



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, September 17, 2019

MINUTES

6:00 PM Call to Order, Determine a Quorum is Present, Pledge of Allegiance.

Attendee Name	Organization	Title	Status	Arrived
Chris Riley	City of Leon Valley	Mayor	Present	
Monica Alcocer	City of Leon Valley	Mayor Pro-Tem, Council Place 3	Present	
Donna Charles	City of Leon Valley	Council Place 1	Present	
Catherine Rodriguez	City of Leon Valley	Council Place 2	Present	
Matthew Hodde	City of Leon Valley	Council Place 4	Present	
Will Bradshaw	City of Leon Valley	Council Place 5	Present	

Also present was City Manager Kelly Kuenstler, ACM/HR Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Denise Frederick, Public Works Director Melinda Moritz, LVPD Chief Joseph Salvaggio, LVFD Fire Chief Michael Naughton, Finance Director Vickie Wallace, Planning & Zoning Director Brandon Melland, Special Events/Community Center Manager Maribel Mendoza, LVPD Assistant Chief Ruben Saucedo, and various LVPD staff.

Mayor Chris Riley welcomed everyone and led the Pledge of Allegiance.

Mayor Riley asked for all cell phones to be silenced; asked that if anyone in the audience needed to speak with their neighbor, they take it to the foyer so they don't disturb the meeting; and lastly that our local rules do allow for citizen comments on any of the agenda items after staff presentation and City Council discussion. Please raise your hand to be recognized, come up to the podium and state your name for the record before speaking

PRESENTATIONS

Presentation of the City of Leon Valley Park Commission's Annual Report (Chairman Roger Christensen)

Chairman Roger Christensen presented the Annual Park Commission Report for the purpose of updating the City Council on the activities of the Park Commission from October 2018 to present; and to inform the City Council of future activities of the Park Commission.

Chairman Christensen gave a brief background which was followed by a list of accomplishments. Those accomplishments are: a) welcomed new members Kris Ericson-

Cano, Michelle Alonzo, Joyce Trent, & Capt. Jack Dean; b) oversaw continued development of the Old Mill, Silo, & The Ridge at Leon Valley Parks with the installation of new playgrounds, outdoor fitness equipment, pavilions, benches & picnic tables, recycle receptacles, and completed walking paths; c) continued revisions to the Parks, Recreation, Trails, and Open Space Master Plan to be presented to City Council in October 2019; d) collected and reported park survey results from residents of Leon Valley for the Park Master Plan (this is a 17% return rate); e) recommended approval of variance requests: Leon Valley Historical Society, metal detecting event, "Give Back Recovery Hunt", Alamo City Hobby Shop, Radio Control Toy Vehicles in The Ridge at Leon Valley Park; f) made recommendation for development concept of park at Peachtree and Poss; and g) manned Park booth at Earthwise Living Day.

Next up for the Park Commission: a) present revised Parks, Recreation, and Open Space Master Plan (October 2019); b) develop the Hetherington and Linkwood Trails; c) develop vacant lot on Peachtree at Poss; d) incorporate Silos into Silo Park; e) develop plans for El Verde Road pocket park; and f) continue to support the desires of the City Council for a robust recreational system and encourage more citizens to enjoy the out of doors!

Park improvements, as recommended by the Park Commission and approved by City Council, in the Fiscal Year 2019- 2020 budget: a) shade covers for small playground at Raymond Rimkus and other parks; b) improvements to vacant lot at Peachtree & Poss; c) build rain garden at Raymond Rimkus Park; d) new pavilion at Raymond Rimkus Park for rain garden; and e) outdoor fitness equipment at the Linkwood Trail.

Lastly, Chairman Roger Christensen thanked Park Commission Vice-Chairwoman Danielle Bolton, and Commissioners Carolyn Gabriel, Kathy Hill, David Smith, Geraldine Rodriguez-Smith, Jack Dean, Michelle Alonzo, Kris Ericson-Cano, and Alternate Joyce Trent. Chairman Roger Christensen also thanked the members of City Council for their support as well as Public Works Director Melinda Moritz for all of her hard work.

Mayor Riley asked Chairman Christensen where one might find the Park Commission Survey. Public Works Director Melinda Moritz responded that the survey could be found on the City's website.

RESULT:	PRESENTED
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Presentation of the Monthly Financial Report Ending August 30, 2019 (Vickie Wallace, Finance Director)

Finance Director Vickie Wallace presented the Monthly Financial Report ending August 30, 2019.

RESULT:	PRESENTED
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CITY MANAGER'S REPORT

City Manager Kelly Kuenstler reminded everyone that the City Manager's Report is posted on the website as well as placed on the table in the foyer for all interested. City Manager Kuenstler then supplemented that report with new information with: a) said she would like to get a consensus on a date for the Council/Manager Retreat since she last heard that Councilor Bradshaw is unavailable on September 21st; b) 2020 Town Hall Items; c) topics for the October Coffee with the Mayor & Council; d) Update on the Animal Ordinance; e) HALT gates for flooding; f) update on Business Specialist William Cox's certification; g) LVEDC won its appeal in the lawsuit filed against Larry Little; h) thanked Lisa Martin for helping her get her account fixed on Nextdoor; i) poll site updates; j) playground shade project will be delayed another week due to work needed on a sewer line; an update went out on all social media; k) Cedar Elm at the Library has a severe split and cannot be saved and will need to be removed; l) new city attorney selection by the end of October; m) read aloud a letter from Kathy Hill regarding the waiver of fees of the Community Center for the LVHS Pioneer Blue Jean Gala.

- Evan Bohl - spoke about keeping City Attorney Frederick on the 2019 Charter Review Committee
- William Johnson - spoke about having an "expert" on the 2019 Charter Review Committee.

There was a consensus to allow the 2019 Charter Review Committee make the decision on who should be the attorney for the committee.

Mayor Riley explained the contamination of PCE from the dry cleaners next store. This is all being handled by TCEQ.

- William Johnson - asked if this was to be a remediation well next door at the dry cleaners; asked if the City could get more information and give the citizens an update.

Upcoming Important Events:

- Next Regular City Council Meeting Monday, September 30, 2019, at 6:00 p.m. in Council Chambers.
- Texas National Night Out, October 1, 2019
- Soap Box Derby, Saturday, October 12, 2019, from 8:00 a.m. until 5:00 p.m. on Evers Road and the Leon Valley Community and Conference Centers.
- Halloween Party October 26, 2019, at the Leon Valley Community Center and Leon Valley Library from 9:00 a.m. to 2:00 p.m.
- Arbor Day Tree Adoption October 26, 2019, on the Community Center Porch, from 9:00 a.m. -12:00 p.m.

- Trash to Treasure Sale October 26, 2019, at the Community Center by Northwest Seniors, from 9:00 a.m. - 2:00 p.m.
- Pet Costume Contest October 26, 2019 on the Grass area in front of the Community Center, from 10:00 a.m. - 11:00 a.m.
- Library Halloween Fall Festival October 26, 2019, from 10:00 a.m. - 12:00 p.m.
- Coffee with the Mayor and City Council, Saturday, October 19, 2019, from 9:00 a.m. until 11:00 a.m. at the Conference Center.
- City offices will be closed on Monday, November 11, 2019 in observance of Veterans' Day.
- Neighborhood Heroes Boots & Badges Event, November 12, 2019 at Whataburger, 7016 Bandera Road from 5:00 p.m. to 7:00 p.m.
- Annual Christmas Tree Lighting December 2, 2019, at 5:30 p.m. at the Leon Valley Conference Center.
- Annual Breakfast with Santa on December 7, 2019, at the Community Center Sponsored by the Friends of the Leon Valley Public Library and the Leon Valley Public Library from 8:00 a.m. - 10:30 a.m.
- Annual Town Hall Meeting, Saturday, January 25, 2020, from 8:30 a.m. to 12:30 p.m. at the Leon Valley Conference Center.
- Miscellaneous other events and announcements.

RESULT:	PRESENTED
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CITIZENS TO BE HEARD

- Shirley Owen - spoke about the October 18th Pioneer or Blue Jean Gala from 6:00 p.m. to 10:00 p.m.
- City Manager - would be out next week for shoulder surgery.
- Benny Martinez - spoke about the complaint he filed on the city manager.
- Richard Blackmore - welcomed back Councilor Bradshaw saying "You weren't missed but I'm glad you got back safe".
- Evan Bohl - spoke about the Home Rule Charter; and about his candidacy for Texas House of Representatives 116

ANNOUNCEMENTS BY THE MAYOR AND COUNCIL MEMBERS

- Councilor Donna Charles thanked everyone for coming; and quoted, "I love nature, in spite of what it did to me".
- Councilor Catherine Rodriguez spoke about Walter Geraghty's event; thanks for all who participated in the Grandparents Day Event; congratulations to LVPD for their efforts for Special Olympics.
- Councilor Monica Alcocer spoke about her recent attendance to a Notre Dame game; glad you are all here; keep smiling; and pray for the people in the Bahamas.
- Councilor Matthew Hodde spoke about Tiger Sanitation; Grandparents Day Event.
- Councilor Will Bradshaw spoke about his time in Thailand; thinking a lot about 9-11 and the hurricane lately.

- Mayor Riley spoke about it being Constitution Day today; the Census Committee; volunteers needed for the Earthwise Living Committee; voting in Bexar County.

CONSENT AGENDA

A motion was made by Councilor Monica Alcocer and seconded by Councilor Donna Charles to adopt Consent Agenda Items 6.1, 6.2 and 6.3 as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Monica Alcocer, Mayor Pro-Tem, Council Place 3
SECONDER:	Donna Charles, Council Place 1
AYES:	Monica Alcocer, Donna Charles, Catherine Rodriguez, Matthew Hodde, Will Bradshaw

1. Consideration of the Following City Council Minutes:
 - a. City Council and Board of Adjustment Joint Special Meeting- June 4, 2019 5:30 PM
 - b. Regular Meeting- June 4, 2019 6:00 PM

Acceptance of Committee Minutes:

- 03-26-2019 Zoning Commission Minutes
- 05-01-2019 Earthwise Living Committee Minutes
- 05-14-2019 Zoning Commission Minutes
- 05-28-2019 Zoning Commission Minutes
- 06-26-2019 Pool Advisory Committee Minutes
- 07-23-2019 Zoning Commission Minutes
- 08-08-2019 Library Board of Trustees Meeting Minutes
- 08-12-2019 Sign Code Update Advisory Committee Minutes

Discussion and Possible Action on an In-Kind Grant Request by the Leon Valley Historical Society for Use of the Leon Valley Community Center at 6427 Evers Road for the Pioneer Gala (M&C # 2019-09-17-01 M. Mendoza)

Discussion and Possible Action on a Resolution of The City of Leon Valley, TX., City Council Appointing Members to The Leon Valley Beautification Committee; 2019 Leon Valley Charter Review Committee; And Hike & Bike Trail Advisory Committee - *Item Removed from Consent* (M&C # 2019-09-17-02 S. Passailaigue)

Councilor Donna Charles asked that the appointments to the Beautification Committee be delayed as there is no current member willing to step up to chair the committee.

City Secretary Passailaigue informed the Council that there are applicants willing to serve on the committee.

After discussion, Councilor Charles withdrew her request to delay.

A motion was made by Councilor Donna Charles and seconded by Councilor Monica Alcocer to adopt Consent Agenda Items 6.4 as amended to reflect Member, not Alternate.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Donna Charles, Council Place 1
SECONDER:	Monica Alcocer, Mayor Pro-Tem, Council Place 3
AYES:	Monica Alcocer, Donna Charles, Catherine Rodriguez, Matthew Hodde, Will Bradshaw

ORDINANCE

Discussion and Possible Action on an Ordinance of the City of Leon Valley, TX, City Council Amending The 4th of July Budget of the City of Leon Valley, Texas Municipal Budget for the Fiscal Year 2018-2019 in the Amount of \$24,615 to Provide Funding for The Leon Valley 4th of July Event (1st Read was Held 09-03-2019) (M&C # 2019-09-17-03 M. Mendoza)

Special Events/Community Center Manager Maribel Mendoza presented this proposed ordinance for a second reading for a budget adjustment in the amount of \$24,615 to accommodate the expenses of the Fourth of July event for Fiscal Year 2019.

A motion was made by Councilor Monica Alcocer and seconded by Councilor Catherine Rodriguez to adopt the ordinance as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Monica Alcocer, Mayor Pro-Tem, Council Place 3
SECONDER:	Catherine Rodriguez, Council Place 2
AYES:	Monica Alcocer, Donna Charles, Catherine Rodriguez, Matthew Hodde, Will Bradshaw

Discussion and Possible Action on an Ordinance of the City of Leon Valley, TX., City Council Amending the City of Leon Valley Code of Ordinances, Chapter 1 General Provisions, Article 1.06 Boards, Commissions, and Committees, Section 1.06.003, Leon Valley Police Department Citizens Police Advisory Committee, to Change the Term Limits to Two Year, Staggered Terms (1st Reading was Held 09-03-2019) (M&C # 2019-09-17-04 S. Passailaigue)

City Secretary Sandra Passailaigue presented the proposed ordinance for a second read to amend the terms of the Leon Valley Police Department Citizen’s Police Advisory Committee (LVPDCPAC) from a non- staggered, two-year term with a one-year extension to staggered two-year terms to create balance and continuity on the committee.

Councilor Monica Alcocer asked to change the ordinance to reflect *the member needs to represent the neighborhood where they live to shall be representative of the neighborhood in which the volunteer lives.*

A motion was made by Councilor Monica Alcocer and seconded by Councilor Will Bradshaw to adopt the ordinance as amended.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Monica Alcocer, Mayor Pro-Tem, Council Place 3
SECONDER:	Will Bradshaw, Council Place 5
AYES:	Monica Alcocer, Donna Charles, Catherine Rodriguez, Matthew Hodde, Will Bradshaw

Discussion and Possible Action on an Ordinance of the City of Leon Valley, TX., City Council Adopting Rules of Conduct and Decorum for Public Meetings and Hearings Held by The City Council (1st Reading was Held on 09-03-2019) (M&C # 2019-09-17-05 D. Frederick)

City Attorney Denise Frederick presented this proposed ordinance as a second read regarding City Council Decorum. All changes from the first reading were presented in redline for everyone to see.

- Evan Bohl - spoke about the time and suggested using a traffic light to show the speaker when their time is running out.
- William Johnson - said he was unclear whether or not section d applied to staff or not.

A motion was made by Councilor Catherine Rodriguez and seconded by Councilor Monica Alcocer to accept the Rules of Decorum with changes.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Catherine Rodriguez, Council Place 2
SECONDER:	Monica Alcocer, Mayor Pro-Tem, Council Place 3
AYES:	Monica Alcocer, Donna Charles, Catherine Rodriguez, Matthew Hodde, Will Bradshaw

REGULAR AGENDA

Presentation and Discussion on an Ordinance Amending Article 15.02, Zoning Ordinance, of the City of Leon Valley Code of Ordinances, and Chapter 15, Appendix C, Sustainability, Gateway, and Commercial/Industrial Overlay District Standards, Regarding Requirements for Building Materials and Aesthetic Methods for Construction (1st Reading as Required by City Charter) (M&C # 2019-09-17-06 B. Melland)

Planning and Zoning Director Brandon Melland presented a proposed ordinance with the purpose of amending Article 15.02, Zoning Ordinance, of the City of Leon Valley Code of Ordinances, and Chapter 15, Appendix C, Sustainability, Gateway, and Commercial/Industrial Overlay District Standards, regarding requirements for building materials and aesthetic methods for construction.

Mayor Riley opened the Public Hearing at 8:31 p.m.

- Evan Bohl - spoke about HB 2439

There being no further public comments; Mayor Riley closed the Public Hearing at 8:35 p.m.

RESULT: FIRST READ

Presentation and Discussion on a Recommendation on an Ordinance Amending Article 15.02, Appendix C, Section II.C.5, Regarding Minimum Rear Yard Setback Requirements in the Sustainability Overlay District; and a Public Hearing on Said Amendment. (1st Reading as Required by City Charter) (M&C # 2019-09-17-07 B. Melland)

Planning and Zoning Director Brandon Melland presented a proposed ordinance with the purpose of amending Article 15.02, Appendix C, Section II.C.5 of the City’s Zoning Code which regulates minimum rear yard setbacks in the Sustainability Overlay District.

Mayor Riley opened the Public Hearing at 8:47 p.m.

There being no public comments; Mayor Riley closed the Public Hearing at 8:47 p.m.

RESULT: FIRST READ

CITIZENS TO BE HEARD


None

ADJOURNMENT

Mayor Riley announced that the meeting adjourned at 8:47 PM.

These minutes approved by the Leon Valley City Council on the 3rd of December, 2019.

APPROVED



CHRIS RILEY
MAYOR

ATTEST: 
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

