -
OR-2024-317	SPOKANE COUNTY SHERIFF'S OFFICE	6/7/2024	Re: Esquivel, Ashley Marie; Date of Birth: ---, SSN: ---; Alias(es): Ashley Marie Vernoy; Ashley Marie Foley; To Whom It May Concern: The above listed individual has applied for employment with the Spokane County Sheriffs Office (ORI: WA0320000) in WA for the position of Sheriff's Technical Assistant II. As part of our pre-employment background investigation, we are required to make contact with government agencies such as courts and law enforcement agencies within the areas the applicant has previously resided in or spent considerable time. Please search your records using the applicant's above listed information. The Spokane County Sheriffs Office holds a valid, signed authorization from this applicant to request any and all law enforcement related records. I have attached the authorization for your review.	Complete	0	6/10/2024	\$ -	\$ -
OR-2024-318	Joe Collins	6/9/2024	I'm requesting Building permits issued in the month of May 2024. I need Residential and Commercial building permits as well as new in-ground swimming pools. I need as much of the following data as possible: Permit Number, Date issued, Construction job Value, job site address, Subdivision, square footage (if applicable), Owner name, Owner address if possible, and Contractor name, Contractor address if possible. I would like all new swimming pools, regardless of value, and all others at \$25,000 or more (if possible but not necessary).	Complete	2	6/12/2024	\$ -	\$ -
OR-2024-319	Shamieh Law	6/10/2024	RE: LVPD 2024-01599 - 1. All reports, to include but not limited to, incident reports, police reports, and criminal reports; 2. All witness statements from any independent witness and/or party of the accident taken in writing, recorded, or otherwise; 3. All 911 tapes and dispatch printouts related to the above referenced collision; 4. All dash camera video from the investigating officer and all officers that assisted at the scene of the collision; 5. All body camera and/or any other camera footage for all officers that assisted at the scene of the collision (Approximate time: 3:00 P.M.); 6. Any and all investigator and/or detective notes regarding the above referenced collision; 7. Any and all measurements taken of the scene and/or investigation if the above referenced collision. 8. Any and all photos of the scene of the collision and/or the vehicles involved; and 9. Any and all photos taken of any party involved in the above referenced collision.	Complete	6	6/18/2024	\$ 30.00	\$ 30.00
OR-2024-320	Sarah Phosouvanh	6/10/2024	REQUEST FOR AN ACCIDENT REPORT IF NONE CAN YOU SEND US THE CAD REPORT INSTEAD 5/17/2024 @ BANDERA RD #202401478 INSURED CHRISTINA RODRIGUEZ CARRIZALES	Complete	0	6/11/2024	\$ -	\$ -
OR-2024-321	Yunila Bonilla	6/12/2024	Trying to obtain any reports for Ezpawn, 5629 NW Loop 410, 78238. Looking for reports for date range May 9, 2024 through May 20, 2024. Name might be under Romeo Loera.	Complete	0	6/12/2024	\$ -	\$ -
OR-2024-322	Alejandro Garcia	6/12/2024		Withdrawn by Requestor	0	6/12/2024	\$ -	\$ -
OR-2024-323	Alejandro Garcia	6/12/2024	I have two traffic violations that were in 2020 I need a copy of .	Complete	0	6/12/2024	\$ -	\$ -
OR-2024-324	José Antonio Suárez Castro	065/12/2024	Got in an accident on 6/9/2024 around 10:03. The case number is 202401717. Officer name Breton and badge number is 560. My name is Jose Antonio Suarez Castro. The location of the accident was at 5900 BANDERA RD AT NW LOOP 410 (WESTBOUND). Direction of Travel was going West. I wanted to know if I can have a copy of the case file. I need to report a claim with insurance but don't have drivers information, the police officer said I can request a copy and get the information from there.	Complete	6	6/20/2024	\$ -	\$ -
OR-2024-325	Department of Family and Protective Services	6/12/2024	Sent locked attachment.	Pending Clarification from Requestor	Paused for 61-days (8-12-24)		\$ -	\$ -
OR-2024-326	J T	6/12/2024	REQUEST FOR AN INCIDENT 05/30/24 6007 GRISSOM RD APT 11105 INSURED- CARISSA STEVENS REPORT# 202401655	Complete	2	6/17/2024	\$ -	\$ -
OR-2024-327	J T	6/12/2024	REQUEST FOR AN INCIDENT 06/01/24 5072 TIMBERHILL DRIVE APT 4105 INSURED- ALBERTO FUENTES REPORT# 202401634	Complete	2	6/17/2024	\$ -	\$ -
OR-2024-328	Taylor Menge	6/14/2024	6320 Bandera Road; Copies of Open/Outstanding Zoning, Building, Fire Code Violations; Copies of Approved Variances, Conditional use Permits Special Exceptions, Zoning Cases, Resolution, Ordinances, Site Plans; Copies of any and all Certificates of Occupancy	Complete	8	6/27/2024	\$ -	\$ -

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2024-329	Mohamed Samir Mohamed	6/14/2024	Hello, I am asking about a list of City Properties with residential code enforcement, in the period between 5/1/2024 to 5/31/2024	Complete	8	6/27/2024	\$ -	\$ -
OR-2024-330	Mohamed Samir Mohamed	6/14/2024	Hello, I am asking about a list of City Properties with residential fire damage, in the period between 5/1/2024 to 5/31/2024	Complete	0	6/17/2024	\$ -	\$ -
OR-2024-331	Mohamed Samir Mohamed	6/14/2024	Hello, I am asking about a list of City Properties with residential Water shut off , in the period between 5/1/2024 to 5/31/2024	Complete	0	6/17/2024	\$ -	\$ -
OR-2024-332	Sarah Phosouvanh	6/14/2024	REQUEST FOR AN AUTO THEFT & RECOVERY REPORT 8/24/2022 @ 6007 GRISSOM RD #202203149 INSURED CASSANDRA ALVAREZ	Complete	0	6/17/2024	\$ -	\$ -
OR-2024-333	Det. Mark Harris	6/13/2024	Information Re: Nicholas A. King, DOB ---- (See attached)	Complete	7	6/17/2024	\$ -	\$ -
OR-2024-334	Det. Diane Tritley	6/15/2024	Request RE: Jovannie Cerda, DOB ----. See Attached.	Complete	4	6/21/2024	\$ -	\$ -
OR-2024-335	San Antonio Police Department	6/17/2024	The named applicant has indicated that he/she had the following contact with your agency: lived in or frequented your jurisdiction traffic or criminal police contact applied to your agency is, or has been, employed by your agency was an Intern or Explorer with your agency POLICE CADET APPLICANT INFORMATION: Name Manuel D. Figueroa Birth Date ---- Race Hispanic Gender Male Driver's License ---- State ---- Social Security: Listed on Attached Liability Release Form RESIDENT, POLICE CONTACT, AND APPLICANT RECORDS REQUEST: If it is consistent with your department policy, will you please check your files to see if your department has had any contact with the applicant including, but not limited to: involvement in criminal activity, arrests, traffic violations, traffic accidents or applications for employment with your agency. If a record is found, please fax or email those documents. EMPLOYMENT RECORDS REQUESTS: I would like to review any file with the applicant including, but not limited to employer's employment records, pre-employment records, including, but not limited to, applications, background reports, disciplinary actions and records, complaints, grievances, counseling. If a file available, please contact me for a review.	Complete	8	6/28/2024	\$ -	\$ -
OR-2024-336	Tanya Lara	6/17/2024	sapd24060337 or sapd24060328	Complete	0	6/18/2024	\$ -	\$ -
OR-2024-337	J T	6/18/2024	REQUEST FOR AN INCIDENT(REAR BUMPER STOLEN) 05/22/24 5622 EVERS RD APT 5006 PRENTICE ONEAL VIRGIN 2018 TOYOTA CAMRY ---- PLATE# ---- REPORT# 202401546	Complete	0	6/18/2024	\$ -	\$ -
OR-2024-338	José Antonio Suárez Castro	6/18/2024	I want to request a copy of my case file. Car accident was on 6/9/2024 around 10:03am.The case number is 202401717. Officer name Breton and badge number is 560. My name is Jose Antonio Suarez Castro. The location of the accident was at 5900 BANDERA RD AT NW LOOP 410 (WESTBOUND). Direction of Travel was going West.	Complete	1	06/20/2024	\$ -	\$ -
OR-2024-339	San Antonio Police Department	6/19/2024	I am Det Cuellar #2314 with SAPD auto theft investigating cases 2023-LVPD-003239 and 2024-LVPD-001496. Can you please assist me with obtaining copies of the listed reports. thank you.	Complete	0	6/19/2024	\$ -	\$ -
OR-2024-340	Richard Terrazas	6/19/2024	Please forward copy of report case # 20241385	Complete	0	6/19/2024	\$ -	\$ -
OR-2024-341	Shelagh Newton	6/19/2024	RE: James Douglas Repp, DOB: --- SSN: --- I am conducting a pre-employment background investigation on the listed person, who is a candidate for employment. I am requesting a check of your records for documentation of any contact with officers from your jurisdiction. I have attached an Authorization for Release of Information completed by the applicant. Please contact me with any questions.	Complete	0	6/20/2024	\$ -	\$ -
OR-2024-342	Richard Terrazas	6/20/2024	Body Worn Camera Video for Case No. 202401385	Complete	0	6/20/2024	\$ -	\$ -
OR-2024-343	Sergeant D. Reyes Alamo Colleges Police Department (CID)	6/20/2024	Case#202400438 Completed 02/07/2024 Names: William/Kelly Lawson	Complete	0	6/20/2024	\$ -	\$ -
OR-2024-344	Nazia Akhoun	6/20/2024	Hi, my name is Nazia Akhoun. I am requesting police reports and body camera done on May 5th 2019 for my husband Steve nadolski case # 2019-LVPD-002081. I was told by Officer Cadena to mention for federal discount to upload my Federal ID	Complete	4	6/27/2024	\$ -	\$ -
OR-2024-345	Nazia Akhoun	6/20/2024	Hi, my name is Nazia Akhoun. I am requesting police reports and body camera done on May 5th 2019 for my husband Steve nadolski case # 2019-LVPD-002081. I was told by Officer Cadena to mention for federal discount to upload my Federal ID	Complete	0	6/21/2024	\$ -	\$ -
OR-2024-346	Meredith Haas	6/21/2024	I am requesting information on the number of red light camera tickets/citations given to people driving through Leon Valley from 2023 and Jan 2024 to date. I am also requesting footage of vehicles running these red lights and the cameras capturing them.	Complete	1	6/24/2024	\$ -	\$ -
OR-2024-347	Nazia Akhoun	6/21/2024	Body Worn Camera Video for Incident #201902081	Complete	2	6/25/2024	\$ -	\$ -
OR-2024-348	Raven Bradford	6/21/2024	I am writing to formally request access to public records concerning code violations within the city. I believe it is important to have transparency and accountability regarding the enforcement of local codes and regulations. Therefore, I am seeking information on any code violations that have been reported or recorded within the city Specifically, I am requesting access to the following information: I am requesting access to the following information: List of properties with code violations issued by the city code enforcement department that have been in the list for the past 6 months open or closed. List of any properties that have been on the water shut off list in the past 6 months. I would also like a list of any properties that have been reported with fire damage by the fire department. Lastly, any properties that have been involved in any eviction proceedings. Please provide this information in an excel format if possible.	Complete	3	6/27/2024	\$ -	\$ -
OR-2024-349	Adrian Lozano	6/21/2024	I would like a copy of the police report associated with Case # 202401565 and filed by Officer J. Breton, Badge #560. The auto incident occurred on Saturday, May 25, 2024 in the parking lot of 7015 Bandera Rd, San Antonio, TX 78238. Thank you, Adrian Lozano.	Complete	0	6/24/2024	\$ -	\$ -
OR-2024-350	Meredith Haas	6/24/2024	Regarding open records request OR-2024-346, I see there is a total of six pages for the Issuance Date Detail Report for all citations from 2023 and 2024. I'm requesting access to all six pages of the Issuance Date Detail Report for all citations from 2023 and 2024.	Complete	3	6/27/2024	\$ -	\$ -

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2024-351	Meredith Haas	6/24/2024	I am requesting documentation of citations specifically given to drivers from the red light camera safety program in Leon Valley for 2023 and 2024 so far. No other citations given, just red light camera safety program citations that were issued through the use of red light cameras in Leon Valley.	Complete	3	6/27/2024	\$ -	\$ -
OR-2024-352	CALIFORNIA HIGHWAY PATROL	6/24/2024	RE: Baldwin, William Andrew Date of Birth: ---, SSN: --- To Whom It May Concern: The above listed individual has applied for employment with the California Highway Patrol in California for the position of Cadet. As part of our pre-employment background investigation, we are required to make contact with government agencies such as courts and law enforcement agencies within the areas the applicant has previously resided in, or spent considerable time in. Please search your records using the applicant's above listed information. The California Highway Patrol holds a valid, signed authorization from this applicant to request any and all law enforcement related records. I have attached the authorization for your review.	Complete	3	6/28/2024	\$ -	\$ -
OR-2024-353	Patricia Manarin, Deltek Public Records	6/24/2024	On behalf of Deltek, I would like to request an electronic copy of the specifications or any other documents associated with this project: Project Title - FY 2024 Street Maintenance; Bid Number - 2024-02; Posting Date - 06/21/2024. If a fee is required, please inform me beforehand	Complete	0	6/24/2024	\$ -	\$ -
OR-2024-354	Adrian John Collins	6/24/2024	I would like a body worn camera video and report for case #202401814.	Pending Fee Acceptance	12		\$ 210.00	\$ -
OR-2024-355	Zachary Parsons	6/24/2024	Non-reportable collision incident report involving Zachary W. Parsons crime June 12, 2024.	Complete	0	6/24/2024	\$ -	\$ -
OR-2024-356	Economic Research	6/24/2024	I request that a copy of the following documents containing municipal job salary information be provided. The following are options to provide the requested information.	Complete	1	6/25/2024	\$ -	\$ -
OR-2024-357	City of San Antonio Fire Department	6/25/2024	The San Antonio Fire Department is conducting a background investigation on the following fire cadet applicant Name: Eian Javier Longoria Ethnicity/Gender: Hispanic/Male DOB: -- -- DL # --	Complete	9	7/8/2024	\$ -	\$ -
OR-2024-358	Carlos castro	6/25/2024	Nesecito el reporte del policia del accidente el 12 de junio	Complete	1	6/27/2024	\$ -	\$ -
OR-2024-359	SFC Vinny Oraliya	6/25/2024	Records related to D. J. Ruben (See attached)	Complete	2	6/27/2024	\$ -	\$ -
OR-2024-360	JTUCKMAN@METROREPORTING.COM	6/26/2024	REQUEST FOR AN ACCIDENT REPORT, IF NONE CAN YOU SEND US THE CAD REPORT INSTEAD 06/03/24 WURZBACH RD & BANDERA RD JOSHUA AROCHA VIN# --- REPORT# 202401665	Complete	0	6/27/2024	\$ -	\$ -
OR-2024-361	J A DAVIS & ASSOCIATES,LLP	6/26/2024	please provide us with the incident report for our client Guadalupe M. Dominguez. She involved in a MVA on 6/13/2024 at 10am on Bandera and Loop 410. adverse name: James Michael Jaques insurance carrier: USAA Vehicle: 2023 Honda Ridgeline	Complete	0	6/27/2024	\$ -	\$ -
OR-2024-362	CIBOLO POLICE DEPARTMENT	6/26/2024	Applicant's Name: DAKOTA CLYDE KOSIOREK Applicant's Date of Birth --- SSN: ---- The above listed subject has placed an application for employment with this agency. He or she has also listed on their application a residence or work address located within your agency's jurisdiction. Please check your agency's records for any contact your agency might have had regarding this subject including but not limited to traffic stops, calls for service (complainant, victim, witness or suspect) or reports made by this person. A waiver signed by the applicant has also been attached for your records if needed.	Complete	0	6/27/2024	\$ -	\$ -
OR-2024-363	Vladimir oboukhov	6/27/2024	I want the records for 202301915	Complete	0	6/27/2024	\$ -	\$ -
OR-2024-364	Josie Sandoval - Southern General Agency	6/27/2024	LVPD Report # 202401545 - Jose Dario Zambrano Ramirez/Luis Manuel Morillo Rodriguez on 05/24/2024	Complete	0	6/27/2024	\$ 6.00	\$ 6.00
OR-2024-365	Lisa Turner	6/27/2024	hello , can I please get a copy of the police record for Joseph Rodriguez, 11/16/96. The internal police record is 202401845.	Complete	2	7/2/2024	\$ -	\$ -
OR-2024-366	Jacob Onofre	6/27/2024	Police Report #202401127	Complete	0	6/27/2024	\$ -	\$ -
OR-2024-367	Jennifer Hays	6/27/2024	Our firm has been retained to represent Brandi N. Garza with regards to an auto accident that occurred on 11/15/23 near the 5700 block of Bandera Rd at approximately 7:26 am (Case ID No. 202304173A). At this time, we would like to make a Public Information Request directed to the Leon Valley Police Department. Currently, we are requesting any/all records on file including reports, notes, 911 calls, video recordings, COBAN, BWC, Dash Camera video, witness statements, witness identification and disclosure of any investigations conducted.	Complete	3	7/3/2024	\$ 47.00	\$ 47.00
OR-2024-368	Richard Terrazas	6/27/2024	5/6/24 Report made with officer Breton	Complete	0	6/28/2024	\$ -	\$ -
OR-2024-369	Richard Terrazas	6/27/2024	5/6/2024 Made initial report with officer Breton but there were some errors and he had to correct them. Officer Breton confirmed that he updated the report. Need the updated report please	Complete	0	6/28/2024	\$ -	\$ -
OR-2024-370	Angel	6/28/2024	Report number requested # 202401896	Pending Department(s) Response	8		\$ -	\$ -
OR-2024-371	Texas Pride Disposal - Kevin Atkinson	6/28/2024	I would like to respectfully request a copy of the current solid waste collection agreement and any amendments between the City and Tiger.	Complete	0	6/28/2024	\$ -	\$ -
OR-2024-372	Clarence E. Walker	0628/2024	Who are the City Attorney and Municipal Court Prosecutor for the city of Leon Valley? Thank you for your help.	Complete	0	07/01/82024	\$ -	\$ -
OR-2024-373	Marc arriaga	6/28/2024	Body Worn Camera Video for LVPD001899	Pending Department(s) Response	7		\$ -	\$ -
OR-2024-374	Tobynn Partridge - Data Driven Safety, LLC	7/1/2024	Today we are making the request for the June 2024 Disposition Report in the same XLS format you have sent in the past. I am attaching a file for your reference. Please include the following fields in the report: Select Error Court Location Citation Violation Agency Name Viol Date/Time Filed Date Name Defendant Address Defendant City Defendant Zip Defendant State Sex Race Vehicle Make Vehicle Year PD Case Number Statute Type Offense Code Offense Viol County Viol Location Speed Limit Accident Status Date/Time Status Description Plea Defendant Attorney Conviction Date Amount Paid Total Due	Pending Department(s) Response	7		\$ -	\$ -
OR-2024-375	FBI NICS National Instant Criminal Background Check System Federal	7/1/2024	Alias Information Section Subject Name: CANTERO, KING JAMES UCN FJICDDP/JWD Alias AKA(s): CANTERO, KING Alias DOB(s): ----- Please submit any documentation you may have pertaining to the alias information for the criminal record.	Pending Department(s) Response	7		\$ -	\$ -
OR-2024-376	DALLAS POLICE DEPARTMENT	7/1/2024	APPLICANT'S NAME Cesar Cabrera Galvan OTHER LEGAL NAME(S) None RACE/SEX HMD.L.# ---- (-) D.O.B. ---- SOCIAL SECURITY # ---- - Any Traffic History (Arrests, Accidents, or Citations Issued), Criminal Record, Offense Reports, Protective Orders	Complete	0	7/2/2024	\$ -	\$ -

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2024-377	Mara Cardenas	7/1/2024	I work for Statewide Defensive Driving and would like to request the DSC records list of those people who have had traffic citations and have been approved to take a defensive driving course. We would like their names, address, city, state, zip and citation date or approval date, and also the email addresses if you have it. At this time, I would like to request the lists for the month of June of 2024 of those who requested to take defensive driving. (Their due dates should be in September of 2024). If you could email it to us at your convenience that would be great.	Pending Department(s) Response	7		\$ -	\$ -
OR-2024-378	Vanessa silva	7/1/2024	I have been in a custody battle for the past 3 years. This home is boasting safe environment and claiming any police interactions have been misunderstandings. On 09.19.2021 Mark was arrested at this residence for choking his girlfriend and on the police report she stated that he abuses cocaine and that her children were in danger. She then did not proceed with charges after the arrest was made stating that, none of the police report was true and the officer on duty pressured her to say Mark had choked her and was drugs. Body Worn Camera Video for 202103271	Complete	0	7/2/2024	\$ -	\$ -
OR-2024-379	Vanessa silva	7/1/2024	I need this information to apply to my family court motion. This couple makes multiple excuses as to why there was a police officer at their home. Stating to the judge that it's always just a miss understanding and the police officer was over zealous and just wanted to falsely accuse Mark Pacheco and they never have any domestic issues. I need the judge to see what is going on during the time officers have been dispatched to their location. Body Worn Cam Video from 6631 cades cove San Antonio Tx 78238 on June 2, 2024	Pending Department(s) Response	7		\$ -	\$ -
OR-2024-380	Allen County Sheriff's Department	7/2/2024	Re: Europe X Nu, DOB: 06/29/2004; SS # 310-33-3030 - The applicant has indicated they have resided or worked in your community. We are respectfully requesting a thorough check of your files to ascertain any previous law enforcement contacts. If records are available to you containing information concerning this individual, our department would appreciate copies of these records. (See attached authorization)	Pending Department(s) Response	6		\$ -	\$ -
OR-2024-381	Esmeralda Garcia	7/2/2024	I need a copy of report 202204293	Complete	0	7/2/2024	\$ -	\$ -
OR-2024-382	Erica Hsu	7/2/2024	Please accept this as the request for traffic data from 06/01/2024 – 06/30/2024. We would like the report to contain open and disposed cases as well as be inclusive of all case types that pertain to traffic related cases (Infractions, Misdemeanors, Violations, etc.). We are looking for all cases with an action date (filed date, violation date, conviction date) within the range of request. We would like the report to be in the same format as the last report we received that was a .xlsx file with the following column headers in this order: FIELD NAME Citation Violation Name Defendant Address Defendant City Defendant State Defendant Zip Offense Viol Date/Time Filed Date Status Date/Time Statute Status Status Description	Pending Department(s) Response	6		\$ -	\$ -
OR-2024-383	J T	7/3/2024	REQUEST FOR A BURGLARY 07/01/24 LOCATION- 7212 BANDERA RD INSURED- JUSTIN JUAREZ REPORT# 202304287	Complete	0	7/3/2024	\$ -	\$ -
OR-2024-384	Pollyanna Ashford - Dallas PD	7/3/2024	Any Traffic History (Arrests, Accidents, or Citations issued); Criminal Record, Offense Reports, Protective Orders related to applicant Colby Lynn Phillips; DOB: ---; SS#: -- (See attached consent)	Complete	0	7/3/2024	\$ -	\$ -
OR-2024-385	Justin Juarez	7/3/2024	Justin Juarez / Case Number # 202304287 I am trying to file a claim through insurance so I need the copy of the police report please.	Complete	0	7/3/2024	\$ -	\$ -
OR-2024-386	Det. Diane Tritley	7/3/2024	Applicant background check: JULIAN EL-JABSHEH DOB ----	Pending Department(s) Response	5		\$ -	\$ -
OR-2024-387	David Martinez Mendez jr	7/3/2024	Police report for February 9,2024 and police camera	Pending Department(s) Response	5		\$ -	\$ -
OR-2024-388	Alonso Arredondo	7/5/2024	Motor vehicle crash on 6/27/2024 Bandera Rd & Grissom Rd	Complete	0	7/8/2024	\$ -	\$ -
OR-2024-389	FBI NICS National Instant Criminal Background Check System Federal	7/19/2024	LUIS R GARZA DOB ---- - RECORD CHECK- PLEASE SEE ATTACHED	Complete	0	7/8/2024	\$ -	\$ -
OR-2024-390	Joe Collins	7/7/2024	I'm requesting Building permits issued in the month of June 2024. I need Residential and Commercial building permits as well as new in-ground swimming pools. I need as much of the following data as possible: Permit Number, Date issued, Construction job Value, job site address, Subdivision, square footage (if applicable), Owner name, Owner address if possible, and Contractor name, Contractor address if possible. I would like all new swimming pools, regardless of value, and all others at \$25,000 or more (if possible but not necessary).	Complete	0	7/7/2024	\$ -	\$ -
OR-2024-391	Valerie Sambrano	7/8/2024	We are requesting body worn camera video and incident report # 2024-02025. Desiree Lea Tovar DOB ---.	Pending Department(s) Response	2		\$ -	\$ -
OR-2024-392	Heather Torres	7/8/2024	I would like the full report from the ticket issued on 6/25/2024; and body worn camera video	Pending Department(s) Response	2		\$ -	\$ -
OR-2024-393	Richard Gonzalez	7/9/2024	I require a copy of an accident report as filed by officer Rodriguez #511 of the LVPD #202401287. This accident took place in a HEB parking lot in May 2024. I look forward to your earliest reply.	Complete	0	7/10/2024	\$ -	\$ -
OR-2024-394	ashlyn colley	7/9/2024	Eduardo Franco II , BDAY: --- SID: 1093619 arrested on 5/23/24 around 5 pm i believe. i am the victim in the assault and i have gotten no updates on this case , he is still locked up.	Pending Clarification from Requestor	Paused for 61-days (9-24-24)		\$ -	\$ -

OFFICE OF THE CITY SECRETARY

- Processed one (1) Grand Jury Summons for the Bexar County District Attorney.
- Submitted Ordinances 2024-3, 4, 14, 18, and 20 for Codification (Supplement #3). The next supplement is scheduled to be sent off on September 18, 2024.
- Processed four (4) Crime Victim Division Requests from the Texas Attorney General's Office. Certified two (2) Leon Valley Police Reports.
- Processed two (2) EMS Record/Billing Affidavits.
- MCCP - Public Funds Investment Training 12 hours

PENDING PROJECTS:	ESTIMATED COMPLETION DATE:	STATUS
• Prepare the May 04, 2024 General Election Candidate Packet and post to the website	Thursday, December 21, 2023	Completed December 14, 2023
• Review and Revise Directive A14 - Records Management	Monday, April 1, 2024	Completed April 1, 2024
• Prepare Record Management Plan binders for each department	Friday, May 7, 2024	Completed June 18, 2024
• Provide Record Management training to each department	Friday, July 31, 2024	83% Complete 10 trained; 2 scheduled 7/18/24
• Properly Preparing Very Old City Records to be Sent off to Storage	Tuesday, December 31, 2024	In Progress
• Adding Descriptions to Ordinances/Resolutions Listed in the Documents Library/MuniDocs	Tuesday, December 31, 2024	In Progress (2020-2024 Ordinances Complete; 2022-2024 Resolutions Complete)

FIRE DEPARTMENT

- LVFD is working to move the flood siren warning system controls out of the police department to the fire department server room. We currently don't have access to the system at night or weekends. We are working to get the servers back up and running to automate the system. Fire crews should be able to sound the alarm remotely once completed and the monthly testing will be automatic.
- The LVFD continues to work with BCSO and STRAC to ensure response times are being separated and reported correctly in our reporting system. We are currently working on customs reports to ensure we can separate our times as suggested in best practices policies.
- The LVFD is once again soliciting donations for our school supply drive. We will have yellow containers located at LV Library, City Hall and at the FD. These supplies will support our three local elementary schools.
- Assistant Fire Chief Chris Willis continues the field training portion of his law enforcement training. AFC Willis will be in the LVPD for the next four months.

PLANNING AND ZONING

- **Development Cases:**
 - 5420 Grissom– Amending SUP – U-Haul
 - 0 Grissom Rd – Plat for carwash
 - 7125 Bandera – Plat – multi-tenant bldg
 - 5307 Wurzbach – Replat and SUP - Mosque
 - 5300 Wurzbach – Replat – Bank Bldg
 - 7125 Bandera – SUP – Mulit-tenant bldg
 - Floodplain permit – NW Industrial – Vacant lot
 - Possible rezone, SUP, Plat for 7708 Eckhart - Residential
 - Huebner – Plat – Senna 2
 - 6201 Sawyer – Plat – Buddhist Temple
 - 5616 Bandera – Floodplain Permit – Carwash
 - 4723 Timco West – Floodplain permit – Warehouse
 - Seneca West – PDD phase 2
 - 6346 Grissom – Zone Change to remove S/O
 - **Permits:**
 - Food 4
 - Mechanical 2
 - Garage Sale 4
 - Gas 2
 - Plumbing 5
 - Electrical 1
 - Roof 2
 - Driveway 1
 - Remodel 1
 - Sign 3
 - Fire Suppression 1
 - Impact Fees 8
 - Fence 1
 - Utility 2
 - Foundation 1
- **Certificates of Occupancy:**
 - Prefix Inc 5411 Bandera Office/Storage
 - River City Credit Union 5308 Wurzbach Office
 - Swift Movers 6213 Grissom Office/Storage
 - Blue Star Liquor 7096 Bandera Store

UPCOMING LIBRARY PROGRAMS

EC: Ages 0-5* | SA: Ages 6-12 | YA: Ages 12-18 | A: Ages 18+ | G: All Ages

*Recommended Ages for Storytimes: Baby & Me (0-18 months), Adventurers' Club (3-5 years), Li'l Explorers (18 months – 3 years)

Summer Reading Programs (Remaining)

Weekly Storytimes:

- Tuesdays at 11am: Baby & Me (EC) - June 4th, June 11th, June 18th, June 25th, July 2nd, July 9th, July 16th, and July 23rd
- Wednesdays at 10:30am: Adventurers' Club (EC) - June 12th, June 26th, July 10th, July 17th, and July 24th
- Thursdays at 10:30am: Li'l Explorers (EC) - June 13th, June 20th, June 27th, July 11th, and July 18th

Book Clubs:

- Nonfiction Book Club: If You See Them: Young Unloved, and Alone in America (A) - Saturday, July 20th at 11am
- YA Book Club: Give Me a Sign (YA) - Thursday, July 25th at 6pm

STEM Programs: Tuesdays at 2pm (SA)

- July 16th - Constellations
- July 23rd – Scavenger Hunt

Regular Summer Programs:

- June 12th at 1pm: Scrapbooking Hangout (A)
- June 14th at 1pm: Crafty Friday (A)
- June 15th at 12pm: D&D with Guest DM (YA & A)
- July 20th at 12pm: D&D with Guest DM (YA & A)

Big Summer Programs:

- July 19th at 2pm: GoSeum (SA)

Mini Golf at the Library! (Presented by the Friends of the Library):

- July 25th at 3:30pm – 7:30pm
- July 26th at 9:30am – 1:30pm
- Tickets are \$3.00 per adult, \$1.00 per child (12 and under), or \$8.00 per family (includes two adults and three children).

OTHER CITY STATISTICS FOR POLICE, FIRE, ECONOMIC DEVELOPMENT, COURT, CODE, AND ANIMAL CONTROL CAN BE FOUND:

https://www.leonvalleytexas.gov/sites/default/files/fileattachments/community/page/3728/cm_report_7-16-24.pdf

OTHER MEETINGS AND EVENTS

- The next City Council Meetings will be on Tuesday, August 6, 2024, at 6:30 pm, in the Council Chambers.
- The Planning and Zoning Commission will meet on July 23, 2024, at 6:30 pm in the City Council Chambers.