



Vendor #: _____

Date: _____

Vendor Application 2025
4th of July Festivities – Raymond Rimkus Park
6440 Evers Road, Leon Valley, TX 78238
(210) 684-1391, Ext. 228

*****PAYMENT MUST ACCOMPANY APPLICATION*****

*****FIRST COME-FIRST SERVE FOR EACH CATEGORY*****

Application Deadline: June 13th, 2025

VENDORS: No application will be accepted without full payment; temporary food permit, your Sales Tax Certificate; and the names of all booth crew members with their vehicle make/model and license plate number. Entry will ONLY be granted to those listed. No refunds will be provided other than for inclement weather or event cancellations.

I. APPLICANT INFORMATION

Name: _____ Phone: _____ Home Mobile

Business / Organization Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Website: _____

Non-Profit 501c3: Yes No ID #: _____ TX Sales & Use Tax Permit: #: _____

*****NOTE: You MUST attach a copy of your EXEMPT FORM or TAX PERMIT to this application*****

II. DESCRIPTION (TYPE OF GOODS TO BE SOLD (NO MORE THAN 3 DIFFERENT ITEMS SOLD))

1. _____

2. _____

3. _____

*****NO VEHICLE PASSES FOR PARKING**

ALL VEHICLES MUST EXIT PARK GROUNDS

AFTER DROP/SET UP ***

Vendor #: _____

Date: _____

All vendors may be required to attend a Pre-Event meeting* (date to be determined by Fire Department) Suggested items for booth sales include: food, pre-packaged goods, made-by-hand arts and crafts, plants, fresh farm produce, and unusual items as recommended and approved by the 4TH of July Staff. No Flea Market Items. Staff sets limits on number (percentage) of booths allowed for each category.

PROHIBITED ITEMS: firearms/ammunition, live animals, and used clothing. All food sold will be inspected by the Leon Valley Health Inspector and follow the Leon Valley Health Department Regulations. The City of Leon Valley has final say on goods to be sold or consumed on event grounds.

III. SET-UP/ EVENT TIMES/TYPE OF BOOTH REQUESTED

- **SET-UP BEGINS AT 4:00 p.m.** - *All supplies need to be delivered to vendor booths by 6:00 p.m. No vehicles allowed to park behind vendor booths on park grounds!*
- **EVENT BEGINS: 6:00 p.m.**
- **EVENT ENDS: 10:00 p.m.**

*****SELECTION OF RENTAL SPACE: ONLY OUTDOOR BOOTHS ARE AVAILABLE-PARK VENUE***
Adequate supplies should be maintained by each vendor participating.**

CHECK ONE:

- STANDARD 10x10 SPACE-\$75 (8x8 booth w/plywood for food vendors NO ELECTRIC)
- STANDARD 8x8 SPACE-\$125 w/electric & plywood
- FOOD VENDOR TRUCK 20x20 in size-\$150 (**Generator must be provided by vendor, your truck**

Must fit within these dimensions.)

***ALL GENERATORS, TABLES & CHAIRS WILL NEED TO BE PROVIDED BY VENDORS**

IV. PAYMENT INFORMATION

Cash Check * | Amount Enclosed: \$ _____ Check#: _____

*Make Checks Payable to: CITY OF LEON VALLEY

Mail Application and Payment to:

City of Leon Valley, Attn: Community Relations Director, 6400 El Verde, Leon Valley, Texas 78238

Release Form: I hereby release the City of Leon Valley from all liability resulting from any and all damages or injuries to any vendor or employees, or for any loss or damage to personal property while participating in Leon Valley 4th of July Festivities and indemnify the City of Leon Valley from any liability resulting from any damages or injury to vendor customers.

***** FOR OFFICE USE ONLY *****

Date Received: _____ Category: _____ Approved Denied

Date Approved / Declined: _____ Approved By: _____

Amount Paid: _____ Date Paid: _____ Comments: _____

COURT CLERKS ONLY Please deposit into account #: 134.000