



CITY OF LEON VALLEY
CITY COUNCIL SPECIAL MEETING
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Monday, July 9, 2018

MINUTES

1. **6:30 PM** Call to Order and Determine a Quorum is Present.

Attendee Name	Title	Status	Arrived
Chris Riley	Mayor	Present	
Monica Alcocer	Mayor Pro Tem	Present	
David Edwards	Council Place 1	Present	
Catherine Rodriguez	Council Place 2	Present	
Benny Martinez	Council Place 4	Present	
David Jordan	Council Place 5	Late	6:45 PM

Citizens to Be Heard and Time for Objections to the Consent Agenda

3. **REGULAR AGENDA**

Presentation and Discussion to Consider an Ordinance Authorizing a FY 2017-2018 General Fund Budget Adjustment in the Amount of \$20,000 to Fund an Internal Investigation of the Fire Department's Safety and Administrative Policies (1st Read as Required by City Charter) (M&C # 2018-07-09-01 K. Kuenstler)

City Manager Kelly Kuenstler presented this item seeking City Council consideration of a budget adjustment in the amount of \$20,000 to fund an internal investigation regarding safety and administrative policies in the Fire Department.

RESULT:	FIRST READ
----------------	-------------------

Presentation, Discussion, and Possible Action to Reconsider June 19, 2018, Board of Adjustment Appointments and Consider Re-Appointments (M&C # 2018-07-09-02 S. Passailaigue)

City Secretary Sandra Passailaigue presented this item to present to City Council all applications for the Board of Adjustment. City Secretary Passailaigue pointed out a couple clerical errors that occurred with the June 19, 2018 appointments based on the material that was presented. There was one application (Lyn Joseph) unintentionally left off of the list; and two names (David Smith and Geraldine Rodriguez-Smith) on the list but they did not actually apply for the BOA.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Monica Alcocer, Mayor Pro Tem
SECONDER:	Catherine Rodriguez, Council Place 2
AYES:	Alcocer, Edwards, Rodriguez, Martinez, Jordan

Presentation, Discussion and Possible Action on Options for Rescheduling the Recently Cancelled July 4th Celebration (M&C # 2018-07-09-03 S. Passailaigue)

City Secretary Sandra Passailaigue presented this item in an effort to present an update on the very recent July 4th Celebration. Also to discuss options on whether or not to reschedule the Raymond Rimkus Park events and Fireworks that were cancelled due to severe weather conditions.

After a brief discussion, there was a consensus among City Council members to hold a rescheduled event (only the festival portion) on Saturday, September 01, 2018, Labor Day Weekend. However, City Secretary Passailaigue was asked to bring more cost detail to the July 17, 2018.

RESULT:	PRESENTED
----------------	------------------

The City Council shall meet in Executive Session under Texas Government Code §551.074 Personnel Matters to deliberate personnel action regarding the Fire Chief and Assistant Fire Chief of the Leon Valley Fire Department.

The City Council went into Executive Session at 6:57 p.m.

Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary.

The City Council reconvened into Open Session at 8:35 p.m. where no action was taken.

Citizens to be Heard


None

Adjournment


Mayor Riley announced that the meeting adjourned at 8:36 PM.

These minutes approved by the Leon Valley City Council on the 7th of August, 2018.

APPROVED



MONICA ALCOCER
MAYOR PRO TEM

ATTEST: 
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY



MAYOR AND COUNCIL COMMUNICATION

DATE: July 9, 2018 **M&C # 2018-07-09-01 K. KUENSTLER**

TO: Mayor and Council

FROM: Admin Manager,

THROUGH:

SUBJECT: Presentation and Discussion to Consider an Ordinance Authorizing a FY 2017-2018 General Fund Budget Adjustment in the Amount of \$20,000 to Fund an Internal Investigation of the Fire Department's Safety and Administrative Policies (1st Read as Required by City Charter)

PURPOSE

The purpose of this budget adjustment is to fund an internal investigation regarding safety and administrative policies in the Fire Department

FISCAL IMPACT

Funding for budget adjustment for the General Fund in the amount of \$20,000 for FY 2018 will come from the General Fund Reserves.

RECOMMENDATION

Staff recommends approval of the budget adjustment for the General Fund in the amount of \$20,000 for FY 2018.

RESULT: FIRST READ

ATTEST:



SAUNDRA PASSAILAIGUE, TRMC
City Secretary

ORDINANCE No.

AN ORDINANCE OF THE CITY OF LEON VALLEY, TX., CITY COUNCIL AMENDING THE GENERAL FUND OF THE CITY OF LEON VALLEY, TEXAS MUNICIPAL BUDGET FOR FISCAL YEAR OF 2017-2018 IN THE AMOUNT OF \$20,000 TO PROVIDE PROPER FUNDING FOR THE GENERAL FUND; PROVIDING FOR REPEALER, SEVERABILITY AND SAVINGS CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City of Leon Valley passed their FY2017-2018 Budget on August 15, 2017; and

WHEREAS, City Council approved the budget for the General Fund for FY2017-2018; and

WHEREAS, staff has determined that funding should be added to the FY2017-2018 General Fund Budget; and

WHEREAS, it is necessary to adjust the General Fund Budget by \$20,000 for FY2017-FY2018; and

WHEREAS, Texas Local Government Code Section 102.010 provides that a municipality is not prohibited from making changes to a budget for municipal purposes; and

WHEREAS, the Leon Valley City Council hereby finds and determines that the amendments adopted under this ordinance are for a municipal purpose;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

SECTION 1. The FY 2017-2018 General Fund of the City of Leon Valley is hereby amended to increase the budget by the amount of \$20,000. The funds for the increase will come from General Fund Reserves.

.SECTION 3. The financial allocations in this Ordinance are subject to approval by the Director of Finance. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations as necessary to carry out the purpose of this Ordinance.

SECTION 4. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable,

and if any phrase, clause, sentence, or section of this Ordinance shall be declared unconstitutional or invalid by any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any other remaining phrase, clause, sentence, paragraph or section of this Ordinance.

SECTION 5. The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

SECTION 6. This Ordinance shall become effective immediately upon its passage and publication as required by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 9th day of July 2018.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

DENISE FREDERICK
City Attorney

MAYOR AND COUNCIL COMMUNICATION

DATE: July 9, 2018 **M&C # 2018-07-09-02 S. PASSAILAIGUE**

TO: Mayor and Council

FROM: Admin Manager,

THROUGH: Kelly Kuenstler, City Manager

SUBJECT: Presentation, Discussion, and Possible Action to Reconsider June 19, 2018, Board of Adjustment Appointments and Consider Re-Appointments

PURPOSE

The purpose of this item is to present to City Council all applications for the Board of Adjustment. The following errors occurred with the June 19, 2018 appointments based on clerical errors in the material that was presented. There was one application (Lyn Joseph) unintentionally left off of the list; and two names (David Smith and Geraldine Rodriguez-Smith) on the list but they did not actually apply for the BOA.

On April 20, 2018, an email was sent to all boards/commissions/committee members *who, by the Leon Valley Code of Ordinances, had terms coterminous with the term of the Mayor.* These terms would expire May 31, 2018. The email included the Volunteer Application and a deadline to submit of no later than May 7, 2018.

On April 27, 2018, another email was sent to liaisons with an update indicating how many of the committee members had actually submitted their applications since the original email from April 20th was sent out.

On May 01, 2018, another email was sent to all liaisons and board/commission/committee chairs. This email was to inform the chairs that the City Council had extended the expiring terms from 5/31/18 to 6/30/18 due to an amendment to the process via Ordinance No. 2018-37.

With City Council's adoption of Ordinance No. 2018-37 the following amendment was made:

SECTION 1. *An amendment adding the following language to the Leon Valley Code of Ordinances Chapter 1 General Provisions, Article 1.06 Boards, Commissions, and Committees, is hereby authorized:*

“Section 1.06.006 Board Appointments and Succession.

(a) All members and alternates shall be appointed by City Council through resolution.

(b) For boards and commissions that have alternates, if a member position becomes vacant, the Chairman of that board, committee, or commission may ask the first alternate if he or she wishes to become a regular member. If the alternate consents to the appointment in writing, the board, committee, or commission shall vote to approve such recommendation and submit that recommendation to the City Council that such alternate be appointed as a regular member and forward the written consent of the alternate. Should the first alternate position be vacant or the alternate does not consent in writing, the Chairman of that board, committee, or commission may ask the second alternate, vote, and then forward such recommendation and written consent to the City Council for appointment, and so on until a recommendation and written consent is presented to City Council. Should alternate positions be vacant or the alternates do not consent to the consideration of appointment, the City Council may consider other candidates for the member position, when all alternates considered for recommendation have been exhausted.”

On May 25, 2018 another email was sent to each of the boards/commissions/committee chairs (individually) with a scanned copy of all applications submitted for their particular board/commission/committee. In that email, the chair was asked to forward their recommendation to City Council to the City Secretary no later than Wednesday, June 13th so it could be placed in the City Council packet for consideration. Each liaison was included with their appropriate board/commission/committee.

The following information is provided for City Council consideration.

BOARD OF ADJUSTMENT

Current Board - Chair Maloy resigned effective June 30th; and Patricia Manea resigned effective June 1st

Liz Maloy	Board Member Chair
Lupita Carpio	Board Member Vice-Chair
Steven Mouser	Board Member
Pat Martinez	Board Member
Vivian Pankey	Board Member
Lyn Joseph	1 st Alternate
Phillip Riddle	2 nd Alternate

Patricia Manea	3 rd Alternate
Vacant	4th Alternate
Melinda Moritz	Staff Liaison

THE FOLLOWING APPLICATIONS WERE SUBMITTED:

- Phillip Riddle 04-24-2018
- Steven Mouser 04-24-2018
- Lyn Joseph 04-26-2018
- Vivian Pankey 05-02-2018
- Albert Alcocer 05-08-2018
- Gayle Monnig 05-26-2018

RECOMMENDATION

City Council Discretion

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Monica Alcocer, Mayor Pro Tem
SECONDER: Catherine Rodriguez, Council Place 2
AYES: Alcocer, Edwards, Rodriguez, Martinez, Jordan

ATTEST:


SAUNDRA PASSAILAIGUE, TRMC
City Secretary

RESOLUTION No. 18-015R

A RESOLUTION APPOINTING MEMBERS AND ALTERNATES TO THE BOARD OF ADJUSTMENT.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

- 1. The following individuals are hereby appointed as members and alternates to the **Board of Adjustment** with a term expiring May 31, 2020:

Phillip Riddle	Steven Mouser	Lyn Joseph
Vivian Pankey	Albert Alcocer	
1 st Alternate - Gayle Monnig	3 rd Alternate - Vacant	
2 nd Alternate - Vacant	4 th Alternate - Vacant	

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

That the appointments of the aforementioned individuals to his or her respective board, commission or committee and the term for each individual becomes effective immediately.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 9th day of July 2018.

APPROVED

Chris Riley

CHRIS RILEY
 MAYOR

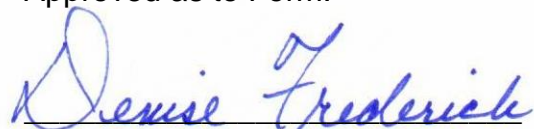


Attest:

A handwritten signature in blue ink, reading "Sandra Passailaigue", written over a horizontal line.

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

A handwritten signature in blue ink, reading "Denise Frederick", written over a horizontal line.

DENISE FREDERICK
City Attorney

MAYOR AND COUNCIL COMMUNICATION

DATE: July 9, 2018 **M&C # 2018-07-09-03 S. PASSAILAIGUE**

TO: Mayor and Council

FROM: Admin Manager,

THROUGH: Kelly Kuenstler, City Manager

SUBJECT: Presentation, Discussion and Possible Action on Options for Rescheduling the Recently Cancelled July 4th Celebration

PURPOSE

To present an update on the recent July 4th Celebration and to discuss options on whether or not to reschedule the Raymond Rimkus Park events and Fireworks that were cancelled due to severe weather conditions.

FISCAL IMPACT


Unknown at this time as we are still negotiating with vendors/participants.

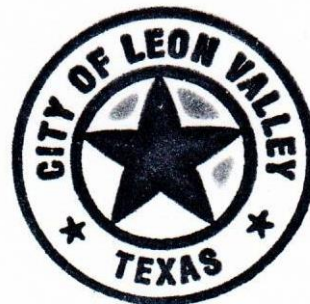
RECOMMENDATION

City Council Discretion

RESULT: PRESENTED

ATTEST:


SAUNDRA PASSAILAIGUE, TRMC
City Secretary



Presentation, Discussion and Possible Action on Options for Rescheduling the Recently Cancelled July 4th Celebration

Special City Council Meeting
July 9, 2018



Overview

- Pioneer Firecracker 5K Fun Walk/Run went well and was well attended;
- Parade went well and was well attended;
- Soap Box Derby went well and was well attended;
- Pool Events I have yet to receive any feedback;
- Festival at Raymond Rimkus....rained out.

Vendors

- We had 22 vendors at the 4th of July Festival.
 - 11 have confirmed they would like to join us if we reschedule the festival.
 - 2 vendors want refunds. (\$400 each)
 - 9 vendors are still pending confirmation as of 7/5/18.

Entertainment

- If rescheduled, the Entertainment schedule would remain the same.
- Although the entertainment contracts state the alternative performance date is July 7th, 2018, they are willing to change their date for us at no additional cost.
- Madi “La Chiquita” Linares-YES
- Fire in the Mountain Cloggers-YES
- Alex Hendrickson -Pending
- The Max-Cover Band-YES
- Leslie Thomas- Singing The National Anthem (Unlimited Praise) –YES

Providers

- Many of the providers of items such as shuttles, port-a-potty, rides, stage, etc. are willing to consider either a full or partial discount to come back if they are available.

Options

- Labor Day Weekend
- Veterans Day Weekend
- Other

Questions?



Presentation, Discussion and Possible Action on Options for Rescheduling the Recently Cancelled July 4th Celebration

Special City Council Meeting
July 9, 2018

