



CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, June 16, 2020

MINUTES

6:00 PM Call to Order, Determine a Quorum is Present, Pledge of Allegiance.

Attendee Name	Organization	Title	Status	Arrived
Chris Riley	City of Leon Valley	Mayor	Present	
Monica Alcocer	City of Leon Valley	Mayor Pro-Tem, Council Place 3	Remote	
Donna Charles	City of Leon Valley	Council Place 1	Remote	
Catherine Rodriguez	City of Leon Valley	Council Place 2	Present	
Matthew Hodde	City of Leon Valley	Council Place 4	Present	
Will Bradshaw	City of Leon Valley	Council Place 5	Present	

Also present was City Manager Kelly Kuenstler, ACM/HR Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Charles E. Zech, Public Works Director Melinda Moritz, Assistant Finance Director Floyd Messick, LVFD Fire Chief Michael Naughton, LVFD Assistant Fire Chief Eric Burnside, Planning & Zoning Director Brandon Melland, Associate Planner Erick Del Angel, Library Director Rosie Amaya, Business Relations Specialist William Cox, LVPD Chief Joseph Salvaggio, LVPD Assistant Chief David Gonzales and various LVPD staff.

Mayor Chris Riley welcomed everyone and asked Councilor Catherine Rodriguez to lead the Pledge of Allegiance.

Mayor Riley asked for all cell phones to be silenced and reminded everyone that “the Council Chambers is a place where we’re treated with respect and dignity. Citizens, Councilors, staff, and visitors alike. Anyone desiring to speak shall be first recognized by the presiding officer, that’s me, so please raise your hand-Council, staff, citizens and visitors alike. This way we’ll keep it to a more manageable meeting. Now for the Councilors that are on the line, I will certainly call on you on every agenda item except on Point of Order, if you want to speak please let Crystal or Sandra know just so that we can have an orderly progression and so that I can recognize you, I would appreciate that. City Councilors, staff and members of the public shall not shout, display unruly behavior, distract with side conversations, use profanity, threat of violence, or disrupt the orderly conduct of the meeting. This includes speaking or commenting from your seat or using foul language as you exit the chambers. I would suggest if you feel you may have a difficult time controlling yourself, please sit in the foyer. No personal attacks on staff, City Councilors or members of the public shall be allowed. The presiding officer will warn the person that he or she will be required to leave the building if the disruption continues. I cannot see or hear all

that goes around in Chambers especially with this mask on but the Rules of Decorum also allow each Councilor to help monitor the situation by calling a Point of Order. I hope we do not have to go there. Let's again be civil and treat each other with respect and dignity and thank you very much for your cooperation."

PRESENTATION

Discuss Police Policies and Standard Operating Procedure for Allowing an Individual to Self-Surrender (Mayor Chris Riley)

Mayor Chris Riley read the item aloud and informed everyone that out of respect before putting it on the agenda, she received permission from the individual involved. Mayor Riley then explained the reason why she added this agenda item and said that it was because she was concerned; she then informed everyone that an elderly gentleman got arrested at the previous Council meeting once the meeting was over. Mayor Riley said she did speak to the City Attorney to find out if there was another alternative other than an arrest. Mayor Riley expressed concern as she said that she received a text or an email from someone with a "Nextdoor" account. The individual who texted/emailed the Mayor had seen a comment from "one of the regular attendees here in the chambers who's on the Police Advisory Committee and who said that there's four more arrests coming."

Councilor Donna Charles asked the Mayor to recognize her so she could speak. Mayor Riley recognized Councilor Charles and then Councilor Charles asked the Mayor if she had spoken to the Chief about this topic. Mayor Riley replied and said she did not. Councilor Charles said, "my advice, my recommendation and my motion is to remove this item from the agenda and set up a meeting so that you can speak to the Chief and gain some information so that we could have something to discuss." Mayor Riley said, "I wanted to discuss an alternative for getting arrested and turning themselves in, is that not a discussion item?" Councilor Charles responded and said, "you will need to know the laws regarding that item before we can discuss it."

Mayor Riley asked City Attorney Charles E. Zech if she needs to have some kind of law per Councilor Charles suggestion. Councilor Charles repeated her comment to the Mayor and the public and right after Councilor Charles was done speaking, Mayor Riley saw Chief Joseph Salvaggio approach the podium to speak and said, "excuse me, Chief you are not recognized." Chief Salvaggio turned back around and left the podium. Mayor Riley then said to City Attorney Zech, "you had recommended that I put this item on the agenda as is." City Attorney Zech replied, "Mayor I did not recommend that you put this on the agenda." Mayor Riley immediately clarified her statement by saying, "the wording." City Attorney Zech responded and said, "Mayor you had asked whether or not there was a discussion to be had regarding this issue and I said that it would be an appropriate discussion to have with regards to what is the City Policy, what are the Standard Operating Procedures regarding self-surrender, let's be clear, I didn't tell you to put this on the agenda." Once again, the Mayor clarified and said, "you are right, you helped me with the wording, so do I need to get the Standard Operating Procedures down first before we can discuss, is that the appropriate way to proceed?" City Attorney Zech responded by saying, "that's up to this government body to decide."

Councilor Charles again stated “I make a recommendation that you meet with the Chief of Police to determine if there are any Standard Operating Procedures.”

Councilor Will Bradshaw called a Point of Order, “Ms. Charles is not recognized and continues to violate the rules that you have set forth.”

There was a lengthy discussion on this item.

City Manager Kelly Kuenstler clarified that this item was a discussion item and that there’s no room for action.

Councilor Alcocer asked City Attorney Zech if this item could be removed from this agenda and be put on the agenda for July 7th, 2020 or July 21st, 2020 so that they can gather more information. City Attorney Zech said, “as a government body you all can do whatever you all want with this agenda item as long as the majority of you vote to do this.”

Councilor Alcocer then seconded Councilor Charles’ motion “as long as it’s put on either the 7th or the 21st of July 2020.”

There was additional discussion regarding this item.

Councilor Matthew Hodde asked to place the item on the agenda for the 7th not the 21st.

RESULT:	PRESENTED
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CITY MANAGER'S REPORT

City Manager Kelly Kuenstler reminded everyone that the City Manager’s Report is posted on the website as well as placed on the table in the foyer for all interested. City Manager Kuenstler then supplemented that report with new information with: a) Staff met regarding eligible expenses for the ILA that we have on the agenda tonight - we received our notice last Saturday to get this ready before July 1st from the County so it has been revised a few times. b) We have a COVID account under Manager and Council so it will look like it’s overspent for a while but when we get reimbursement from Bexar County, we will do a budget adjustment. c) Public Works has received a few phone calls inquiring about an incorrect graph regarding water service fees. So that this confusion is eliminated, we will be publishing the correct water service fees on our E-News for a few weeks and in the next edition of the Lion's Roar. d) El Verde Road concrete (the final section) is being poured this week. Once the concrete has been cured, the roadway will be open completely. A huge thank you to Public Works for doing the concrete work and saving taxpayers a lot of money and a huge thank you to the residents for dealing with the construction for these past months. Once the crew is done on El Verde, they will switch over to Raymond Rimkus Park and build the forms for the butterfly pavilion. e) The crosswalks at Poss & Peachtree and at Huebner at the elementary school are being constructed - you can see the poles now - that’s exciting. f) The crosswalks at all 3 intersections, all of the ground work, wheelchair ramps and curbs and foundations have been completed. All 20 feet Flashing Beacon poles have been installed. Before the day is over, all 4 Beacons will be built at the intersection of

Bulky Road at Huebner. g) If not today, tomorrow the contractor will start building all 4 beacons at Leon Elementary. Wednesday, they will build all beacons on Poss Road at Peachtree. Once all Beacons have been assembled, they will return to Bulky Road (Thursday) to start the programming off the beacons so that they talk to each other. (They have to give the batteries some time to charge up by Solar Panel.) We are thinking Friday /Monday it should be done. These crosswalks were all 3 paid for out of Red-Light Camera Funds as a traffic safety initiative for our citizens. h) You might not see the mosquito truck spraying around Leon Valley but it is - we spray during the nighttime when you are asleep. The purpose of this is so that you don't inhale what is immediately sprayed. i) We are mailing out our consumer confidence report on the LV water system to all residents that are on LV water. By the way, we have a superior rating. j) If you believe the on-it e mail system was down for a few days -it was - a resident notified us of this and it has been fixed. Our apologies for any inconvenience this may have caused.

There were no comments from the citizens on the City Manager's Report.

Mayor Riley asked regarding the FY 2021 Budget Schedule. City Manager Kuentler informed the Mayor and Council that "we plan to have our first hearing the 2nd meeting in July 2020. We usually start our budget meetings in June but we are waiting to receive revenue to come in. Vickie and I went over the first draft this morning and I think we are \$60,000 or \$80,000 to the good right now with pretty conservative projections [...]" City Manager Kuentler also said that the 1st budget presentation for the residents is scheduled to be on July 21st, 2020.

Mayor Riley asked regarding the Coffee with the Mayor which is currently scheduled to take place on July 7th, 2020. Mayor Riley said she's concerned because of COVID and City Manager Kuentler said that she is concerned as well. City Manager Kuentler said that this was a Council decision and if they wanted to cancel the Coffee with the Mayor and City Council, she can add the item on the next agenda so that Council can discuss and take action to cancel. Mayor Riley agreed and asked to place the item on the next agenda.

Councilor Alcocer also expressed her concern regarding the Coffee with the Mayor and COVID, she recommends canceling the meeting.

Upcoming Important Events:

- Next Regular City Council Meeting Tuesday, July 07, 2020, at 6:00 p.m. in Council Chambers
- Flag Retirement Ceremony, Saturday, June 27, 2020, from 9:00 a.m. to 10:00 a.m. at Veterans Park (Community and Conference Center grounds)
- Coffee with the Mayor & City Council, Saturday, July 25, 2020, from 9:00 a.m. to 11:00 a.m. at the Conference Center
- Miscellaneous other events and announcements

RESULT:	PRESENTED
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CITIZENS TO BE HEARD

- Debra Termure spoke regarding her Veterans and Foster Care Home.
- Benny Martinez spoke regarding Olen Yarnell requesting attorney bills and Council speaking about items from Executive Session.
 - Councilor Monica Alcocer called a Point of Order from Benny Martinez speaking.
 - City Attorney Zech explained the current local requirements for criticism against a Council member-Texas Open Meetings Act.

This was followed by a discussion.

- Evan Bohl made a clarification regarding the topic about criticism.
- Holly Miguel spoke regarding a traffic incident that occurred on Timberhill.
- Mayor Riley read letters from residents aloud from Leslie Bacon Knopf; Shirley Jonas; Jessica Moffett; Louise Malouff; Renee Muniz; Lyn Joseph; Josh Stevens (Mayor Riley only read a portion of Mr. Stevens e-mail and said she would continue it at Agenda Item 8.2); Justin Pulliam submitted comments which were not read per City Council's decision-not to read comments if you are not a Leon Valley resident.

ANNOUNCEMENTS BY THE MAYOR AND COUNCIL MEMBERS

- Councilor Donna Charles informed everyone that she's staying safe and hopes that everyone is staying safe also.
- Councilor Catherine Rodriguez "let's keep all the military in mind and all the people participating in being active in the protests [...] that everyone goes home safely."
- Councilor Monica Alcocer thanked all the essential workers including the staff members, nurses, doctors at the hospitals and people working at restaurants and grocery stores. "The Fire Department and Police Department are doing special things for families, seniors, young kids (for birthday parties) - I want to thank them for everything they do."
- Councilor Matthew Hodde thanked everyone for attending tonight's Council meeting and "want you to continue to be safe [...] thank you to the staff for allowing us to meet here and for making arrangements so that citizens and business owners can be here as well. Mrs. Malouff, we hear you loud and clear and we hope you hear us loud and clear, please let us know if you don't [...]."
- Councilor Will Bradshaw thanked everyone for attending tonight's Council meeting and for watching online "we do appreciate everyone who pays attention and tries to make our community better. I also want to wish everybody a safe and happy 4th of July [...]."
- Councilor Bradshaw also shared a quick happy story during his visit to Utah.
- Mayor Chris Riley agreed with Councilor Hodde and asked everyone to follow the best practices for COVID. Reminded everyone to fill out the 2020 Census and notified regarding the Bandera Road meeting which took place this afternoon and notified everyone regarding the Concept Development Workshop which will take place on Monday, June 29th, 2020 from 4-6 p.m. Mayor Riley also read aloud a letter from Leon Valley resident Gerald (Jerry) Johnston and addressed to Chief Joseph.

CONSENT AGENDA

Mayor Riley stated that she had a few questions so she would be pulling Consent Agenda Item 6.4.

A motion was made by Councilor Matthew Hodde and seconded by Councilor Catherine Rodriguez to adopt Consent Agenda Item 6.1, 6.2 and 6.3 as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matthew Hodde, Council Place 4
SECONDER:	Catherine Rodriguez, Council Place 2
AYES:	Monica Alcocer, Donna Charles, Catherine Rodriguez, Matthew Hodde, Will Bradshaw

Consideration of the Following City Council Minutes:

- a. **Special Meeting for Executive Session- June 4, 2020 5:15 PM**

Presentation of the Park Commission 2020 Annual Report

Presentation of the Hike & Bike Trail Advisory Committee 2020 Annual Report

Monthly Financial Report Ending May 31, 2020 - *Item Removed from Consent* (F. Messick, Assistant Finance Director)

While the City Council waited for Assistant Finance Director Floyd Messick to arrive, Councilor Donna Charles was recognized by Mayor Riley. Councilor Charles congratulated Hike & Bike Advisory Committee Chair, Roger Christensen for an excellent report. Mayor Riley stated that she too wanted to thank all of the committees on their work and for putting together their annual reports.

City Manager Kelly Kuenstler presented the monthly financial report ending May 31, 2020 instead of Assistant Director Messick.

- Evan Bohl asked regarding the Community Center Fund for May; Fiscal Year 2020 Year to Date; Total Revenue; 145.4%

ORDINANCE

Presentation, Discussion, and Possible Action on an Ordinance on a Request by Manuel Rubio for a Zone Change From B-3, Commercial District with SO, Sustainability Overlay District Zoning, to B-3, Commercial District, with CIO, Commercial Industrial Overlay District Zoning on Approximately 5 Acres Generally Located on the East Side of Timber Hill Drive, Approximately 600 Feet South of Grissom Road (1st Reading was Held on 06-04-2020) (M&C # 2020-06-16-01 B. Melland)

Planning & Zoning Director Brandon Melland presented this 2nd read ordinance on a request by Manuel Rubio for a zone change from B-3, Commercial District with Sustainability Overlay District Zoning, to B-3, Commercial District with Commercial Industrial Overlay District Zoning on approximately 5 Acres generally located on the East Side of Timber Hill Drive, approximately 600 feet South of Grissom Road.

Planning & Zoning Director Melland informed Council that he wanted to make some clarifications from last his last presentation regarding item and wants to make sure that "Council is operating on the facts."

Planning & Zoning Director Melland spoke in regards to other business that have been removed from the Overlay District since it was implemented and those were: "Mr. Rubio's property over at Poss and Grissom; Leon Valley Storage was removed and moved into the Commercial Industrial Overlay; some properties off of Reindeer Trail from several years ago and several other properties near the San Antonio Aquarium area. Other than that, we've had one other request since I have been with the City and that is a property from Jonathan King but the Zoning Commission denied his request." Director Melland also wanted to clarify that he is not the only one who is in opposition to the request. Planning & Zoning Director Melland said that at the March 10, 2020 Zoning Commission Meeting Commissioners Rowse, Alonzo, and Marin voted against it and he also added that previous Director Nina Nixon-Mendez also recommended disapproval based on the same factors staff is recommending denial today. Mr. Melland also wanted to clarify that the item does have two supportive neighbors but he has not heard from residential district to the South which in not in the City of Leon Valley but there is the Twin Creek neighborhood. Planning & Zoning Director Melland also spoke regarding the Gateway Overlay; policy aspect.

Mayor Riley asked Councilor Monica Alcocer and Councilor Donna Charles if they had any questions for Planning & Zoning Director Melland. Councilor Charles did not have comments or questions and Councilor Alcocer asked if it was ok with Mr. Rubio to postpone this agenda item to two weeks in order for Mr. Rubio to get the figures that Mr. Melland spoke about. Applicant Manuel Rubio said that he did have the Bexar County's appraisal numbers and the actual bill/invoice. He moved forward and provided a brief presentation to Council in response to Planning & Zoning Director Melland's comments.

This was followed by a discussion.

Mayor Riley read aloud a letter in opposition that was submitted by Liz Maloy, Master of Urban Planning.

- John Martinez of U-Haul spoke in favor of the item.
- Linda Ladymon, Attorney for Mr. Rubio also spoke in favor of the item.

A motion was made by Councilor Monica Alcocer and seconded by Councilor Donna Charles to delay this zoning decision until July 07, 2020 we have Director Melland provide real estate taxes, sales taxes and employees in all of the storage facilities in the City of Leon Valley.

- Jacob Smith, Government Affairs with Longleaf Consulting also spoke in favor of the item; asked that Councilor Alcocer respond to his e-mail and added that all other members of the City Council have responded to him and have been “very diligent in doing so.”
 - City Secretary Sandra Passailaigue reminded members of City Council that they should not be responding to Mr. Smith’s e-mail because that could be a TOMA violation; and asked that Mr. Smith send information he wants relayed to the City Council to her to deliver instead.

Presentation, Discussion and Possible Action on an Amendment of Leon Valley Local Emergency Declaration 2020-26 to Consider Approval of a Swimming Pool Operations Plan of Action and an Ordinance Amending Appendix A Fee Schedule, Article A.2000 Administrative Fees, Sec. A2.003 Municipal Park Administrative Fees, (g) Swimming Pool Fees, to Provide for Reduced Swimming Pool Admission Fees During the FY 2020 Swimming Pool Season (M&C # 2020-06-16-02 J. Salvaggio)

ACM/LVPD Chief Joseph Salvaggio presented the item seeking City Council consideration on an amendment to Ordinance 2020-26 of the Leon Valley local ordinance to consider approval of a swimming pool operations plan of action and an ordinance amending Appendix A Fee Schedule, Article A.2000 Administrative Fees, Sec. A2.003 Municipal Park Administrative Fees, (G) Swimming Pool Fees, to provide for reduced swimming pool admission fees during the Fiscal Year 2020 swimming pool season.

ACM/LVPD Chief Joseph Salvaggio concluded saying that the City Manager, Police Chief, Fire Chief, Library Director and Public Works director recommend adopting and following the changes as presented and discussed on Leon Valley declaration of local disaster Ordinance 2020-26.

Library Director Rosie Amaya spoke in reference to the Library changes and asked that people please, “RETURN YOUR BOOKS”.

Public Works Director Melinda Moritz spoke in reference to the swimming pools.

- Evan Bohl suggested asking people to “clean their own toys”

A motion was made by Councilor Will Bradshaw and seconded by Councilor Matthew Hodde to adopt the amending ordinance with changes presented and recommended by staff.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Will Bradshaw, Council Place 5
SECONDER:	Matthew Hodde, Council Place 4
AYES:	Monica Alcocer, Donna Charles, Catherine Rodriguez, Matthew Hodde, Will Bradshaw

Discussion and Possible Action on an Ordinance Amending the City of Leon Valley Code of Ordinances, Chapter 1, Article 1.04 CITY COUNCIL, Section 1.04.001 Meetings adding that all City Council Agendas will be posted no later than Friday at 3 pm Before the Regularly Scheduled Meeting. (1st Reading was held on 06-04-2020) (M&C # 2020-06-16-03 K. Kuenstler)

City Manager Kuenstler presented the item indicating that the only changes to the item were made at the request of the Mayor to add her review. The new amendment would now be to add *“All City Council agendas will be posted no later than Friday at 3:00 p.m. before the regularly scheduled meeting by the City Secretary and will be approved by the Mayor prior to posting.”*

There was a brief discussion.

A motion was made by Councilor Monica Alcocer and seconded by Councilor Catherine Rodriguez to follow the recommendation to include that City Council have all items in by 6:00 p.m. on the Monday before the City Council meeting; that the agenda be reviewed by the Mayor and/or Mayor Pro Tem if the Mayor is unavailable no later than 3:00 p.m. on Wednesday before the City Council meeting; and posted no later than 3:00 p.m. the Friday before the City Council meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Monica Alcocer, Mayor Pro-Tem, Council Place 3
SECONDER:	Catherine Rodriguez, Council Place 2
AYES:	Monica Alcocer, Donna Charles, Catherine Rodriguez, Matthew Hodde, Will Bradshaw

Discussion and Possible Action on an Ordinance Amending Section 1.04.001 of the City of Leon Valley Code of Ordinances to Consolidate the Meeting Date and Time Rules with the Rules of Conduct and Decorum for Public Meetings and Hearings Held by the City Council as Adopted in Ordinance No. 2019-48 and by Amending the Rules of Conduct and Decorum to Allow Councilors to Appeal the Presiding Officer's Determination Regarding Violations of Rules of Conduct and Decorum for Public Meetings and Hearings Held by the City Council and by Making Non-Substantive Organizational Revisions to the Rules of Conduct (1st Read was Held 12-17-2020) (M&C # 2020-06-16-04 K. Kuenstler)

City Manager Kuenstler presented this item to propose an amendment to the Rules of Conduct and Decorum with substantive and non-substantive changes. The purpose of the substantive revisions and the purpose for non-substantive re-organizational revisions are noted in comments in the right-hand margin of the rules.

There was a lengthy discussion and suggested changes to this proposed ordinance.

Councilor Will Bradshaw called a Point of Order. Mayor Riley replied, “Yea I can’t see you Ms. Alcocer so let me just finish that.” and proceeded with the discussion.

Councilor Will Bradshaw said “I would just like to say to Ms. Alcocer that we cannot see when your microphone is on Ms. Alcocer as Ms. Caldera has told us because the PowerPoint is up so we don’t see when your microphone is on and off and we keep on saying that.”

City Manager Kuenstler said this isn’t about “fairness” it is about guidelines and procedures and we are asking for you to tell us what you want and to give us some guidelines, that’s all.

A motion was made by Councilor Monica Alcocer and seconded by Councilor Will Bradshaw to postpone to the next City Council meeting with the additional comments to be reviewed and decided on at that time.

Councilor Monica Alcocer will draft the proposed amendments from this evening's discussion and based on what she would like to see. Mayor Riley asked that all members send their comments in as well. These will be sent to the city manager to present at the next meeting.

RESULT:	POSTPONED [UNANIMOUS]
MOVER:	Monica Alcocer, Mayor Pro-Tem, Council Place 3
SECONDER:	Will Bradshaw, Council Place 5
AYES:	Monica Alcocer, Donna Charles, Catherine Rodriguez, Matthew Hodde, Will Bradshaw

Discussion and Possible Action on an Ordinance of the City of Leon Valley, Texas, City Council, Amending the City of Leon Valley Code of Ordinances, Chapter 2, Establishing a Records Management Program; Designating a Records Management Officer; Establishing a Records Management Committee; Developing a Records Management Plan; Implementing a Record Control Schedule to Include a Destruction of Records Schedule; Approving Form SLR 508 – Declaration of Compliance and Applicable Retention Schedules, Providing For Repealer, Severability And Savings Clauses; And Providing For An Effective Date (1st Reading was Held 06-04-2020) (M&C # 2020-06-16-05 S. Passailaigue)

City Secretary Passailaigue presented this item saying that there were no changes to the item since the first reading.

A motion was made by Councilor Catherine Rodriguez and seconded by Councilor Matthew Hodde to adopt the item as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Catherine Rodriguez, Council Place 2
SECONDER:	Matthew Hodde, Council Place 4
AYES:	Monica Alcocer, Donna Charles, Catherine Rodriguez, Matthew Hodde, Will Bradshaw

REGULAR AGENDA

Presentation and Discussion on an Ordinance of the City of Leon Valley, TX. City Council Amending the General Fund Budget of the City of Leon Valley, Texas Municipal Budget for the Fiscal Year 2019-2020 in the Amount of \$1,500 to Provide Funding for the Summer Reading Program Grant Received from the Dollar General Literacy Foundation; Providing For Repealer, Severability and Savings Clauses; and Providing for an Effective Date (1st Reading as Required by City Charter) (M&C # 2020-06-16-06 R. Amaya)

Library Director Rosie Amaya presented this item to inform the City Council that the Leon Valley Public Library received a grant in the amount of \$1,500 from the Dollar General Literacy Foundation, which supports the creation and/or expansion of summer reading programs.

Director Amaya is asking for a budget adjustment and said that staff recommends Approve the General Fund Budget adjustment in the amount of \$1,500.

Councilor Catherine Rodriguez thanked Director Amaya for her hard work, wished her the best.

RESULT:	FIRST READ
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Presentation, Discussion and Possible Action on an Inter-Local Grant Agreement between Bexar County and the City of Leon Valley for the Distribution of Federal Coronavirus Relief Funds and a Resolution Approving the Inter-Local Agreement to Accept the Relief Funds from Bexar County (M&C # 2020-06-16-07 K. Kuenstler)

- While waiting for the presenter to enter the room; Mayor Riley continued to read a letter that was submitted by Josh Stevens.

City Manager Kelly Kuenstler presented this item saying, "This is absolutely not a city manager plan." Each department director received the information and provided items they thought were needed or could use in light of the current pandemic. "The city manager did not put anything in here." Secondly, Mr. Stevens says you can't reimburse, and he is correct. That is called supplanting and we would never do that."

City Manager Kuenstler began the presentation the purpose of this item was to seek approval of a resolution accepting proposed Inter Local Agreement between Bexar County and the City of Leon Valley which comes from the CARES Act.

City Manager Kuenstler meet with staff and asked them to review the Coronavirus Aid, Relief, and Economic Security (CARES) Act which was passed by Congress with overwhelming, bipartisan support and signed into law by President Trump on March 27th, 2020. This relief package is currently over \$2 trillion dollars and is meant to protect the American people from the public health and economic impacts of COVID-19.

The staff was asked to code their invoices that were COVID related which we, the City, would request reimbursement of expenditures that occurred March 1, 2020 to May 14, 2020. The expenditures include items for medical expenses, public health, PPE and economic support. Finance Director Vickie Wallace took those items and created a separate line item just for COVID related items which now totals \$110,670.36 that the City should be eligible for reimbursement of.

Then every director was asked to provide what other items they feel are needed such as disposable gloves, hand sanitizer stations, etc. which total \$674,352.88. So, the actual expenditures total \$110,670.36 and the proposed expenditures total \$785,023.24. City Manager Kuenstler added that "the reason you (the Council) are not meeting on the budget tonight is because we want input from you, we want input from the citizens so that everybody agrees with the way we spend this money. What you see up here tonight is not a balanced budget. This is a proposal, what we think we need, or what we think we could use with these funds. We are going to have you look at it. See if you or the citizens have questions and then get a budget together. Another safeguard in assuring that there is no mis-spending of this money, is even after we read the CARES Act and the directors submit expenditures to me, it still goes to the Bexar County Auditor and the Bexar County Auditor still has the ability to nix the expenditures if they don't believe they fall within the CARES Act."

City Manager Kuenstler concluded the presentation saying there is a potential \$631,675 reimbursement and purchasing package for Leon Valley for COVID related expenses if expenses are approved by the Bexar County Auditor.

This was followed by a brief discussion.

Councilor Monica Alcocer stated that she had reservation about the vehicles to which the Mayor agreed and said she did too. City Manager Kuenstler replied that she and ACM/LVPD Chief Salvaggio "did as well but that she included them because she wanted Council and the citizens input because Chief Naughton was pretty convincing today that it could prevent COVID but I was not sure when I read the Act so I want to call and find out. Tonight, was the only night to get your attention and get the ILA done."

Mayor Riley also suggested looking into Meals on Wheels to combat the hunger. City Manager Kuenstler said she put it down as an idea.

City Manager Kuenstler reminded the Council that what she is needing this evening is approval of the resolution for the Interlocal Agreement (ILA) because it is due to the County by July 1, 2020 and then the resolution that accepts relief funds from Bexar County.

A motion was made by Councilor Monica Alcocer and seconded by Councilor Catherine Rodriguez to approve Agenda Item 8.2 as presented, the resolution and the ILA.

Councilor Matthew Hodde asked whether or not City Manager Kuenstler would be able to get an answer on the vehicles.

Mayor Riley asked if this was “reimbursable, do we have to pay for it first, how is this going to work?”

City Manager Kuenstler replied “Yes, because we have to have receipts.”

Councilor Will Bradshaw said he disagrees with the approval of the ambulance or the integrated mobile unit and would be shocked if the vehicles were approved and that he would rather see more help with rent, domestic violence, child care, mortgage assistance and things like that that would directly affect the citizens. Yes of course, we all want a new ambulance, that would be nice for the citizens but, most of the citizens hope to never use the ambulance so I don’t think this benefits all citizens.”

Councilor Bradshaw added that he would like to see the funds used to cut the citizens of Leon Valley’s water bill in half for one month. City Manager Kuenstler said she would check into that.

City Manager Kuenstler said she will let Council know as soon as she hears back from the County after the submission of the ILA.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Monica Alcocer, Mayor Pro-Tem, Council Place 3
SECONDER:	Catherine Rodriguez, Council Place 2
AYES:	Alcocer, Charles, Rodriguez, Hodde, Bradshaw

Discussion and Possible Action on a Resolution Appointing Members to the Ethics Review Board (M&C # 2020-06-16-08 S. Passailaigue)

City Secretary Sandra Passailaigue presented this item seeking City Council approval of a resolution, appointing Members to the Ethics Review Board to fill vacancies for the appointments of Council Place 2 and Council Place 4 whose previous appointments have termed out.

Councilor Catherine Rodriguez, Place 2, stated that her appointment is David Jordan.

Councilor Matthew Hodde, Place 4, stated that his appointment would be Liz Maloy, who has served on this board for 1 year already.

A motion was made by Councilor Catherine Rodriguez and seconded by Councilor Matthew Hodde to adopt the proposed resolution with the appointments as stated.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Catherine Rodriguez, Council Place 2
SECONDER:	Matthew Hodde, Council Place 4
AYES:	Alcocer, Charles, Rodriguez, Hodde, Bradshaw

Discussion and Possible Action on the Appointment of an Outside Attorney as the Ethics Compliance Officer for an Alleged Violation of the Ethics Laws by a Member of the City Council and City Employee (M&C # 2020-06-16-09 J. Salvaggio)

ACM/LVPD Chief Joseph Salvaggio who also serves as the Ethics Review Board (ERB) Staff Liaison presented this item for City Council to discuss, consider and possibly act on appointing an outside attorney as the Ethics Compliance Officer for an alleged violation of the Ethics Laws by a Member of the City Council and City Employee.

City Attorney Charles E. Zech who is the Ethics Review Board Compliance Officer referenced the City of Leon Valley Code of Ordinances, Chapter 1, Article 1.12.153 (b) which states

- b) Outside independent counsel. An independent outside attorney, who does not otherwise represent the city, shall be appointed by the city council at the recommendation of the city attorney, to serve as the ethics compliance officer for a particular case:
- (1) When a complaint is filed relating to an alleged violation of the ethics laws by:
 - (A) The mayor or a member of the city council; or
 - (B) A city employee who is a department head or of higher rank;
 - (2) When the ethics review board, at the recommendation of the city attorney, requests such an appointment; or
 - (3) When requested by the city attorney.

City Attorney Zech’s recommendation was that the City contract with Ross Fischer and provided Mr. Fischer’s bio for review.

A motion was made by Councilor Monica Alcocer and seconded by Councilor Catherine Rodriguez to accept the recommendation of City Attorney Zech as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Monica Alcocer, Mayor Pro-Tem, Council Place 3
SECONDER:	Catherine Rodriguez, Council Place 2
AYES:	Alcocer, Charles, Rodriguez, Hodde, Bradshaw

CITIZENS TO BE HEARD


None

ADJOURNMENT

Mayor Riley announced that the meeting adjourned at 12:20 AM.

These minutes approved by the Leon Valley City Council on the 7th of July, 2020.

APPROVED



CHRIS RILEY
MAYOR

ATTEST: 
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

