



## Leon Valley Park Commission Meeting Minutes

The Park Commission of the City of Leon Valley, Texas met on the 14th day of February, 2019, at 6:30 p.m., at the Leon Valley Conference Center, 6421 Evers Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

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**1. Call to Order, Pledge of Allegiance, and Determine if Quorum is Present.**

Chairman Christensen called the meeting to order at 6:30 pm, with the following Commissioners in attendance: Vice-Chair Danielle Bolton and Commissioners Carolyn Gabriel, Jack Dean, David Smith, Geraldine Rodriguez-Smith, Michelle Alonzo, and Alternate Kris Ericson-Cano. Absent and excused were Commissioners Kathy Hill and Megan Hill. Also present was Staff member Melinda Moritz and resident Robert Jarzombek.

**2. Review and Consider Approval of the January 10, 2018 Regular Park Commission Meeting Minutes.**

Commissioner Dean made a motion to approve the January 10, 2019 regular Park Commission meeting minutes, which was seconded by Commissioner Smith. The motion carried unanimously.

**3. Citizens to be Heard**

There were no citizens to be heard.

**4. Discussion and Action to Move Alternate Commission Member Kris Ericson-Cano to a Regular Commission Member.**

Commissioner Ericson-Cano was nominated by Commissioner Smith to move from the Alternate position to a regular member of the Commission. Ms. Ericson-Cano accepted the nomination. A motion was made by Mr. Smith to recommend that Ms. Ericson-Cano be seated as a regular member of the Park Commission. The motion was seconded by Commissioner Dean and the motion carried unanimously.

**5. Reports: Activities or Events that Impact Parks or Access to Parks:**

**A. Discussion and Action – Final Recommendation on Peachtree ST. Vacant Lot (Commissioners)**

Commissioner Alonzo explained her concept, noting that she knew the proposed amphitheater was a concern due to noise, but that regulations could be put in place to eliminate undue noise, and that she envisioned the amphitheater being used for plays, meetings, movies in the parks, and other low key community events. She then went on to explain the other amenities. A general discussion was held about the amenities, which include the care taking of the community garden plots, whether or not to allow pets, mechanics of the proposed bubblers, use of the remodeled restrooms, and landscaping alternatives.

A motion was made by Commissioner Smith to recommend approval of the concept, with the condition that a cost comparison be made between Concept 3 and Concept 4 for the City Council. Commissioner Cano seconded the motion, and the motion carried unanimously.

**B. Discussion and Action – Consider Changing Rental Rates on Park Pavilions (M. Moritz / Commissioners).**

Staff member Moritz addressed the Commissioners, stating that she had included a breakdown of the rentals in the packet, noting that the data only covered activities that occurred to the end of January, while the change in hours and fees occurred in March of the previous year. She noted that daylight savings time would not begin again until March.

Commissioner Smith proposed changing the usage hours to four hour blocks, being from 9:00 am to 1:00 pm and from 2:00 pm to 6:00 pm. He noted that this would be equitable, simple, and consistent. Chairman Christensen noted that this change would offer a variety and would still allow persons to rent the pavilion for the entire day.

A general discussion was held, with the conclusion being that there was not enough data to validate a change. Commissioner Smith stated that, even though the time and rate change happened in February, the pavilions had been booked out past that date. He asked when the change became apparent. Staff Liaison Moritz stated that the change was apparent in the month of June.

Commissioner Bolton made a motion to postpone any decision until June, in order to collect more data. The motion was seconded by Commissioner Gabriel. The motion carried unanimously.

**C. Discussion and Possible Action – Park Master Plan Recommendations – (M. Moritz / Commissioners).**

Staff member Moritz stated that she had emailed everyone a copy of the draft Master Plan and explained that the only revision recommendations she had received were from the Chairman and from Commissioners Alonzo and Ericson-Cano. She asked that everyone review the draft and submit their changes before the next meeting.

**D. Update on CMAQ Reimbursement Grant – New Hike & Bike Trail (M. Moritz)**

Staff Liaison Moritz stated that, at the last Council meeting, the Council had voted for Option 3, the trail alignment that would lead through the CPS easement in the Huebner-Onion Natural Area Park and then turn northeast and continue along the fire break to Raymond Rimkus Park. She explained that the City Engineer would now prepare an Opinion of Probable Cost and some cross sections, and submit the grant application to the Alamo Area Metropolitan Planning Association (MPO). She explained that a decision would not be made by the MPO until August.

**6. Other Business**

**A. Earthwise Living Day**

Chairman Christensen explained that the Park Commission had been asked to operate a booth at the upcoming Earthwise Living Day event, to be held on March 2, 2019, from 9:30 am to 1:30 pm. He further explained that the booth would have full color exhibits and a new Parks brochure. He then asked if the Commissioners would consider committing some time to volunteer for the event, stating that he would volunteer to take the first shift and then would return at the end to dismantle the booth. Staff Liaison Moritz stated that she would email a tentative schedule to the members and that they could reply with a time commitment.

## **B. LC-17 Update (M. Moritz)**

Staff Liaison Moritz updated the Commissioners on the delay in the construction of the Bexar County Flood Control Huebner Creek Conveyance LC-17, Segment III project in Huebner Creek. She stated that, due to a very high water table, changes were being made to some drainage outlets, which would include a very long French drain. She explained that this change would require further engineering and then construction, which would delay the project. She stated that the original completion date of January had now been changed to March.

## **7. Commissioner and Staff Comments.**

Staff Liaison Moritz stated that Tiger Sanitation had committed to the purchase of 100 trees per year, but that they were behind one year. She explained that, to catch up, they would be donating 200 trees this year and that they wanted to hold a tree planting event at the Silo Park the weekend of April 2nd. She further explained that the plan was to plant 65 trees in each of the new parks, noting that the Old Mill Park tree planting would be held in June and The Ridge at Leon Valley Park tree planting would be in October. She stated that the Public Works Department and Tiger Sanitation would dig the holes the previous Thursday and Friday, so that the volunteers would just have to plant on that Saturday. Ms. Moritz stated that a Boy Scout Troop had asked if there were any projects they could participate in and that she would invite them to the tree planting.

Ms. Moritz went on to say that she had received an email from a resident, wanting to know if the Silos could be painted with a mural that depicted early settlers from this area. Ms. Moritz told the Commissioners that this item could be placed on a future Park Commission agenda.

Commissioner Gabriel stated that, in her opinion, the pools should be under the purview of the Park Commission, and not the Pool Committee. She noted that she had tried to join that Committee, but that it was currently fully staffed. Mrs. Gabriel then thanked the staff for explaining ball moss at the Town Hall meeting.

Commissioner Bolton asked if the Commissioners would consider changing the meeting time to 7:00 pm, as she was having trouble getting from work to the meetings by 6:30 pm, due to traffic and distance.

Commissioner Alonzo asked when the sidewalk from Canterfield to the Silo Park would be constructed. Ms. Moritz stated that work on that sidewalk was planned to begin at the start of the summer.

Chairman Christensen thanked everyone for their attendance and specifically thanked Commissioner Alonzo for her hard work on the Peachtree park concept. He noted that the Eagle Scout project for the basketball courts at Raymond Rimkus Park was still on schedule for the spring, asked if the Evers Road bridge project was completed (to which Ms. Moritz replied that it was), reminded everyone to let people know about the Adopt a Spot program and how it can be used to benefit the park system, and then reminded the Commissioners that one of the spring meetings would be held at one of the parks.

## 8. Adjourn

Commissioner Dean made a motion to adjourn, which was seconded by Commissioner Rodriguez-Smith. The meeting was adjourned at 7:46 pm.

### Minutes approved:

  
Chairman Roger Christensen

3-15-19  
Date